

Well Stimulation Permit

Quick Reference Guide



Submit a Well Stimulation Application

1. From the Home page, click on **Online Forms**.
2. Select the form named **Application for Well Stimulation Permit**.
3. Enter the Organization, API #, Wellbore # and Description in **Section 1. Form Information**.
4. Enter Contact Information in **Section 2. Operator Information**.
5. Enter/Verify Well, Stimulation, CEQA, GWMP, and Location Information in **Section 3. Well Information**.
6. Create record to input Treatment and Casing/Tubing Data For all stages in **Section 4. Treatment Information**.
7. Input the Chemical Constituents and Additives used for all stages in **Section 5. Constituents**.
8. Input the Base & Recovered fluids in **Section 6. Water & Waste Materials**.
9. Select the wells within the ADSA and complete the 2x ADSA review in **Section 7. ADSA Wells**.
10. Upload all required Documents. In **Section 8. Document Upload**
11. **Section 9. Submit form**
12. Enter dates correspondences were sent to each MOA agency in **Section 11. Outside Agency Correspondence**
13. Select and edit Conditions of Approval for the permit in **Section 12. Conditions of Approval**.
14. Enter any comments in **Section 13. Review Comments**. Remember that all comments are publicly accessible.
15. Complete tasks in **Section 14. Review**.

A screenshot of the WellSTAR application's "Form Navigation" menu. The menu is a vertical list of 14 items, each with a number and a title. The first item, "1. Form Information", is highlighted with a blue background. The other items are: "2. Operator Information", "3. General Information", "4. Treatment Information", "5. Chemical Constituents", "6. Water & Waste Materials", "7. ADSA Wells", "8. Document Upload", "9. Form Submit", "10. Confirmation", "11. Outside Agency Correspondence", "12. Conditions of Approval", "13. Review Comments", and "14. Review".

Helpful Hints

Comments:

- There are many locations to add comments within WellSTAR.
- Comments cannot be edited or removed once created and are viewable by the operator, other Division staff, and the public.

Useful Information:

- It is recommended to enter a unique descriptor in Description on Section **1. Form Information** so that this information can also be used to locate the form.
- Grayed-out fields are read-only, if well information needs to be edited it must be done using a Well Summary.

Well Stimulation Application Form Section Guide:

Form Section	Key Information
1. Form Information	<ul style="list-style-type: none"> • Input Organization. • Description (recommended to add a unique description).
2. Operator Information	<ul style="list-style-type: none"> • Will be pre-populated if the form was opened from the Operators Detail page. • Adding a contact here makes that contact the contact for this form, but does not add them as a contact for the company.
3. Well Information	<ul style="list-style-type: none"> • Well information: API, Wellbore Number, Status type, TD, etc. • CEQA and GWMP Information. • Location Information: Field, County, PLSS location, latitude & Longitude, Critical status.
4. Treatment Information	<ul style="list-style-type: none"> • Stage Information: Stage number, date time, depths etc. • Perforation data. • Fracture Geometry. • ADSA dimensions. • Geology: Formation tops, zones, field, area pool code. • Maximum Fluid and Proppant volumes.
5. Constituents	<ul style="list-style-type: none"> • Constituents: Chemical name & CAS #, unique ID (if not Cas # exists), concentration. • Additives: Trade secret status, name, supplier, purpose, concentration.
6. Water & Waste Materials	<ul style="list-style-type: none"> • Base fluids: source name, location, type, and uses. • Well source data, supplier, volume, flashpoint, and PH • Recovered Fluids: disposal method, location, Project ID, operator, field.
7. ADSA Wells	<ul style="list-style-type: none"> • Wells within the ADSA and 2x ADSA Review
8. Document Upload	<ul style="list-style-type: none"> • Attach all supporting documentation • Select data type, date description. • Confidential request.
9. Form Submit	<ul style="list-style-type: none"> • Associate contact info with documents. • Add all comments. • Acknowledge submission. • Preview submission. • Submit.
10. Confirmation.	<ul style="list-style-type: none"> • Verifies data has been submitted and received.
11. Outside Agency Correspondence	<ul style="list-style-type: none"> • Dates of correspondence with MOA agencies.
12. Conditions of Approval	<ul style="list-style-type: none"> • Conditions of Approval for the permit can be selected and edited.
10. Review Comments	<ul style="list-style-type: none"> • All comments are publicly reviewable.