

## APPENDIX C – Planning Grant Pre-Proposal

### Submittal Requirements

All applicants are encouraged to provide the Department with a structured summary of their proposed project prior to the full application deadline.

By providing basic information about the potential project’s scope and goals, Department staff can provide preliminary technical assistance to the applicant in advance of completion of full project application.

Please submit the below form to the Department by email to [salcp@conservation.ca.gov](mailto:salcp@conservation.ca.gov)

Project Title	
Applicant Name	
Department/Office	
Federal Employer ID Number	
Mailing Address	
Project Title:	
Location (County and/or City)	
Claiming Priority Population Benefits Status (circle one)	<b>Y N</b> If yes, you will need to submit a Priority Population Benefits Checklist with your application ( <i>not</i> with this pre-proposal).
Grant Request Amount	\$
Matching Funds Pending	\$
Matching Funds Committed	\$
Total Estimated Project Cost	\$

Contact Person	
Title	
Phone Number	
Email Address	

**Executive Summary and Proposed Planning Project**

Please provide a brief overview of the project (**1-page** maximum). This overview should describe the following:

- Provide a brief description of the proposed planning project.
- Why the proposed project is appropriate for protecting agricultural lands in the jurisdiction.
- Participating stakeholders.
- Any critical deadlines.

**Preproposal Questions**

1. Are you a county, city, local area formation commission, council of government, municipal planning organization, regional transportation planning agency, groundwater sustainability agency, or special district with land use or transportation planning authority, and federally recognized California Native American tribe or a nonfederally recognized California Native American tribe that is on the contact list maintained by the Native American Heritage Commission?

Are you a Resource Conservation Districts, academic institution, or land trust? Have you partnered with one or more of the organizations listed above? Will you be able to provide evidence by the time of the application that one or more of the organizations listed above will enter into a memorandum of understanding for the project demonstrating support for the project and SALC's purposes, detailing the partners roles in the project and that the partners will consider adopting the plan resulting from the project.

2. Describe the proposed planning project. Include details such as the anticipated outcome and deliverables are expected; agricultural land base, economy, and regional food systems and infrastructure within the project area; amount and quality of agricultural land that can be expected to receive protection through the proposed project. Include maps of important farmland, jurisdictional boundaries, and other

pertinent data that would portray the project scope (as attachments to the application).

3. Why and to what extent agricultural land is being converted to other uses within project area? To what extent those conversion risks are expected to continue? How will the proposed project address those conversion risks?
4. How will the project avoid or reduce greenhouse gas emissions?
5. How will the proposed project implement an adopted or draft Sustainable Communities Strategy or, if a Sustainable Communities Strategy is not required for a region by law, a regional plan that includes policies and programs to reduce greenhouse gas emissions? Provide references to the specific goals, objectives, or policies that the project supports.
6. How is the proposed plan consistent with [California's Planning Priorities](#)?
7. What economic, environmental, public health, cultural or other co-benefits that would arise from the project? How will those co-benefits be measured?
8. How will the project benefit priority populations; beginning or Veteran farmers and ranchers; residents of disadvantaged or low-income communities; or federally recognized California Native American tribe or a nonfederally recognized California Native American tribe that is on the contact list maintained by the Native American Heritage Commission and/or a priority population?
9. How will the proposal complement other efforts in the region, including comprehensive planning efforts (e.g., Greenprints, general or special plan objectives or goals), and agricultural land use policies (e.g., Williamson Act)? How would the project leverage other permanently protected lands to promote location and resource-efficient development?
10. What is the applicant's experience in developing and implementing similar projects? What are the internal resources and capacity to complete the proposed work or will consultants or contractors be required? Are there professional staff qualified to develop and successfully implement the proposal? If not, please describe how will the applicant acquire this expertise.
11. Which stakeholders will participate in the proposed project? How will these stakeholders participate?

### **Map(s) of the Project area**

Please provide a map or image depicting the area to be covered by the proposed project. The map should generally depict the area, including the extent of its agricultural resources, urban and/or rural land uses, and any

ancillary map data to support the need for the proposal. Examples of maps include [Important Farmland Maps](#), Spheres of Influence, priority planning areas, and other protected lands. Protected lands databases can be found at the following locations:

[National Conservation Easement Database](#)

[California Protected Area Database](#)

[California Conservation Easement Database](#)

Maps or images must print into an 8 ½" x 11" sheet of paper.

Geographic information system (GIS) data may be submitted along with digital map products.