Pre-proposal Worksheet for Agricultural Land Conservation Strategy and Outcome Grants

Sustainable Agricultural Lands Conservation program

This worksheet has been developed in conjunction with the 2017-18 Program Guidelines for the Sustainable Agricultural Lands Conservation Program (Guidelines). Please refer to the Guidelines for details on program requirements and how to apply for funding.

Due to the complex nature of Strategy and Outcome (Strategy) grants, all applicants are highly encouraged to provide the Department with a structured summary of their proposed project prior to the full application deadline.

By providing basic information about the potential project’s scope and goals, DOC grant managers can make a preliminary quantification of GHG benefits and provide preliminary technical assistance to the applicant in advance of completion of full project proposals.

The deadline for submission of pre-proposals for FY 2017-18 projects is May 22, 2018. Full project proposals are due August 1, 2018.

Please submit the below form to DOC via email ([cfcp@conservation.ca.gov](mailto:cfcp@conservation.ca.gov)) by 11:59pm on May 22. DOC staff are available to answer questions at (916) 324-0850.

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| --- | --- | --- |
| Project Title: |  | |
| Location (County and/or City) |  | |
| Claiming Priority Population Benefits Status[[1]](#footnote-1) (circle one) | **Y N** | If yes, you will need to submit a Priority Population Benefits Checklist[[2]](#footnote-2) with your application (*not* with this pre-proposal). |
| Grant Request Amount | $ | |
| Matching Funds Pending | $ | |
| Matching Funds Committed | $ | |
| Total Estimated Project Cost | $ | |
|  | | |
| Applicant Name[[3]](#footnote-3) |  | |
| Department/Office |  | |
| Federal Employer ID Number |  | |
| Mailing Address |  | |
|  | |
|  | | |
| Contact Person |  | |
| Title |  | |
| Phone Number |  | |
| Email Address |  | |

# Executive Summary and Proposed Strategy

Please provide a brief overview of the project (**1-page** maximum). This overview should describe the following:

* Which of the five eligible land protection strategies is being proposed (5 eligible strategies described below).
* Why the proposed strategy and outcome is a good option for protecting agricultural lands in your region.
* Participating local government and partners.
* The proposed project’s contributions toward the State’s GHG emission reduction goals.
* Any critical deadlines.

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| --- | --- |
| **Eligible Land Protection Strategies** | **GHG Quantifiable Outcome** |
| Establish an Agricultural Land Mitigation Program | Agricultural Conservation Easement(s) |
| Establish an Agricultural Conservation Easement Purchasing Program | Agricultural Conservation Easement(s) |
| Adoption of an Urban Limit Line or Urban Growth Boundary | Zoning ordinances that effectively eliminate growth beyond the estimated Project Geographic Area |
| Increase Zoning Minimum for Designated Strategic Agricultural Areas | Zoning ordinances that effectively eliminate growth in the estimated Project Geographic Area |
| Adoption of an Agricultural Greenbelt and Implementation Agreement | Results in both Agricultural Conservation Easement(s) and Zoning ordinances that effectively eliminate growth in the estimated Project Geographic Area |

For projects in which a SALC agricultural conservation easement will be used to represent the GHG quantifiable outcome, please indicate the project title of the joint SALC Program Agricultural Conservation Easement (Easement) application to be submitted:

Joint SALC Program Easement Application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Pre-Proposal Application Responses** |
| The questions below are designed to solicit specific facts regarding how the planned project will address the SALC Program goals and objectives. More detailed information and documentation will be required in the complete application. |
| 1. Describe which of the five eligible agricultural land protection strategies is being proposed, which local government(s) and partners are participating, and the reasons that mechanism has been selected. Explain why the proposed strategy and outcome is a good option to protecting agricultural lands in your region. |
| Explanation for item (a): |
| 1. Describe how the proposed strategy will decrease vehicle miles traveled and GHG emissions. Include data on factors contributing to the anticipated GHG outcomes, such as estimated number of acres in area(s) targeted for protection (Project Geographic Area), or other metrics that would characterize implementation of the plan. For how long (in perpetuity, 30 years, etc.) would the proposed project protect agricultural land from conversion to urban and/or rural residential development? |
| Explanation for item (b): |
| (c) Describe which of the conversion threat(s) on Appendix A are applicable to the project geographic area; explain what types of conversion are occurring or are expected to occur. Supporting information that documents the threat should be attached to the application. If more than one threat is applicable, supporting information should focus on the most significant conversion threats under current conditions. |
| Explanation for item (c): |

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| (d) Explain the likelihood of successful long-term conservation outcomes—what steps have been taken to date toward the strategy? Provide documentation of efforts (e.g., draft proposals, scoping meetings, and prior community support) and what needs to occur to bring the strategy to the implementation stage. How will the applicant collaborate with stakeholder groups to bring about successful implementation? |
| Explanation for item (d): |
| (e) Describe how the proposal will complement other planning efforts in the project geographic area, including comprehensive planning efforts (e.g., Sustainable Communities Plans, Greenprints) and agricultural land use planning policies (e.g., Williamson Act). How would the proposal leverage other permanently protected lands in furtherance of promoting location- and resource-efficient development? |
| Explanation for item (e): |
| (f) Describe the amount and quality of land that can be expected to receive protection under the proposal. Include maps of important farmland, jurisdictional boundaries, and other pertinent data that would portray the project scope (as attachments to the pre-proposal). Provide a qualitative description of anticipated co-benefits as well as any quantitative information (e.g., acres of habitat types, miles of riparian corridors, local jobs related to farm sales, etc.). |
| Explanation for item (f): |
| (g) Describe the applicant’s experience in developing and implementing similar projects. Does the applicant have the professional staff qualified to develop and successfully implement the proposal? If not, please describe how the applicant will acquire the expertise. Does the applicant have the internal resources and capacity to complete the proposed work? |
| Explanation for item (g): |

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# Budget

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| --- | --- | --- | --- |
|  | **SALC Program REQUEST** | **MATCH FUNDING[[4]](#footnote-4)** | **TOTAL FUNDING** |
| **Personnel[[5]](#footnote-5)** | | | |
|  |  |  |  |
|  |  |  |  |
| Subtotal |  |  |  |
| Note: Information regarding Personnel and subcontractors is entered on page 2 of the Budget | | | |
| **Operating Expenses** (itemize/explain—examples provided) | | | |
| Material & Supplies |  |  |  |
| Printing |  |  |  |
| Mailing and postage |  |  |  |
| Meeting Rental |  |  |  |
| Subtotal |  |  |  |
| **Miscellaneous** (itemize/explain—examples provided) | | | |
| Subcontractors/Consultants**[[6]](#footnote-6)** |  |  |  |
|  |  |  |  |
| Subtotal |  |  |  |
| **TOTAL PROJECT COST** |  |  |  |

Personnel and Subcontractors

Personnel and Subcontractors required to accomplish the project should be listed in this table.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAME** | **TITLE** | **RATE** | **HOURS** | **TOTAL** |
|  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |
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additional explanations

Please refer to the Guidelines for more information on Eligible Costs.

# Map(s) of the Project Geographic area

Please provide a map or image depicting the area to be covered by the proposed plan (the project geographic area). The map should generally depict the area, including the extent of its agricultural resources, urban and/or rural land uses, and any ancillary map data to support the need for the proposal.[[7]](#footnote-7) Maps or images must fit into an 8 ½” x 11” folder.

Geographic information system (GIS) data may be submitted along with digital map products. Contact SALC Program staff if you are interested in submitting data in this manner.

Thank you for your interest. Please contact the Department of Conservation at   
(916) 324-0850 with any questions regarding the Agricultural Land Conservation Strategy and Outcome Grant.

1. A mapping tool to determine whether a project location is within a priority population census tract is available here: <https://www.arb.ca.gov/cc/capandtrade/auctionproceeds/communityinvestments.htm>. Also refer to the Guidelines for further information. [↑](#footnote-ref-1)
2. [www.conservation.ca.gov/dlrp/SALCP/Pages/Apply-for-Funding.aspx](https://authoring.consrv.ca.gov/dlrp/grant-programs/SALCP/Pages/Application%20Information.aspx). [↑](#footnote-ref-2)
3. The primary applicant must be a local government. Applicants may apply with partner organizations such as open space authorities or resource conservation districts. [↑](#footnote-ref-3)
4. Match funding is required for the SALC Program. Funds from multiple sources may be pooled to complete projects. Please refer to the Guidelines for details. [↑](#footnote-ref-4)
5. Additional budget detail may be required upon award of funding. [↑](#footnote-ref-5)
6. All travel-related expenses are to be wrapped into the subcontractor/consultant’s hourly rate. Please refer to the Eligible Costs section in the Guidelines. [↑](#footnote-ref-6)
7. Examples could include Important Farmland Maps, available at: [http://www.conservation.ca.gov/dlrp/fmmp/Pages/Index.aspx](https://authoring.consrv.ca.gov/dlrp/fmmp/Pages/Index.aspx), Spheres of Influence, priority planning areas, and other protected lands. Protected lands databases can be found at the following locations:

   National Conservation Easement Database: [http://nced.conservationregistry.org/](http://nced.conservationregistry.org/%20)

   California Protected Area Database: <http://www.calands.org/data>

   California Conservation Easement Database: <http://www.calands.org/cced> [↑](#footnote-ref-7)