

APPENDIX C: Statewide Support Entity Application

This is the application for 2022 Multi-Benefit Land Repurposing Program. The solicitation details the background and requirements to apply for funding under the program.

Application instructions

- Each application must contain all of the materials listed in the checklist below.
- Materials should be presented in the order indicated on the checklist.
- Please complete all materials using an easy-to-read font, 11 point or larger.
- In the header or footer of each page of the application, applicants should include: (1) name of applicant and (2) sequential page numbers.
- Materials not specifically requested (e.g., press clippings or brochures) will not be considered during the evaluation.

Application Checklist

1. ☐ Cover Sheet
2. ☐ Applicant Eligibility and Capacity
3. ☐ Scope of Work
4. ☐ Applicant Questions
5. ☐ Budget Summary
6. ☐ Authorizing Resolution from Governing Body

1. Cover Sheet

Project Information

Project Title	
Location (County/ies)	
Senate District Number(s):	
Assembly District Number(s):	
SGMA Sub-basin(s)	

Applicant Information

Applicant Name	
Organization Type	<i>[e.g., groundwater sustainability agency, tribe, public agency, 501(c) non-profit organization, watermaster]</i>
Federal Employer ID Number	
Mailing Address	
Contact Person	
Title	
Phone Number	
Email Address	

2. Applicant Eligibility and Capacity

Eligibility

Applicants must provide verification that the applicant is a: (1) Eligible statewide support entities are: (1) nonprofit groups with 501(c) status and (2) academic institutions.

- Non-profit groups must provide a copy of their IRS 501(c) Tax Determination Letter.

Capacity

Applicants must provide a short narrative description of their capacity to successfully implement the grant, should the project be funded. This description should address:

- How the applicant's board and/or management structure will contribute to the effective execution of project activities.
- The applicant's experience managing efforts of similar size and complexity.
- Any financial resources at the applicant's disposal to support the implementation of the grant. Applicants must provide the following to demonstrate fiscal capacity:
 - A copy of the current annual organizational budget.
 - A copy of the most recent financial audit (if an audit is not available, a copy of the organization's recent financial statements).

3. Scope of Work (3-page maximum)

Describe the proposed work to be conducted under the grant, including how the proposed work relates to the goals and objectives of the program. The summary of proposed work must include:

- Development of a peer-learning structure through which block grant recipients can connect and receive education and training
- Connecting block grant recipients to resources needed to successfully execute the deliverables of their grant
- Coordinating external communications about program work (e.g., reports, stories, press)
- Working with block grant recipients to engage disadvantaged communities, tribes, and socially disadvantaged farmers and ranchers in their work
- Working to fill gaps in and build capacity to develop and implement land repurposing work, and provide technical assistance to entities interested in applying for land repurposing funding

- Overseeing monitoring efforts and outcomes reporting to ensure consistency and transparency in outcomes monitoring across regions.

If the application is funded, the Department will work with the applicant to convert this summary into a work plan to be included in the grant agreement.

4. Applicant Questions

For the below questions, the applicant should include a description of the skills and experience of professional staff within the applicant's employ who are qualified to implement the activities discussed, as well as any additional resources the applicant can draw on to ensure his/her success. Resources include, but are not limited to volunteers, physical capital, existing partnerships, and organizations who provide letters of commitment to support the applicant's work.

- Partners are defined as organizations, government agencies, private citizens or volunteer groups that provide funds or in-kind services. For each partnership, provide a letter of commitment explaining the relationship between the partner and applicant and outlining the partner's contributions to the proposed work. Do not submit general letters of support that do not specify financial contributions, as these will not increase the number of points awarded.
- For organizations not providing funds or in-kind services but who will be engaged as subcontractors to complete the proposed work, provide letters of commitment explaining the relationship between the organization and the applicant and outlining the organization's expertise and contributions to the proposed work.

Community Engagement and Collaboration (1/2-page maximum)

Describe the applicant's experience and expertise conducting effective and inclusive engagement and collaboration across diverse communities and organizations, including farmers, ranchers, disadvantaged communities, and tribes.

A disadvantaged community is defined as a community with a median household income less than 80 percent of the statewide average. Collaboration is defined as working with other organizations, government agencies, groups, and individuals to ensure that all entities work in agreement and are non-duplicative of each other's activities, and to ensure that diverse interests are meaningfully incorporated into each block grant recipient's work.

Coordination (1/2-page maximum)

Describe the applicant's experience and expertise coordinating the work of multiple entities and developing peer-to-peer learning networks.

Policy Expertise (1/2-page maximum)

Describe the applicant's land repurposing policy expertise.

Regional Relationships (1/2-page maximum)

Describe the applicant's relationships with regional actors in groundwater sustainability planning.

5. Budget Summary

Applicants must provide a budget broken down by cost type (line item). Cost estimates should be consistent with the proposed scope of work. All costs must be eligible. If awarded funding, the Department will work with the applicant to refine the budget for incorporation into the Grant Agreement.

6. Authorizing Resolution from Governing Body

Applicants must submit a signed Resolution of Support adopted by the entity's governing body that evidences authority to submit the application and, if awarded funding, to enter into and perform under the terms of the Grant Agreement template.

The resolution must:

- Authorize the submittal of the grant application for a 2022 Multi-Benefit Land Repurposing Program grant.
- Authorize entrance into a grant agreement with the Department for the project and accept the template terms and conditions, if the project is awarded funding.
- Authorize a designated individual to, as agent, accept the award of grant funding and to execute tasks, such as signing documents, related to the application, grant agreement, reimbursement requests, if the project is awarded funding.