



California
**Department of
Conservation**
Geologic Energy Management Division

Oil & Gas Operator Workshop: Form 110D Submission

Date: June 26, 2024

Time: 11:00 a.m. – 12:00 p.m.

AGENDA

- I. Welcome**
- II. Operator Feedback Survey**
- III. Late & Amended Production Justification**
- IV. Where to find, fill out and submit the 110D Form**
- V. Q & A Session (30 minutes)**

Operator Feedback Survey

Presented by:

Ademola Adenuga, Engineering Geologist

The Survey

It was a 5 questions survey

1. Are you a WellSTAR User?

2. How will you rate Functionality of WellSTAR ?

3. What additional thing would you like to be in WellSTAR?

4. Please list topics you would like to be discussed at Operators' Workshop (in order of preference)

5. Any general feedback to CalGEM on WellSTAR

Qns 1- 2: WellSTAR Rating

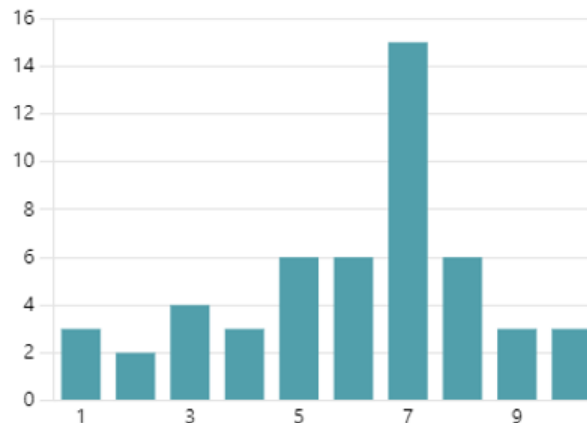
1. Are you a WellSTAR User?

[More Details](#)



- Basically, **ALL** the respondents are WellSTAR Users
- Respondents are anonymous

2. How will you rate Functionality of WellSTAR ?



6.02

Average Rating

60% approval rating.

Qns 3- 5: Categories of Issues Raised

Responses have been categorized under the following topics:



Communication



Data Access



Reporting



Robustness



Commendation

Operators Summary Response : 1/3

Qn 3: What additional thing would you like to be in WellSTAR?

Communication:

Better simplification of
emailing information and
headings

Follow Up to Issues

Data Access:

Easier way to filter and
download data

Robustness

Minimize glitches

Faster data upload

Commendation

Acknowledgement of
Improvement .

Operators Summary Response : 2/3

Qn 4: Please list topics you would like to be discussed at Operators' Workshop (in order of preference)?

Communication:

Information about
exempt wells under
PRC 3238 and Form
122 Report

Data Access:

Accessing test
information
(dashboard, API,
exports)

CEQA review
process

Templates for
CA110s.

Well record

Robustness

Simplified
System

Reporting

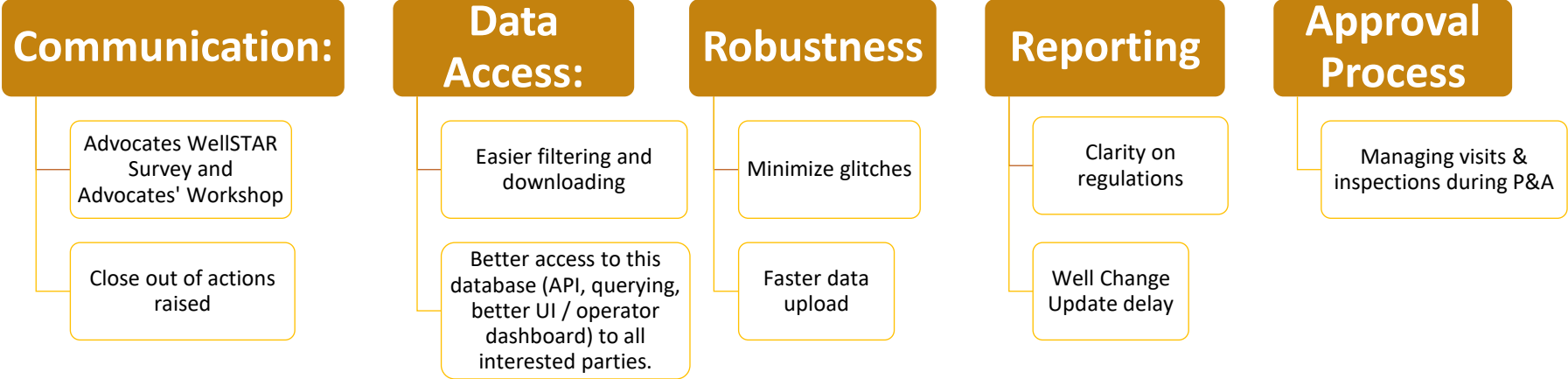
Form
management etc.

Inspection

Managing visits &
inspections during
P&A

Operators Summary Response : 3/3

Qn 5: Any general feedback to CalGEM on WellSTAR



What is Next?



Close out of issues
raised



Incorporation of feedbacks
into subsequent operators
workshops



Continuous and sustained
engagement of operator
and keeping lines
communication and
feedback open.



THANK YOU

Late & Amended Production Justification

Presented by:
Anji Amachree, Engineering Geologist

Outline

- Statutory Requirements
- Notice To Operators (NTO)
- Submitting a Form in WellStar
- Supporting Documentation
- Amended Production
- Uploading a Document in WellStar
- Memo To Operators

Statutory Requirements

- Public Resources Code (PRC) Section 3227: Monthly production, injection, and disposition reports ("monthly reports") are due on or before the last day of each month for the preceding calendar month.
- Monthly forms submitted after the PRC 3227 deadline are considered **late**.
- Any modification or update to a submitted form is considered an **amendment**.

Notice to Operators (NTO)



Notice To Operators (March 27, 2024)

WellSTAR Release 5.1.12 updates the OG110 Monthly Production, OG110B Monthly Injection, and OG110D Monthly Disposition ("monthly reports") forms in WellSTAR. With this update, submitted monthly reports (OG110, OG110B, OG110D) for previous calendar years will be subject to further review by CalGEM"

Submitting a Form in WellStar



- When submitting a Form for the **preceding year**, a "notification" will appear (for late and amended monthly forms).

Submitting a Form in WellStar

OG110 Monthly Production

Help

Form Navigation

1. Form Information

Form Information

[Hide Form Navigation]

This Monthly Production form will require a Late Submission Justification document is uploaded before submission and CalGEM review after submission before data will be accepted into WellSTAR.

Complete the fields below. * Indicates Required Field

Form Name

OG110 Monthly Production

Organization *

Reporting Period

Month *

December

Year *

2023

Description *

All comments are discoverable records, open to public review.

Cancel

Save & Continue

Late Monthly Forms | Supporting Documentation

Please upload the following documents along with each monthly form:

1. A letter of justification (addressed to the Data Management Team) explaining the reason for the **late** submission. Reason(s) could be any of (but not limited to) the following examples:
 - WellStar issues
 - Data issues
 - Personnel or Administrative issues etc.

And

2. Any one or combination of the following documents that validates your volumes according to CCR section 1772.6. (that covers the reported month(s)):
 - Operability of the production or injection equipment.
 - Filling of production tanks.
 - Field production reports.
 - Lease oil inventory at the beginning or end of the month.
 - Run tickets or automated shipping data, which includes the shipping and/or purchasing company and the volume received.
 - Lab data, such as gravity, water cut, and/or temperature.
 - Details of the methods used to allocate production to wells.
 - Any documentation from recent equipment check(s) and/or well test(s), including the date the check or test was performed.

Amended Volumes | Supporting Documentation

Please upload the following documents along with each monthly form:

1. A letter of justification (addressed to the Data Management Team) explaining the reason for the **amended** submission. Reason(s) could be any of (but not limited to) the following examples:
 - WellStar issues
 - Data issues
 - Personnel or Administrative issues etc.

And

2. Any one or combination of the following documents that validates your volumes according to CCR section 1772.6. (that covers the reported month(s)):
 - Operability of the production or injection equipment.
 - Filling of production tanks.
 - Field production reports.
 - Lease oil inventory at the beginning or end of the month.
 - Run tickets or automated shipping data, which includes the shipping and/or purchasing company and the volume received.
 - Lab data, such as gravity, water cut, and/or temperature.
 - Details of the methods used to allocate production to wells.
 - Any documentation from recent equipment check(s) and/or well test(s), including the date the check or test was performed.

Late & Amended Production Volumes

- Operators should upload documents for justification along with the associated monthly forms.

Uploading a Document in WellStar

Online Forms | OG110 Monthly Production

OG110 Monthly Production

Help

Form ID: 590704

Form Navigation

1. Form Information
2. Operator Information ✓
3. EDD Submission
4. Production Data
5. Document Upload
6. Form Submit
7. Confirmation
8. Review Comments
9. Review

Document Upload

[Hide Form Navigation]

Select documents to be uploaded, if applicable. Click Add New and complete all required fields for a document.

Uploaded Documents

Advanced Filtering

Actions

Search



Upload D...	Uploade...	Type	Description	Filename	Docume...	Add New	den...	Actions
-------------	------------	------	-------------	----------	-----------	---------	--------	---------

Back

Next

Save

Memo To Operators



A memo regarding Production Justification will be available for reference on the WellStar Public page soon.

For further information, please email
DMRSP_Mailbox@conservation.ca.gov.

Where to find, fill out and submit the 110D Form

Presented by:
Gabriela Dabon, Engineering Geologist

Production / Injection Reporting Forms

- Monthly Production / Injection
 - OG110 – Monthly Production
 - OG110B – Monthly Injection
- Monthly Disposition
 - OG110D – Monthly Disposition
- SB 1281 – Water Usage (Quarterly)
 - OG110Q – Quarterly Water Production
 - OG110BQ – Quarterly Water Injection
 - OG110FQ – Quarterly Other Water Allocation
- Annual Production
 - Form 122 – Annual Production

Form Name	Purpose
<input type="text"/>	<input type="text"/>
OG110 Monthly Production	Form used to report monthly production data from Operators.
OG110B Monthly Injection	Form used to report monthly injection data from Operators.
OG110D Monthly Disposition	Form used to report monthly disposition data from Operators.
110BQ Quarterly Water Injection	Allows Operators to report water injection data on a quarterly basis
110FQ Quarterly Other Water Allocation	Report quarterly water allocation data
110Q Quarterly Water Production	Allows Operators to report water production data on a quarterly basis
Form 122 Annual Production	Report annual production and operations

- How-To Training Materials for Operators on youtube Direct link:
https://www.youtube.com/playlist?list=PLErBtDSML9r6_SjGfEPXZqHjyWV2ot3lG
- Additional Training Materials:
https://www.conservation.ca.gov/calgem/for_operators/Pages/wellstar-training-materials.aspx

Q&A Session



Please feel free to use the Q&A chat function throughout the workshop.

Frequently Asked Questions (FAQ)



1. Is EDD required to submit OG110D form?

-No. EDD is not required. If you don't have many fields with valid-for-report completions interval associated with your organization, you may choose to enter the data directly into the form. Select "No" in step 3. EDD Submission > navigate to step 4. Disposition Data > select Action > Add field to enter the data directly> Save.

2. Do I need to submit a late submission justification document to update current year's disposition record after the submission deadline?

-No, you do not need to submit a late submission justification document to update current's year data. However, the form will be reviewed by CalGEM.

3. Is a document required to be uploaded in the step 5. Document Upload. when submitting my OG110D?

-Except where late submission justification document is required, you are not required to upload any document during regular submission.

4. Why does my EDD contain errors?

-The EDD may contain bad data. Please check the EDD and ensure the data matches with the description in field description sheet.

5. Why is my EDD missing some fields?

-The field may no longer contain any valid-for-reporting completion interval associated with your organization for the reporting period.

6. Is the requirement for late submission justification document taken into effect already or do we have until March 1st 2025 to submit or update records of previous years?

-Yes, the requirement to submit a late submission justification document is already in effect. Please refer to NOTICE TO OPERATORS 2024-04 dated March 27, 2024.



THANK YOU

For questions, please contact the WellSTAR team at:
wellstar@conservation.ca.gov

DMRSP_Mailbox@conservation.ca.gov

CalGEMSupport@conservation.ca.gov