

# User Reference Guide

## Facilities Create and Maintain Facilities

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## **COURSE OVERVIEW**

## **Course Description**

This course teaches the processes for creating and maintaining Facilities as well as reviewing facility related data submissions in the WellSTAR system. Many types of Facilities can be created and maintained in WellSTAR. Users can create individual Facilities including Settings (Tanks or Vessels), Pipelines (Segments and Nodes), Sumps, and Facility Groups, through an online form submission. Users can define Facility attributes and upload plans, documents, and test results. Users can, set a test due date, schedule a Facility test, and upload test results.

Users can also associate individual Facilities to the following objects in WellSTAR:

- Other Facilities i.e., Settings or Facility Groups. For more information, see Figure 1 below.
- Leases
- Wells
- Bonds
- Operators

|                     | Facility<br>Group | Setting         | Pipeline        | Sump            | Well            | Tank/Vessel | Pipeline<br>Segment |
|---------------------|-------------------|-----------------|-----------------|-----------------|-----------------|-------------|---------------------|
| Facility<br>Group   |                   | Contains        | Contains        | Contains        | Contains        |             |                     |
| Setting             | Contained<br>By   |                 | Connected<br>To | Connected<br>To | Connected<br>To | Contains    |                     |
| Pipeline            | Contained<br>By   | Connected<br>To |                 | Connected<br>To | Connected<br>To |             | Contains            |
| Sump                | Contained<br>By   | Connected<br>To | Connected<br>To |                 | Connected<br>To |             |                     |
| Well                | Contained<br>By   | Connected<br>To | Connected<br>To | Connected<br>To |                 |             |                     |
| Tank/Vessel         |                   | Contained<br>By |                 |                 |                 |             |                     |
| Pipeline<br>Segment |                   |                 | Contained<br>By |                 |                 |             |                     |

**Figure 1:** This matrix shows the relationship type between each associated facility. Please note that two of the same facility types cannot be associated.

Associated Facilities can be named and tracked as a group. This is referred to as a Facility Group. Users can create Facility Groups through the online form process. Likewise, when creating an individual Facility, Users can choose to associate the individual Facility to an existing facility or Facility Group. Pipeline systems are a specific Facility Group type used to associate Pipelines.

## **1** CREATE AND MAINTAIN FACILITY DATA

Create individual Facilities including Settings (Tanks or Vessels), Pipelines (Segments and Nodes), Sumps, and Facility Groups, through an online form submission. The Facility Information form is slightly different for each facility type. Section: Facility Attributes contains a section specific to the type of Facility. A walk though for creating each facility type is included in this section. The data for each facility can be edited through the Facility Information form. All existing data is pulled into the form, the user can then make updates and submit the form.

Lesson Objectives:

- 1.1 Create Facility: Setting including Tanks or Vessels
- 1.2 Create Facility: Sump
- 1.3 Create Facility: Pipeline (Segments and Nodes)
- 1.4 Create Facility: Facility Group

|           |                                   |                 |       | This is a non-pi | roduction environm | ent                  |                      |                    |                  |
|-----------|-----------------------------------|-----------------|-------|------------------|--------------------|----------------------|----------------------|--------------------|------------------|
| 9         | Explore Data                      | Forms           | Tools | Maps             |                    |                      |                      | Advar              | nced Se          |
| Hor<br>Fa | Bonds<br>Complaints<br>Compliance |                 |       |                  |                    | 1                    | Hello Jeanette McCra | icken, Department  | of Conse<br>Help |
|           | Construction Site                 | Well Reviews    |       |                  |                    | ▼ Advanced Filtering | Actions - Searc      | :h                 | \$               |
| С         | Entities 2                        |                 |       | Туре             | Sub Type           | Name                 | PLSS                 | Actions            |                  |
| S         | Facilities                        |                 |       | Facility Group   | Urban Drill Site   | Fourth Avenue        | 35, 01S, 14W, SB     | Actions-           | Â                |
| S         | Incidents<br>Inspections          |                 |       | Facility Group   | Urban Drill Site   | Fourth Avenue        | 35, 01S, 14W, SB     | Actions-           |                  |
| s         | Notices of Intentio<br>Production | n Submitted     |       | Facility Group   | Urban Drill Site   | Jefferson            | 01, 02S, 14W, SB     | Actions-           |                  |
| s         | Tests<br>Transactions             |                 |       | Facility Group   | Urban Drill Site   | Murphy               | 02, 02S, 14W, SB     | Actions-           |                  |
| A         | Transfers<br>Underground Gas      | Storage (UG     | 5)    | Facility Group   | Urban Drill Site   | Angus Drill Site     | 02, 06S, 11W, SB     | Actions            |                  |
| в         | Underground Inject                | ction Control ( | JIC)  | Facility Group   | Urban Drill Site   | Sawtelle Facility    | 28, 01S, 15W, SB     | Actions            | ÷                |
| ŀ         | Wells<br>Well Maintenance         |                 | 9     | 10 🕨 🕨           | 20 🔹 items per pa  | ge                   | Viewing 1 - 2        | 20 from 26989 rest | ults 🖒           |
| 18 - \^   | Well Stimulation (                | WST)            |       |                  |                    |                      |                      | Ruild Vor          | nion: D5 (       |

## **1.1** Create a facility: Setting including Tanks and Vessels

| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | From the home page hover over Explore Data.                         |                 |
| 2.   | Select Entities. Then ensure that the Organizations tab is selected |                 |
|      | Note: when the page loads the Organizations tab will be selected    |                 |
|      | by default.   |                 |

#### Entities

| Entities  |                 |           |             |           |          |                    | Help     |
|---|-----------------|-----------|-------------|-----------|----------|--------------------|----------|
| Organizations People Workgroups   |                 |           |             |           |          |                    |          |
| $\nabla$  |                 | Y Advance | d Filtering | Actions - | Sear     | ch 🚺               | \$       |
| Name 1  | Primary Address |           | Primary P   | hone      | S        | tatus              |          |
| berry T   |                 | <b>_</b>  |             |           | <b>T</b> | active             |          |
| Berry Petroleum Company, LLC  | Bakersfield, CA |           | (661) 616-  | 3900      | A        | ctive              |          |
|   |                 |           |             |           |          |                    |          |
|   |                 |           |             |           |          |                    |          |
|   |                 |           |             |           |          |                    |          |
| Image: Non-State     Image: Non-State       Image: Non-State     Image: Non-State       Image: Non-State     Image: Non-State |                 |           |             |           | Viewi    | ng 1 - 1 from 1 re | esults 🖒 |

| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Search for the Operator who is responsible for the facility that is to |                        |
|      | be added.  |                        |

#### Organization Detail

| Organization Detail  |   |  |  |           |  |  |
|--|---|--|--|-----------|--|--|
| Berry Petroleum Company, LLC - Ba  | akersfield, CA  |  | Summary -  | Actions - |  |  |
| Short Name<br>Berry Petroleum Company, LLC<br>Name<br>Berry Petroleum Company, LLC<br>Primary Address<br>5201 Truxtun Ave.<br>Bakersfield, CA 93309<br>Agent Address<br>5201 Truxtun Avenue Suite 100<br>BAKERSFIELD, CA 93309<br>Financial Status | Code<br>B3930<br>Organization Type<br>Corporation<br>Web Address<br>Agent Name<br>Andrea Hook | Status<br>Active<br>Primary Phone<br>(661) 616-3900<br>24-Hr Emergenc<br>Agent Email<br>ahook@bry.comx | Summary<br>Wells<br>Facilities 2<br>Bonds<br>Production<br>UIC<br>Transactions<br>Violations<br>Incidents<br>Documents<br>Events |           |  |  |
| Active Associated Addresses Associated Phone Numbers Associated Email Addresses  |   |  | Tasks  | •<br>•    |  |  |

| Step | Action            | <b>Required Fields</b> |
|------|-------------------|------------------------|
| 1.   | Click Summary.    |                        |
| 2.   | Click Facilities. |                        |

| ry Petroleur | n Co | ompany, LLC |  |          |          |          |               |      |                  |                 | Facilities - Actio |
|--------------|------|-------------|--|----------|----------|----------|---------------|------|------------------|-----------------|--------------------|
|              |      |             |  |          |          |          | 1             |      |                  |                 | Create New Fac     |
| V            |      |             |  |          |          |          | <b>T</b> /    | Adva | anced Filtering  | Actions - Searc | h Export - PDF     |
| Facility ID  |      | Туре        |  |          | Sub Type |          | Facility Name |      | PLSS             | County          | Field              |
|              | T    | setting     |  | <b>T</b> |          | <b>T</b> | <b>_</b>      | •    | <b>T</b>         | <b>_</b>        | ·                  |
| 90292996     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 28, 30S, 29E, MD | Kern            | Edison             |
| 90293020     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 24, 30S, 28E, MD | Kern            | Mountain View      |
| 90293236     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 27, 30S, 29E, MD | Kern            | Edison             |
| 90293614     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 28, 32S, 24E, MD | Kern            | Midway-Sunset      |
| 90293845     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 32, 29S, 29E, MD | Kern            | Edison             |
| 90293846     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 21, 30S, 29E, MD | Kern            | Edison             |
| 90293847     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 21, 30S, 29E, MD | Kern            | Edison             |
| 90293848     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 21, 30S, 29E, MD | Kern            | Edison             |
| 90294113     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 14, 30S, 28E, MD | Kern            | Mountain View      |
| 90294248     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 13, 30S, 28E, MD | Kern            | Mountain View      |
| 90294249     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 13, 30S, 28E, MD | Kern            | Mountain View      |
| 90294250     |      | Setting     |  |          | N/A      |          | Unspecified   |      | 13, 30S, 28E, MD | Kern            | Mountain View      |

| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | Click Advanced Filtering.   |                 |
| 2.   | Search for the facility to ensure that it does not already exist. |                 |
| 3.   | Click Actions and Create New Facility.                            |                 |

| m Information   | [Hide Form Navigati      |
|---|--------------------------|
|   | * Indicates Required Fie |
| Please enter information below.                               |                          |
| Form Name   |                          |
| Facility Information  |                          |
| Organization *  |                          |
| Berry Petroleum Company, LLC (B393 🔻                          |                          |
| Facility Type*  |                          |
| Setting   |                          |
| Description * 😧   |                          |
| Training  |                          |
| All comments are discoverable records, open to public review. |                          |
| Bond Required?*   |                          |
|   |                          |



Save & Continue

| Step | Action                                | <b>Required Fields</b> |
|------|---------------------------------------|------------------------|
| 1.   | The Organization should be prefilled. | Organization           |
| 2.   | Choose Setting as the Facility type.  | Facility Type          |
| 3.   | Enter a <b>Description</b> .          | Description            |
| 4.   | Click Save and Continue.              |                        |

## Description

| Operator Information   |                       |   |                      | [Hide Form Navigation] |
|--|-----------------------|---|----------------------|------------------------|
| Please enter informatior   | ı below.              |   | * Indica             | ates Required Field    |
| Organization Name<br>Berry Petroleum Com                         | pany, LLC (B3930)     | Type of Orga<br>Corporation                 | anization            |                        |
| Organization Primar<br>5201 Truxtun Ave.<br>Bakersfield, CA 9330 | <b>y Address</b><br>9 |   |                      |                        |
| Phone Number<br>(661) 616-3900                                   |                       | Ext   |                      |                        |
| Contacts   |                       |   |                      |                        |
|  |                       |   | ▼ Advanced Filtering | Actions                |
| Name †   | Phone Number          | Email                                       | Role                 | Actions                |
| Andrea Hook  |                       | ahook@bry.comx                              | Agent                |                        |
| Jeanette<br>McCracken  |                       | Jeanette.McCracken@<br>conservation.ca.govx | Submitter            |                        |
|  |                       |   |                      |                        |
|  |                       |   |                      |                        |
|  |                       |   |                      |                        |
|  |                       |   |                      |                        |
|  |                       |   |                      |                        |
|  |                       |   |                      |                        |
|  |                       |   |                      |                        |
|  |                       |   |                      |                        |
|  |                       |   |                      |                        |



| Step | Action   | Required Fields |
|------|--|-----------------|
| 1.   | Use the Actions button to add a form contact if desired. |                 |

|            |   |                        | 1 |
|------------|---|------------------------|---|
| 2. Click N | ext.  |                        |   |
|            |   |                        |   |
|            | Facility Contact                              |                        |   |
|            | Find Person                                   |                        |   |
|            |   | T                      |   |
|            |   |                        |   |
|            | Location Information                          |                        |   |
|            | Facility Name *                               | ]                      |   |
|            | Section* Towns                                | ship *                 |   |
|            | •   | •                      |   |
|            | Range* B&M                                    |                        |   |
|            | <b>•</b> •                                    | •                      |   |
|            | County* Centroid Latit                        | ude Centroid Longitude |   |
|            | · · · · · · · · · · · · · · · · · · ·         |                        |   |
|            | Field*  |                        |   |
|            |   | •                      |   |
|            | Location Description                          |                        |   |
|            |   |                        |   |
|            | Does this Facility have an address?           |                        |   |
|            |   |                        |   |
|            |   |                        |   |
|            | Location Attributes 3                         |                        |   |
|            | Purpose                                       |                        |   |
|            | <b></b>                                       |                        |   |
|            | Check all that apply                          |                        |   |
|            | Urban Area?                                   |                        |   |
|            | Ottshore?     Environmentally Sensitive Area? |                        |   |
|            | Over Fresh Water?                             |                        |   |
|            | Over Salt Water?                              |                        |   |
|            |   |                        |   |

| Step | Action                  | Required Fields |
|------|-------------------------|-----------------|
| 1.   | Add a Facility Contact. |                 |

| 2. | Enter Location Information. | Facility Name, Section,<br>Township, Range, County,<br>Field |
|----|-----------------------------|--|
| 3. | Enter Location Attributes.  |  |

| etting Status             | Build Date                     |
|---------------------------|--------------------------------|
| Active •                  | 2/1/2009                       |
| econdary Containment Type | Secondary Containment Material |
| Berm 🔹                    | Gravel                         |
| Fencing Required?         |                                |
| Yes? 💿 No                 |                                |

| Step | Action                                    | <b>Required Fields</b> |
|------|---|------------------------|
| 1.   | Enter Tank or Vessel setting Information. |                        |

|                | Y Advan  | ced Filtering | Actions - | Search     |         |
|----------------|----------|---------------|-----------|------------|---------|
| Equipment Type | Quantity | Description   | Add Equi  | pment 🝳    | Actions |
| Flare          | 1        | Unit 1        |           | 08/06/2019 | Actions |
|                |          |               |           |            |         |
|                |          |               |           |            |         |
|                |          |               |           |            |         |
|                |          |               |           |            |         |
|                |          |               |           |            |         |
|                |          |               |           |            |         |
|                |          |               |           |            |         |
|                |          |               |           |            |         |
|                |          |               |           |            |         |

Back Next Save

| Step | Action                           | <b>Required Fields</b> |
|------|----------------------------------|------------------------|
| 1.   | Click the <b>Actions</b> button. |                        |
| 2.   | Click Add Equipment.             |                        |

| Add Equipment                        | >                          |
|--------------------------------------|----------------------------|
|                                      | * Indicates Required Field |
| Equipment Type *                     | Quantity *                 |
| Flare                                | • 1                        |
| Install Date                         |                            |
| 8/6/2019                             |                            |
| Description                          |                            |
| Unit 1                               |                            |
| All comments are discoverable record | ds, open to public review. |
|                                      |                            |
|                                      | Cancel Update              |

| Step | Action                           | <b>Required Fields</b> |
|------|----------------------------------|------------------------|
| 1.   | Enter the Equipment information. | Equipment              |
|      |                                  | Type, Quantity         |
| 2.   | Click Update.                    |                        |
| 3.   | Click Next.                      |                        |

| <ul> <li>Le</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> </ul> | ase ID<br>289264<br>289270<br>289311<br>289528<br>289260 | ▼ Adv       Lease Name       A & E       B-40       Midway 32       York | PLSS           02, 31S, 22E, MD           36, 32S, 23E, MD           32, 32S, 24E, MD | County San Luis Obispo San Luis Obispo             |
|--|--|--|---|--|
| <ul> <li>Le</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> </ul> | ase ID<br>289264<br>289270<br>289311<br>289528<br>289260 | Lease Name<br>A & E<br>B-40<br>Midway 32<br>York                         | PLSS           02, 31S, 22E, MD           36, 32S, 23E, MD           32, 32S, 24E, MD | County       San Luis Obispo       San Luis Obispo |
| <ul> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> </ul>             | 289264<br>289270<br>289311<br>289528<br>289260           | A & E<br>B-40<br>Midway 32<br>York                                       | 02, 31S, 22E, MD<br>36, 32S, 23E, MD<br>32, 32S, 24E, MD                              | San Luis Obispo<br>San Luis Obispo                 |
| <ul> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> </ul>                         | 289270<br>289311<br>289528<br>289260                     | B-40<br>Midway 32<br>York  | 36, 32S, 23E, MD<br>32, 32S, 24E, MD  | San Luis Obispo                                    |
| <ul> <li>90</li> <li>90</li> <li>90</li> <li>90</li> </ul>   | 289311<br>289528<br>289260                               | Midway 32<br>York  | 32, 32S, 24E, MD  | San Luis Obisno                                    |
| 90<br>90   | 289528<br>289260   | York   |   | Curl Edio Obiopo                                   |
| 90   | 289260   |  | 06, 03N, 16W, SB  | Los Angeles  |
|  |  | Unspecified  | 02, 31S, 22E, MD  | San Luis Obispo                                    |
| Associa  | ited Lease   |  |   |  |
|  |  | T Adv  | vanced Filtering Sear   | rch  |
| Le   | ase ID   | Lease Name   | PLSS  | County   |
| 90   | 289528   | York   | 06, 03N, 16W, SB  | Los Angeles  |

 Step
 Action
 Required Fields

 1.
 Search for the Lease associated to this Facility.
 2

 2.
 Check the box next to the lease.
 3

 3.
 Click the down arrow to move the lease to the Associated Lease grid.
 6

 Note: Only one lease can be associated to a facility.
 4

 4.
 Click Next.
 4

|              | ▼ Advanced I | Filtering    | s - Search        |                     |
|--------------|--------------|--------------|-------------------|---------------------|
| Component ID | Component T  | Compor Add T | <sup>Tank</sup> 2 | PLSS                |
| 141          | Tank         | TK-12        | /essel            | 14, 27S, 27E,<br>MD |
| 142          | Tank         | Unspecified  | 90299408          | 14, 27S, 27E,<br>MD |
| 143          | Tank         | N/A          | 90299409          | 14, 27S, 27E,<br>MD |
| 144          | Tank         | 20\$302      | 90299315          | 14, 27S, 27E,<br>MD |
| 145          | Tank         | 20S284       | 90299315          | 14, 27S, 27E,<br>MD |
|              |              |              |                   |                     |

| Step | Action                           | <b>Required Fields</b> |
|------|----------------------------------|------------------------|
| 1.   | Click the <b>Actions</b> button. |                        |
| 2.   | Click Add Tank or Add Vessel.    |                        |

| lease complete the fields below wit | h all available inform | ation        | * In       | dicates Required Fig |
|-------------------------------------|------------------------|--------------|------------|----------------------|
|                                     |                        |              |            | dicates required ric |
| Tank Location                       |                        |              |            |                      |
| Centroid Latitude                   | Centroid Longi         | itude        |            |                      |
| 35.58136503                         | -119.0403675           | 5            |            |                      |
| Check all that apply                |                        |              |            |                      |
| Urban Area?                         |                        |              |            |                      |
| Offshore?                           |                        |              |            |                      |
| Environmentally Sensitive Area      | a?                     |              |            |                      |
| Over Fresh Water?                   |                        |              |            |                      |
| Over Salt Water?                    |                        |              |            |                      |
| Tank Information                    |                        |              |            |                      |
| Tank Name                           |                        |              |            |                      |
| TK-12                               |                        |              |            |                      |
| Tank Type *                         |                        | Tank Status* |            |                      |
|                                     | •                      | In Service   |            | •                    |
| Tank Shape                          |                        | Pad Type     |            |                      |
|                                     | •                      | Gravel       |            | •                    |
| Fluid Type                          |                        |              |            |                      |
|                                     | •                      |              |            |                      |
| Length (ft)                         | Width (ft)             |              | Depth (ft) |                      |
|                                     |                        |              |            |                      |
| Height (ft)                         | Diameter (ft)          |              |            |                      |
|                                     |                        |              |            |                      |
| Volume (bbl)                        | Volume (ft3)           |              |            |                      |
| 2000 OF                             |                        |              |            |                      |
| Construction Type *                 |                        | Build Date   |            |                      |
| Steel Bolted                        | •                      |              |            |                      |
| Check all that apply                |                        |              |            |                      |
| Is Tank insulated?                  |                        |              |            |                      |
| Cathodic Protection?                |                        |              |            |                      |
| Leak Detection System?              |                        |              |            |                      |
| Look Detection 7                    |                        |              |            |                      |
| Leak Detection Type                 |                        |              |            |                      |
|                                     | Ŧ                      |              |            |                      |
|                                     |                        |              |            |                      |
|                                     |                        |              |            |                      |

Add tank:

| Step | Action                  | Required Fields |
|------|-------------------------|-----------------|
| 1.   | Enter Tank Information. | Tank Type, Tank |
|      |                         | Status,         |
|      |                         | Construction    |
|      |                         | Туре            |

| lick Save                                   |                        |                 |  |
|---|------------------------|-----------------|--|
|   |                        |                 |  |
|   |                        |                 |  |
| Component 1                                 |                        |                 |  |
| Please complete the fields below with all a | available information. |                 | <ul> <li>Indicates Required Field</li> </ul> |
| Vessel Location                             |                        |                 |  |
| Centroid Latitude                           | Centroid Longitud      | le              |  |
|   |                        |                 |  |
| Check all that apply                        |                        |                 |  |
|   |                        |                 |  |
| Offshore?                                   |                        |                 |  |
| Environmentally Sensitive Area?             |                        |                 |  |
| Over Fresh Water?                           |                        |                 |  |
| Over Salt Water?                            |                        |                 |  |
|   |                        |                 |  |
|   |                        |                 |  |
| Vessel Information                          |                        |                 |  |
| Vessel Name                                 |                        |                 |  |
|   |                        |                 |  |
| Vessel Type *                               |                        | Vessel Status * |  |
|   | •                      |                 | •  |
| Varial Shape                                |                        | Versel Head     |  |
| vessel snape                                | •                      | Vesserneau      | •  |
| 51 (100 T                                   |                        | De d Tues       |  |
| Fluid/Gas Type                              | •                      | Pad Type        | •  |
|   |                        |                 |  |
| Foundation                                  | -                      |                 |  |
|   | ·                      |                 |  |
| Height (ft)                                 | Diameter (ft)          |                 | Shell Thickness (in)                         |
|   |                        |                 |  |
| Volume (bbl)                                | Volume (ft*)           |                 | Flange Ratings                               |
|   |                        |                 |  |
| Registration Number (National Board         | l No. or other ID)     |                 | Build Date                                   |
|   |                        |                 |  |
| Manufacturer                                |                        |                 |  |
|   |                        |                 |  |
| Pressure Rating                             | Operating Pressu       | re (nsi)        | Max Operating Pressure (nsi)                 |
| Tressure Kading                             | operating ressu        | re (psi)        | max operating ressure (ps)                   |
|   |                        | (0.5)           |  |
| Operating Temp (FF)                         | Max Operating Te       | mp (*F)         |  |
|   |                        |                 |  |
| Check all that apply                        |                        |                 |  |
| Is Vessel Insulated?                        |                        |                 |  |
| Cathodic Protection?                        |                        |                 |  |
|   |                        |                 |  |
|   |                        |                 | 6  |
|   |                        |                 | Cancel Save                                  |
|   |                        |                 | Ounder Dave                                  |

#### Add Vessel:

| Step | Action                  | <b>Required Fields</b> |
|------|-------------------------|------------------------|
| 1.   | Add Vessel Information. | Vessel Type,           |
|      |                         | Vessel Status          |
| 2.   | Click Save.             |                        |

| 3. Click Next. |  |
|----------------|--|

| Facili   | ity As  | sociati | on       |          |        |     |       |      |             |           |          |           |                 |        |          |          | (Hide      | Form          | Navigation] |
|----------|---|---------|----------|----------|--------|-----|-------|------|-------------|-----------|----------|-----------|-----------------|--------|----------|----------|------------|---------------|-------------|
| Pi<br>Fa | Please use grids and arrow buttons to select existing Facility(ies) to associate with this Facility, if applicable.<br>Facilities can not associate to other Facilities of the same type. |         |          |          |        |     |       |      |             |           |          |           |                 |        |          |          |            |               |             |
|          | Sel   | ect Fa  | cilitie: | 5        |        |     |       |      |             |           |          |           |                 |        |          |          |            |               |             |
|          |   |         |          |          |        |     |       |      | <b>r</b> Ad | lvance    | ed Filte | ering     | 1,              | arch   |          |          |            |               | ٠           |
|          |   | Faci    | lity II  | D T      | ype    |     | Sub   | -Тур | e           | Facil     | ity      | PL        | SS              |        | Coun     | ty       | Fie        | ld            |             |
|          | •   | 9029    | 0988     | s        | ump    |     | Unk   | nown | •           | Unsp<br>d | ecifie   | 34,<br>24 | , 12N,<br>W, SB |        | Kern     |          | Mid<br>Sur | lway-<br>nset |             |
| 2        | •   | 9029    | 0989     | s        | ump    |     | Unk   | nown | 1           | Unsp<br>d | ecifie   | 12,<br>22 | , 31S,<br>E, MD |        | Kern     |          | Mid<br>Sur | lway-<br>nset |             |
|          | •   | 9029    | 0990     | s        | ump    |     | Unk   | nown | 1           | Unsp<br>d | ecifie   | 12,<br>22 | 31S,<br>E, MD   |        | Kern     |          | Mid<br>Sur | lway-<br>nset | ·           |
|          | ۰   | 9029    | 0991     | s        | ump    |     | Unk   | nown | n           | Unsp<br>d | ecifie   | 12,<br>22 | , 31S,<br>E, MD |        | Kern     |          | Mid<br>Sur | dway-<br>nset |             |
|          | •   | 9029    | 0992     | s        | ump    |     | Unk   | nown | n           | Unsp<br>d | ecifie   | 02.<br>22 | . 31S,<br>E, MD |        | Kern     |          | Mid<br>Sur | dway-<br>nset |             |
|          |   |         |          |          |        |     |       |      |             |           |          |           |                 |        |          |          |            |               |             |
|          | H   | •       | 1        | 2        | 3      | 4   | 5     | 6    | 7           | 8         | 9        | 10        |                 | ×      | н        |          |            |               |             |
|          |   | 5       | • i      | tems     | per pa | age |       |      |             |           |          |           | Viev            | wing 1 | l - 5 fr | om 19    | 5 res      | ults          | Q           |
|          |   |         |          |          |        |     |       | 63   |             | •         | ^        |           |                 |        |          |          |            |               |             |
|          | Ass   | ociate  | d Fac    | cilities |        |     |       | Ì    |             |           |          |           |                 |        |          |          |            |               |             |
|          |   |         |          |          |        |     |       |      | <b>r</b> Ad | lvance    | ed Filte | ering     | Se              | arch   |          |          |            |               | ٠           |
|          |   | Faci    | lit      | Тур      | e      | S   | ub-T. | .    | Faci        | lit       | Rela     | ati       | PLS             | SS     | Co       | ounty    | F          | ield          |             |
|          | H   | •       | 0        | •        | H      |     | 5     | ▼ i  | item        | s per J   | page     |           |                 |        | No re    | sults tr | o disp     | blay          | G           |
|          |   |         |          |          |        |     |       |      |             |           |          |           |                 |        |          |          |            |               |             |
| Back     | Ne  | 4<br>xt | Save     |          |        |     |       |      |             |           |          |           |                 |        |          |          |            |               |             |

| Step | Action                         | <b>Required Fields</b> |
|------|--------------------------------|------------------------|
| 1.   | Search for related facilities. |                        |

| 2. | Check the box next to the facility.                                  |  |
|----|--|--|
| 3. | Click the down arrow to move the facility to the Associated Facility |  |
|    | grid.  |  |
| 4. | Click Next.  |  |



| Step | Action                    | Required Fields |
|------|---------------------------|-----------------|
| 1.   | Search for related bonds. |                 |

| 2. | Check the box next to the bond.                              |  |
|----|--|--|
| 3. | Click the down arrow to move the Bond to the Associated Bond |  |
|    | grid.  |  |
| 4. | Click Next.  |  |



| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Search for related facility plans.                                 |                        |
| 2.   | Check the box next to the plan.                                    |                        |
| 3.   | Click the down arrow to move the Plan to the Associated Plan grid. |                        |
| 4.   | Click Next.  |                        |

| API       Operator       Well Desi       Well Type       Well Status       Field         0402900724       Berry<br>Petroleum<br>Company,<br>LLC       USL 14-3       Oil & Gas       Active       Pos O         0402901208       Berry<br>Petroleum<br>Company,<br>LLC       Formax<br>East 68       Oil & Gas       Active       Midwar<br>Sunset         0402901207       Berry<br>Petroleum<br>Company,<br>LLC       Formax<br>East 68       Oil & Gas       Active       Midwar<br>Sunset         0402901207       Berry<br>Petroleum<br>Company,<br>LLC       Formax<br>East 69       Oil & Gas       Active       Bidwar<br>Sunset         0402901504       Berry<br>Petroleum<br>Company,<br>LLC       Hill 35       Injection       Active       Belridg<br>South  | ↓           Creek           /-           : | * |
|--|--|---|
| API     Operator     Well Desi     Well Type     Well Status     Field       0402900724     Berry<br>Petroleum<br>Company,<br>LLC     USL 14-3     Oil & Gas     Active     Poso C       0402901206     Berry<br>Petroleum<br>Company,<br>LLC     Formax<br>East 68     Oil & Gas     Active     Midway<br>Sunset       0402901207     Berry<br>Petroleum<br>Company,<br>LLC     Formax<br>East 69     Oil & Gas     Active     Midway<br>Sunset       0402901207     Berry<br>Petroleum<br>Company,<br>LLC     Formax<br>East 69     Oil & Gas     Active     Belridg<br>South       0402901554     Berry<br>Petroleum<br>Company,<br>LLC     Hill 35     Injection     Active     Belridg<br>South   | y-<br>:                                    | • |
| Image: Serry Petroleum Company, LLC       USL 14-3       Oil & Gas       Active       Poso Oil & Gas         Image: Serry Petroleum Company, LLC       Formax East 68       Oil & Gas       Active       Midward Sunser         Image: Serry Petroleum Company, LLC       Formax East 68       Oil & Gas       Active       Midward Sunser         Image: Serry Petroleum Company, LLC       Formax East 69       Oil & Gas       Active       Midward Sunser         Image: Serry Petroleum Company, LLC       Formax East 69       Oil & Gas       Active       Midward Sunser         Image: Serry Petroleum Company, LLC       Formax East 69       Oil & Gas       Active       Belridg Sunser         Image: Serry Petroleum Company, LLC       Belridg South Company, LLC       Hill 35       Injection       Active       Belridg South So | y-<br>y-                                   |   |
| 0402901206     Berry<br>Petroleum<br>Company.<br>LLC     Formax<br>East 68     Oil & Gas     Active     Midwar<br>Sunset       0402901207     Berry<br>Petroleum<br>Company.<br>LLC     Formax<br>East 69     Oil & Gas     Active     Midwar<br>Midwar<br>Sunset       0402901507     Berry<br>Petroleum<br>Company,<br>LLC     Formax<br>Formax     Oil & Gas     Active     Belridg<br>South       0402901554     Berry<br>Petroleum<br>Company,<br>LLC     Hill 35     Injection     Active     Belridg<br>South   | y-<br>t<br>y-                              |   |
| Berry<br>Petroleum<br>Company,<br>LLC     Formax<br>East 69     Oil & Gas     Active     Midway<br>Sunset       0402901207     Berry<br>Petroleum<br>Company,<br>LLC     Hill 35     Injection     Active     Belridg<br>South       1     Berry     Berry     Hill 35     Injection     Active     Belridg  | y-<br>t                                    |   |
| 0402901554     Berry<br>Petroleum<br>Company,<br>LLC     Hill 35     Injection     Active     Belridg<br>South       Berry     Berry   |  |   |
| Berry  | e,   |   |
|  | •  | r |
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| Advanced Filtering     Search  | \$   | * |
| API Operato Well De Well Type Well Sta Field F   | Relation                                   |   |
| 04029012<br>08         Berry<br>Petroleum<br>Company,<br>LLC         Formax<br>Past 68         Oil & Gas         Active         Midway-<br>Sunset         O<br>T   | Connected<br>To                            |   |
|  | sculte <b>(</b> )                          |   |

| Step | Action                    | <b>Required</b> Fields |
|------|---------------------------|------------------------|
| 1.   | Search for related Wells. |                        |

| 2. | Check the box next to the well(s).   |  |
|----|--|--|
| 3. | Click the down arrow to move the well to the <b>Associated well</b> grid.<br>Note: Leases that a facility serves are derived from what wells are |  |
|    | associated to a facility.  |  |
| 4. | Click Next.  |  |

| ocument Uploa             | ad             |               |                 |         |                  |             |            | (Hide Form N  | avigati |
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| Step | Action  | <b>Required Fields</b> |
|------|---|------------------------|
| 1.   | Click the Actions button and select Add New Document. |                        |

| ocument Upload                      | ×                                       |
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|                                     | 1 * Indicates Required Field            |
| Opload New Document                 | Associate Existing WellSTAR<br>Document |
| Internal Only                       | Confidentiality Requested               |
| Category                            |   |
| Facility                            | ▼                                       |
| Type *                              |   |
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| Relevant Date*                      | θ                                       |
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| All comments are discoverable recor | ds, open to public review.              |
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| Step | Action   | Required Fields |
|------|--|-----------------|
| 1.   | Complete the required fields in the <b>Document Upload</b> pop up. | Type, Relevant  |
|      |  | Date,           |
|      |  | Description,    |
|      |  | Filename        |
| 2.   | Click Upload.  |                 |
|      | Note: wait for the green checkmark next to the document before     |                 |
|      | clicking Upload.   |                 |
| 3.   | Click Next.  |                 |

### Facilities Release 5.0

| D                          | Form Ca  | tegory  | Title   |  | Descripti   | ion  | Actions  |  |
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| D                          | Form Ca  | tegory  | Title   |  | Descripti   | ion  | Actions -  |  |
| D                          | Form Ca  | tegory  | Title   |  | Descript  | ion  | Actions  |  |
| D                          | Form Ca  | tegory  | Title   |  | Descripti   | on   | Actions  |  |
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| Step | Action                                      | Required Fields |
|------|---|-----------------|
| 1.   | Associate any other forms.                  |                 |
| 2.   | Leave a comment for the reviewer as needed. |                 |
| 3.   | Click the Certify checkbox.                 |                 |
| 4.   | Preview the submission.                     |                 |
| 5.   | Click Submit.                               |                 |

#### Confirmation

#### [Hide Form Navigation]

Your form has been submitted successfully. You will be notified when a determination has been made.

| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | View the confirmation.   |                        |
| 2.   | A review task has now been generated to the appropriate Facility |                        |
|      | review workgroup.  |                        |

#### 1.1.1 Key Points

- Settings can contain tanks or vessels.
- Information is captured about a tank or vessel individually.
- A tank or vessel can only belong to one setting.
- Leases that a facility serves are derived from what wells are associated to a facility. Leases served can be viewed from the Facility detail page.

## 1.2 Create a facility: Sump

| We         | ll STAR   |                         |                       | [                     | Well API 👻             |                             | ٩      |
|------------|---|-------------------------|-----------------------|-----------------------|------------------------|-----------------------------|--------|
|            |   | This is a nor           | n-production environm | ient                  |                        |                             |        |
| <b>^ 9</b> | Explore Data Forms Too                                      | ols Maps                |                       |                       |                        | Advanced Sea                | ırch   |
| Но         | Bonds   |                         |                       | 1                     | , Hello Jeanette McCra | acken, Department of Consen | vation |
| Γč         | Complaints  |                         |                       |                       |                        | O Help                      |        |
| F          | Compliance  |                         |                       |                       |                        |                             |        |
|            | Construction Site Well Reviews                              |                         |                       | ▼ Advanced Filtering  | Actions - Sear         | ch 🌣                        |        |
| с          | Documents   | Туре                    | Sub Type              | Name                  | PLSS                   | Actions                     |        |
|            | Enules  |                         |                       |                       |                        | A                           |        |
| S          | Idle Wells  | Facility Group          | Urban Drill Site      | Fourth Avenue         | 35, 01S, 14W, SB       | Actions                     |        |
|            | Incidents   |                         |                       |                       |                        |                             |        |
| s          | <sup>12</sup> Inspections                                   | Facility Group          | Urban Drill Site      | Fourth Avenue         | 35, 01S, 14W, SB       | Actions                     |        |
|            | Notices of Intention Submitted                              |                         |                       |                       |                        |                             |        |
| s          | 2 Production  | Facility Group          | Urban Drill Site      | Jefferson             | 01, 02S, 14W, SB       | Actions                     |        |
|            | Scheduler   |                         |                       |                       |                        |                             |        |
| s          | Tests   | Facility Group          | Urban Drill Site      | Murphy                | 02, 02S, 14W, SB       | Actions                     |        |
|            | Transactions  |                         |                       |                       |                        |                             |        |
| A          | I ransters<br><sup>3</sup><br>Underground Cas Storage (UCS) | Facility Group          | Urban Drill Site      | Angus Drill Site      | 02, 06S, 11W, SB       | Actions                     |        |
|            | Underground Injection Control (UIC)                         |                         |                       | Sawtelle Facility     |                        |                             |        |
| В          | Wells   | Facility Group          | Urban Drill Site      | Crown                 | 28, 01S, 15W, SB       | Actions-                    |        |
|            | Well Maintenance  | 9 10 • •                | 20 V Items per pa     | age                   | viewing 1              | 20 110111 26989 1650115 0   |        |
|            | Well Stimulation (WST)                                      |                         |                       |                       |                        |                             |        |
| © 2018 - W |   |                         |                       |                       |                        | Build Version: R5.0.0       | U TRN  |
|            |   |                         |                       |                       |                        |                             |        |
| Step       | Action  |                         |                       |                       | Re                     | quired Fields               |        |
| 1.         | From the home page h  | nover over <b>Explo</b> | ore Data.             |                       |                        |                             |        |
| 2          | Select Entities. Then e                                     | nsure that the C        | Organization          | <b>ns</b> tab is sele | cted                   |                             |        |
|            | Note: when the nage l                                       | oads the Organi         | izations tab          | will be selec         | ted                    |                             |        |
|            | by default  |                         |                       |                       |                        |                             |        |
|            | by default.   |                         |                       |                       |                        |                             |        |

| Entities                        |                 |           |             |           |                      | O Help   |
|---------------------------------|-----------------|-----------|-------------|-----------|----------------------|----------|
| Organizations People Workgroups |                 |           |             |           |                      |          |
| $\nabla$                        |                 | Y Advance | d Filtering | Actions - | Search (1)           | \$       |
| Name 🕇                          | Primary Address |           | Primary P   | hone      | Status               |          |
| berry T                         |                 | <b>T</b>  |             | <b></b>   | active               | <b>•</b> |
| Berry Petroleum Company, LLC    | Bakersfield, CA |           | (661) 616-  | 3900      | Active               |          |
|                                 |                 |           |             |           |                      |          |
|                                 |                 |           |             |           |                      |          |
|                                 |                 |           |             |           |                      |          |
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| H I F H 20 V items per page     |                 |           |             | 1         | /iewing 1 - 1 from 1 |          |

| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Search for the Operator who is responsible for the facility that is to |                        |
|      | be added.  |                        |

#### Organization Detail

| Organization Detail  |   |  |   | <b>O</b> Help |
|--|---|--|---|---------------|
| Berry Petroleum Company, LLC - I   | Bakersfield, CA   |  | Summary -   | Actions -     |
| Short Name<br>Berry Petroleum Company, LLC<br>Name<br>Berry Petroleum Company, LLC<br>Primary Address<br>5201 Truxtun Ave.<br>Bakersfield, CA 93309<br>Agent Address<br>5201 Truxtun Avenue Suite 100<br>BAKERSFIELD, CA 93309<br>Financial Status<br>Active | Code<br>B3930<br>Organization Type<br>Corporation<br>Web Address<br>Agent Name<br>Andrea Hook | Status<br>Active<br>Primary Phone<br>(661) 616-3900<br>24-Hr Emergenc<br>Agent Email<br>ahook@bry.comx | Summary<br>Wells<br>Facilities 2<br>Bonds<br>Production<br>UIC<br>Transactions<br>Violations<br>Incidents<br>Documents<br>Events<br>Events<br>Tasks |               |
| Associated Addresses   |   |  |   | ۲.            |
| Associated Phone Numbers   |   |  |   | Þ             |
| Associated Email Addresses   |   |  |   | •             |

| Step | Action                 | <b>Required Fields</b> |
|------|------------------------|------------------------|
| 1.   | Click <b>Summary</b> . |                        |
| 2.   | Click Facilities.      |                        |

| y Petroleun | Company, LLC |   |          |          |               |                   |                  | Facilities - Action |
|-------------|--------------|---|----------|----------|---------------|-------------------|------------------|---------------------|
|             |              |   |          |          | 1             |                   |                  | Create New Fac      |
| 7           |              |   |          |          | ▼ Ac          | Ivanced Filtering | Actions - Search | Export - PDF        |
| Facility ID | Туре         |   | Sub Type |          | Facility Name | PLSS              | County           | Field               |
| •           | setting      | T |          | <b>T</b> | T             | <b>T</b>          | <b>T</b>         | <b>T</b>            |
| 90292996    | Setting      |   | N/A      |          | Unspecified   | 28, 30S, 29E, MD  | Kern             | Edison              |
| 90293020    | Setting      |   | N/A      |          | Unspecified   | 24, 30S, 28E, MD  | Kern             | Mountain View       |
| 0293236     | Setting      |   | N/A      |          | Unspecified   | 27, 30S, 29E, MD  | Kern             | Edison              |
| 90293614    | Setting      |   | N/A      |          | Unspecified   | 28, 32S, 24E, MD  | Kern             | Midway-Sunset       |
| 0293845     | Setting      |   | N/A      |          | Unspecified   | 32, 29S, 29E, MD  | Kern             | Edison              |
| 0293846     | Setting      |   | N/A      |          | Unspecified   | 21, 30S, 29E, MD  | Kern             | Edison              |
| 0293847     | Setting      |   | N/A      |          | Unspecified   | 21, 30S, 29E, MD  | Kern             | Edison              |
| 90293848    | Setting      |   | N/A      |          | Unspecified   | 21, 30S, 29E, MD  | Kern             | Edison              |
| 0294113     | Setting      |   | N/A      |          | Unspecified   | 14, 30S, 28E, MD  | Kern             | Mountain View       |
| 0294248     | Setting      |   | N/A      |          | Unspecified   | 13, 30S, 28E, MD  | Kern             | Mountain View       |
| 0294249     | Setting      |   | N/A      |          | Unspecified   | 13, 30S, 28E, MD  | Kern             | Mountain View       |
| 0294250     | Setting      |   | N/A      |          | Unspecified   | 13, 30S, 28E, MD  | Kern             | Mountain View       |

| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | Click Advanced Filtering.   |                 |
| 2.   | Search for the facility to ensure that it does not already exist. |                 |
| 3.   | Click Actions and Create New Facility.                            |                 |

| m Information                                  | [Hide Form Navigation      |
|--|----------------------------|
|  | * Indicates Required Field |
| Please enter information below.                |                            |
| Form Name                                      |                            |
| Facility Information                           |                            |
| Organization *                                 |                            |
|  |                            |
| Facility Type*                                 |                            |
|  |                            |
| Description * 😧                                |                            |
| •  |                            |
| All comments are discoverable records, open to |                            |
| public review.                                 |                            |
| Bond Required?*                                |                            |
|  |                            |



| Step | Action                                | Required Fields |
|------|---------------------------------------|-----------------|
| 1.   | The Organization should be prefilled. | Organization    |
| 2.   | Choose Setting as the Facility type.  | Facility Type   |
| 3.   | Enter a <b>Description</b> .          | Description     |
| 4.   | Click Save and Continue.              |                 |

| erator Information  |                           |   |                      | (Hide Form Naviga |
|---|---------------------------|---|----------------------|-------------------|
| ease enter informatio   | on below.                 |   | * Indica             | ates Required F   |
| Organization Name<br>Berry Petroleum Cor                        | ,<br>mpany, LLC (B3930)   | Type of Org<br>Corporation                  | ganization           |                   |
| Organization Prima<br>5201 Truxtun Ave.<br>Bakersfield, CA 9330 | n <b>ry Address</b><br>09 |   |                      |                   |
| Phone Number<br>(661) 616-3900                                  |                           | Ext   |                      |                   |
| Contacts  |                           |   |                      |                   |
|   |                           | (   | ▼ Advanced Filtering | Actions           |
| Name †  | Phone Number              | Email                                       | Role                 | Actions           |
| Andrea Hook   |                           | ahook@bry.comx                              | Agent                |                   |
| Jeanette<br>McCracken   |                           | Jeanette.McCracken@<br>conservation.ca.govx | Submitter            |                   |
|   |                           | •   |                      |                   |
|   |                           |   |                      |                   |
|   |                           |   |                      |                   |
|   |                           |   |                      |                   |
|   |                           |   |                      |                   |
|   |                           |   |                      |                   |
|   |                           |   |                      |                   |
|   |                           |   |                      |                   |
|   |                           |   |                      |                   |



| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Use the Actions button to add a form contact if desired. |                        |
| 2.   | Click Next.  |                        |

| ind Person                         |                   |                    |
|------------------------------------|-------------------|--------------------|
| IIIU CEISUII                       |                   |                    |
|                                    |                   | •                  |
|                                    |                   |                    |
| and the former time.               |                   |                    |
| cation mormation                   | 2                 |                    |
| acility Name *                     |                   |                    |
|                                    |                   |                    |
| ection*                            | Township*         |                    |
| •                                  | •                 | •                  |
| ange*                              | B&M               |                    |
|                                    |                   |                    |
| •                                  | •                 |                    |
| county*                            | Centroid Latitude | Centroid Longitude |
| •                                  |                   |                    |
| ield *                             |                   |                    |
|                                    |                   | •                  |
| ocation Description                |                   |                    |
|                                    |                   |                    |
| loos this Eacility have an         | addrose2          |                    |
| ) Yes  No                          | address:          |                    |
|                                    |                   |                    |
|                                    |                   |                    |
| cation Attributes                  | 3                 |                    |
|                                    |                   |                    |
| urpose                             |                   |                    |
|                                    | •                 |                    |
| heck all that apply                |                   |                    |
| Urban Aroa2                        |                   |                    |
| Orban Area :                       |                   |                    |
| ) Offshore?                        |                   |                    |
| Offshore? Environmentally Sensitiv | e Area?           |                    |

| Step | Action                  | Required Fields |
|------|-------------------------|-----------------|
| 1.   | Add a Facility Contact. |                 |

| 2. | Enter Location Information. | Facility Name, Section,  |
|----|-----------------------------|--------------------------|
|    |                             | Township, Range, County, |
|    |                             | Field                    |
| 3. | Enter Location Attributes.  |                          |

| Sump Status           |               | Build Date |            |  |
|-----------------------|---------------|------------|------------|--|
| •<br>Sump Type        |               | Sump Fluid |            |  |
| <b>•</b>              |               |            | •          |  |
| Type of Lining        |               |            |            |  |
| •                     |               |            |            |  |
| Length (ft)           | Width (ft)    |            | Depth (ft) |  |
| Volumo (bbl)          | Volumo (ft A) |            |            |  |
| or                    | Volume (n.    | ,<br>      |            |  |
| Check all that apply  |               |            |            |  |
| Is sump netted?       |               |            |            |  |
| Is sump enclosed?     |               |            |            |  |
| Located in BLM lease? |               |            |            |  |

| Step | Action                  | Required Fields |
|------|-------------------------|-----------------|
| 1.   | Enter Sump Information. |                 |

|                | ▼ <u>Advanced Filtering</u> Action |             | Actions - | s - Search |         | ł |
|----------------|------------------------------------|-------------|-----------|------------|---------|---|
| Equipment Type | Quantity                           | Description | Add Equi  | pment 🝳    | Actions |   |
| Flare          | 1                                  | Unit 1      |           | 08/06/2019 | Actions |   |
|                |                                    |             |           |            |         |   |
|                |                                    |             |           |            |         |   |
|                |                                    |             |           |            |         |   |
|                |                                    |             |           |            |         |   |
|                |                                    |             |           |            |         |   |
|                |                                    |             |           |            |         |   |
|                |                                    |             |           |            |         |   |
|                |                                    |             |           |            |         |   |
|                |                                    |             |           |            |         |   |

Back Next Save

| Step | Action                           | Required Fields |
|------|----------------------------------|-----------------|
| 1.   | Click the <b>Actions</b> button. |                 |
| 2.   | Click Add Equipment.             |                 |
| Add Equipment                        | >                           |
|--------------------------------------|-----------------------------|
|                                      | * Indicates Required Field  |
| Equipment Type *                     | Quantity *                  |
| Flare                                | • 1                         |
| Install Date                         |                             |
| 8/6/2019                             |                             |
| Description                          |                             |
| Unit 1                               |                             |
| All comments are discoverable record | rds, open to public review. |
|                                      |                             |
|                                      | Cancel Update               |

| Step | Action                           | <b>Required Fields</b> |
|------|----------------------------------|------------------------|
| 1.   | Enter the Equipment information. | Equipment              |
|      |                                  | Type, Quantity         |
| 2.   | Click Update.                    |                        |
| 3.   | Click Next.                      |                        |



| Step | Action   | Required Fields |
|------|--|-----------------|
| 1.   | Search for the Lease associated to this Facility.              |                 |
| 2.   | Check the box next to the lease.                               |                 |
| 3.   | Click the down arrow to move the lease to the Associated Lease |                 |
|      | grid.  |                 |
|      | Note: Only one lease can be associated to a facility.          |                 |
| 4.   | Click Next.  |                 |
| 5.   | Scroll to the bottom of the Component Association section.     |                 |
| 6.   | Click Next.  |                 |
|      | Note: This section is not used for Sumps.                      |                 |

|                   | sociatio            | on               |                  |                  |              |                   |                       |                   |                      |            |               |       | I            | (Hide Fo     | orm Nav   |
|-------------------|---------------------|------------------|------------------|------------------|--------------|-------------------|-----------------------|-------------------|----------------------|------------|---------------|-------|--------------|--------------|-----------|
| lease<br>acilitie | use gri<br>is can i | ids an<br>not as | d arro<br>social | w but<br>te to o | tons<br>ther | to sel<br>Facilit | ect exis<br>ies of th | ting Fa<br>ne sam | cility(ie<br>e type. | s) to      | associat      | e wit | h this Faci  | lity, if a   | pplicat   |
| Sel               | ect Fa              | cilities         |                  |                  |              |                   |                       |                   |                      |            |               |       |              |              |           |
|                   |                     |                  |                  |                  |              |                   | TA                    | dvance            | d Filte              | ring       | Searc         | :h    |              |              | \$        |
|                   | Faci                | lity ID          | Ту               | pe               |              | Sub-              | Туре                  | Facili            | ty                   | PL         | ss            | Co    | ounty        | Field        |           |
|                   | 9029                | 0988             | Su               | ımp              |              | Unkr              | Iown                  | Unsp<br>d         | ecifie               | 34,<br>24V | 12N,<br>V, SB | Ke    | m            | Midw<br>Suns | ay-<br>et |
| •                 | 9029                | 0989             | Su               | ımp              |              | Unkr              | Iown                  | Unsp<br>d         | ecifie               | 12,<br>228 | 31S,<br>, MD  | Ke    | m            | Midw<br>Suns | ay-<br>et |
| •                 | 9029                | 0990             | Su               | mp               |              | Unkr              | Iown                  | Unsp<br>d         | ecifie               | 12,<br>228 | 31S,<br>, MD  | Ke    | m            | Midw<br>Suns | ay-<br>et |
|                   | 9029                | 0991             | Su               | mp               |              | Unkr              | Iown                  | Unsp<br>d         | ecifie               | 12,<br>22E | 31S,<br>, MD  | Ke    | m            | Midw<br>Suns | ay-<br>et |
| •                 | 9029                | 0992             | Su               | ımp              |              | Unkr              | Iown                  | Unsp<br>d         | ecifie               | 02,<br>22E | 31S,<br>, MD  | Ke    | m            | Midw<br>Suns | ay-<br>et |
|                   |                     |                  |                  |                  |              |                   | 3                     | •                 | ^                    |            |               |       |              |              |           |
| Ass               | sociate             | d Faci           | lities           |                  |              |                   | Ĭ                     |                   |                      |            |               |       |              |              |           |
|                   |                     |                  |                  |                  |              |                   | <b>T</b> A            | dvance            | ed Filte             | ring       | Searc         | h     |              |              | \$        |
|                   | Faci                | lit              | Тур              | e                | Su           | b-T               | Fac                   | ilit              | Relat                | ti         | PLSS          |       | County       | Fiel         | d         |
|                   |                     |                  |                  |                  |              |                   |                       |                   |                      |            |               |       |              |              |           |
|                   |                     |                  |                  |                  |              |                   |                       |                   |                      |            |               |       |              |              |           |
| ×                 | •                   | 0                | •                | H                |              | 5 '               | • iten                | 15 per f          | bage                 |            |               | No    | o results to | displa       | уС        |

| Step | Action                              | <b>Required Fields</b> |
|------|-------------------------------------|------------------------|
| 1.   | Search for related facilities.      |                        |
| 2.   | Check the box next to the facility. |                        |

| 3. | Click the down arrow to move the facility to the Associated Facility |  |
|----|--|--|
|    | grid.  |  |
| 4. | Click <b>Next</b> .  |  |



| Step | Action                          | <b>Required Fields</b> |
|------|---------------------------------|------------------------|
| 1.   | Search for related bonds.       |                        |
| 2.   | Check the box next to the bond. |                        |

| 3 | Click the down arrow to move the Bond to the Associated Bond |  |
|---|--|--|
|   | grid.  |  |
| 4 | Click Next.  |  |



| Step | Action                             | <b>Required Fields</b> |
|------|------------------------------------|------------------------|
| 1.   | Search for related facility plans. |                        |

| 2. | Check the box next to the plan.                                    |  |
|----|--|--|
| 3. | Click the down arrow to move the Plan to the Associated Plan grid. |  |
| 4. | Click Next.  |  |

| Sel          | lect W  | ells                          |                                     |  |                      |                       |                                 |                      |                     |                 |  |                          |            |                |                    |                             |          |
|--------------|---|-------------------------------|-------------------------------------|--|----------------------|-----------------------|---------------------------------|----------------------|---------------------|-----------------|--|--------------------------|------------|----------------|--------------------|-----------------------------|----------|
| API Operator |   |                               |                                     |  |                      | Adv                   | anced I                         | ilte                 | ring                | Se              | arch   |                          |            |                | *                  |                             |          |
|              | API   |                               |                                     | Opera  | ator .               |                       | Well Desi                       |                      | We                  | II Ty           | ype  | W                        | ell St     | atus           | Field              | d                           |          |
|              | 0402900724     Berry     Petroleum     Company,     LLC   |                               |                                     | USL 1  | 4-3                  | Oil                   | Oil & Gas                       |                      | Ac                  | tive            |  | Poso Creek               |            |                |                    |                             |          |
|              | 0402  | 0402901208<br>Company,<br>LLC |                                     | 1  | Forma<br>East 6      | ix<br>8               | Oil                             | & G                  | as                  | Ac              | tive   |                          | Mid<br>Sun | way-<br>iset   |                    |                             |          |
|              | 0402  | 29012                         | 07                                  | Berry<br>Petrol<br>Comp<br>LLC                                   | eum<br>any,          |                       | Forma<br>East 6                 | ix<br>9              | Oil                 | 8. G            | as   | Ac                       | tive       |                | Mid<br>Sun         | way-<br>iset                |          |
| •            | 0402  | 29015                         | 54                                  | Berry<br>Petrol<br>Comp<br>LLC                                   | eum<br>any,          |                       | Hill 35                         |                      | Inje                | ctio            | n  | Ac                       | tive       |                | Belr<br>Sou        | idge,<br>th                 | l        |
|              | Berry   |                               |                                     |  |                      |                       |                                 |                      |                     |                 |  |                          |            |                |                    |                             |          |
|              |   | _                             | 1                                   | -  |                      |                       |                                 |                      |                     |                 |  |                          |            |                |                    |                             |          |
| H            | 5   | 1<br>▼ i                      | 2<br>tems                           | 3<br>per pa  | 4<br>ige             | 5                     | 6                               | 7                    | 8                   | 9               | 10   | <br>/iewi                | ing 1      | • 5 fro        | m 797              | ð results                   | C        |
| Ass          | 5   | 1<br>▼ i                      | 2<br>iems                           | 3<br>per pa  | 4<br>ige             | 5                     | 6                               | 7                    | 8                   | 9<br>Filte      | 10   | <br>/iewi                | ing 1      | • 5 fro        | m 797              | 8 results                   | C        |
| Ass          | 5<br>sociate  | 1<br>▼ i                      | 2<br>iems<br>Ils                    | 3<br>per pa  | 4<br>ige<br>0        | 5<br>We               | 6<br>3                          | 7                    | 8 A                 | 9<br>Filte      | 10<br>v<br>ering<br>WeI  | <br>/iewi<br>Se          | ing 1      | Field          | m 797              | 6 results                   | <b>℃</b> |
| Ass          | 5<br>5<br>6<br>6<br>7<br>7<br>7<br>7<br>7<br>7<br>7<br>7<br>7<br>7<br>7<br>7<br>7<br>7<br>7<br>7  | 1<br>• i                      | 2<br>lems<br>Is<br>B<br>P<br>C<br>L | )per pa<br>)per pa<br>)per ta<br>lerry<br>Petrole<br>Compa<br>LC | 4<br>ige<br>0<br>ny. | 5<br>We<br>For<br>Eas | 6<br>3<br>II De<br>max<br>at 68 | 7<br>•<br>•          | anced I<br>Vell Typ | 9<br>Filte<br>s | 10 vining velocities and the second s | <br>Viewi<br>Se<br>I Sta | earch      | Field<br>Midwa | m 797<br>8y-<br>et | 6 results Relatio           | ℃<br>×   |
| Ass          | <ul> <li>4</li> <li>5</li> <li>5</li> <li>6</li> <li>6</li> <li>7</li> <li>7</li> <li>8</li> <li>7</li> <li>8</li> <li>7</li> <li>8</li> <li>8</li> <li>9</li> <li>9</li></ul> | 1<br>• i i<br>29012           | IIS<br>IIS<br>IIS<br>IIS            | Deerat<br>Deerat<br>Verrole<br>LC                                | 4<br>age<br>0        | 5<br>We<br>For<br>Eas | 6<br>3<br>11 De<br>max<br>st 68 | 7<br>• Adv<br>V<br>c | 8 anced I           | 9<br>Filte      | 10<br>vring<br>Wel<br>Activ  | <br>Se<br>I Sta          | earch      | Field<br>Midwa | 897-               | 8 results Relation Conne To | G<br>≤   |



| Step | Action                             | <b>Required Fields</b> |
|------|------------------------------------|------------------------|
| 1.   | Search for related Wells.          |                        |
| 2.   | Check the box next to the well(s). |                        |

| 3. | Click the down arrow to move the well to the Associated well grid.  |  |
|----|---|--|
|    | Note: Leases that a facility serves are derived from what wells are |  |
|    | associated to a facility.   |  |
| 4. | Click Next.   |  |

| Uploaded Documents |        |      |               |       |           |        |    |         |   |
|--------------------|--------|------|---------------|-------|-----------|--------|----|---------|---|
| - produce          |        |      | Advanced Filt | ering | Actions - | Search |    |         | ₹ |
| Upload             | Upload | Туре | Descri        | Filen | Add New   | 2      | ım | Actions |   |
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| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | Click the Actions button and select Add New Document. |                 |

| ocument Upload                      | ×                                       |
|-------------------------------------|---|
|                                     | 1 * Indicates Required Field            |
| Opload New Document                 | Associate Existing WellSTAR<br>Document |
| Internal Only                       | Confidentiality Requested 😡             |
| Category                            |   |
| Facility                            | ▼                                       |
| Type *                              |   |
|                                     | •                                       |
| Relevant Date*                      | θ                                       |
|                                     |   |
| Description *                       |   |
|                                     |   |
| All comments are discoverable recor | rds, open to public review.             |
| Filename *                          | 0                                       |
| Browse                              |   |
|                                     |   |
|                                     | Cancel Unload                           |

| Step | Action   | Required Fields |
|------|--|-----------------|
| 1.   | Complete the required fields in the <b>Document Upload</b> pop up. | Type, Relevant  |
|      |  | Date,           |
|      |  | Description,    |
|      |  | Filename        |
| 2.   | Click Upload.  |                 |
|      | Note: wait for the green checkmark next to the document before     |                 |
|      | clicking Upload.   |                 |
| 3.   | Click Next.  |                 |

## Facilities Release 5.0

|                          | mine form submissions to   | o this submissio   | n by entering the Form ID. |                  |
|--------------------------|--|--------------------|----------------------------|------------------|
| Online Form              | Association  |                    |                            |                  |
|                          |  |                    |                            | 0                |
|                          |  |                    |                            | Actions -        |
| Form ID                  | Form Category  | Title              | Description                | Actions          |
|                          |  |                    |                            |                  |
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|                          |  |                    |                            |                  |
| Comments                 |  |                    |                            |                  |
|                          |  |                    |                            |                  |
|                          |  |                    |                            |                  |
| Acknowledge              | ement  |                    |                            |                  |
| Acknowledge              | ement  |                    |                            |                  |
| Acknowledge<br>Submitter | ement  |                    |                            |                  |
| Acknowledge<br>Submitter | ement  |                    |                            |                  |
| Acknowledge<br>Submitter | ement  |                    |                            | •                |
| Acknowledge<br>Submitter | ement<br>lify all statements made in   | n this form are, t | o the best of my knowledg  | e, true, correct |
| Acknowledge<br>Submitter | ement<br>ify all statements made ir<br>e.*   | n this form are, t | o the best of my knowledg  | e, true, correct |
| Acknowledge<br>Submitter | ement<br>lify all statements made ir<br>e. *   | n this form are, t | o the best of my knowledg  | e, true, correct |
| Acknowledge<br>Submitter | ement<br>tify all statements made ir<br>ie. *  | n this form are, t | o the best of my knowledg  | e, true, correct |
| Acknowledge<br>Submitter | ement<br>tify all statements made in<br>ie. *  | n this form are, t | o the best of my knowledg  | e, true, correct |
| Acknowledge<br>Submitter | ement<br>tify all statements made in<br>e. *<br>t Preview  | n this form are, t | o the best of my knowledg  | e, true, correct |
| Acknowledge<br>Submitter | ement<br>tify all statements made in<br>ie. *<br>t Preview<br>elow to preview your subm                    | n this form are, t | o the best of my knowledg  | e, true, correct |
| Acknowledge<br>Submitter | ement<br>tify all statements made in<br>e.*<br>t Preview<br>elow to preview your subm<br>tission Summary   | n this form are, t | o the best of my knowledg  | e, true, correct |
| Acknowledge<br>Submitter | ement<br>tify all statements made in<br>ie. *<br>t Preview<br>elow to preview your subm<br>iission Summary | n this form are, t | o the best of my knowledg  | e, true, correct |
| Acknowledge<br>Submitter | ement<br>tify all statements made in<br>e. *<br>t Preview<br>elow to preview your subm<br>tission Summary  | n this form are, t | o the best of my knowledg  | e, true, correct |

| Step | Action                                      | <b>Required Fields</b> |
|------|---|------------------------|
| 1.   | Associate any other forms.                  |                        |
| 2.   | Leave a comment for the reviewer as needed. |                        |
| 3.   | Click the Certify checkbox.                 |                        |
| 4.   | Preview the submission.                     |                        |
| 5.   | Click Submit.                               |                        |

#### Confirmation

[Hide Form Navigation]

Your form has been submitted successfully. You will be notified when a determination has been made.

| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | View the confirmation.   |                        |
| 2.   | A review task has now been generated to the appropriate Facility |                        |
|      | review workgroup.  |                        |

## 1.2.1 Key Points

- Sumps cannot have components associated to them.
- The data for one sump can be captured per Facility Information form.

| This is a non-production environment |   |           |           |                    |                      |              |             |                   |                  |  |
|--------------------------------------|---|-----------|-----------|--------------------|----------------------|--------------|-------------|-------------------|------------------|--|
| 9                                    | Explore Data Forms To                                     | ools Maps |           |                    |                      |              |             | Advar             | ced Se           |  |
| Hor<br>Fa                            | Bonds<br>Complaints                                       |           |           |                    | I                    | Hello Jeanet | te McCrac   | ken, Department   | of Conse<br>Help |  |
|                                      | Construction Site Well Reviews Documents                  |           |           |                    | ▼ Advanced Filtering | Actions +    | Search      | 1                 | ¢                |  |
| Co                                   | Entities 2  | Туре      | •         | Sub Type           | Name                 | PLSS         |             | Actions           |                  |  |
| S2                                   | Facilities<br>Idle Wells                                  | Facil     | ity Group | Urban Drill Site   | Fourth Avenue        | 35, 01S, 14  | 4W, SB      | Actions-          | Î                |  |
| S2                                   | Incidents<br>Inspections                                  | Facil     | ity Group | Urban Drill Site   | Fourth Avenue        | 35, 01S, 14  | 4W, SB      | Actions-          |                  |  |
| S2                                   | Notices of Intention Submitted<br>Production<br>Scheduler | Facil     | ity Group | Urban Drill Site   | Jefferson            | 01, 02S, 14  | 4W, SB      | Actions-          |                  |  |
| S2                                   | Tests<br>Transactions                                     | Facil     | ity Group | Urban Drill Site   | Murphy               | 02, 028, 14  | 4W, SB      | Actions           |                  |  |
| A3                                   | Transfers<br>Underground Gas Storage (UGS)                | Facil     | ity Group | Urban Drill Site   | Angus Drill Site     | 02, 06S, 11  | 1W, SB      | Actions           |                  |  |
| ве                                   | Underground Injection Control (UIC)                       | Facil     | ity Group | Urban Drill Site   | Sawtelle Facility    | 28, 01S, 1   | 5W, SB      | Actions           |                  |  |
| F                                    | Wells<br>Well Maintenance                                 | 9 10 >    | M         | 20 🔹 items per pag | e                    | Viev         | wing 1 - 20 | ) from 26989 resu | lts 🖒            |  |

## **1.3 Create a Facility: Pipeline Including Pipeline Segments**

| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | From the home page hover over Explore Data.                         |                 |
| 2.   | Select Entities. Then ensure that the Organizations tab is selected |                 |
|      | Note: when the page loads the Organizations tab will be selected    |                 |
|      | by default.   |                 |

#### Entities

| Entities  |                 |           |             |           |          |                    | Help     |
|---|-----------------|-----------|-------------|-----------|----------|--------------------|----------|
| Organizations People Workgroups   |                 |           |             |           |          |                    |          |
| $\nabla$  |                 | Y Advance | d Filtering | Actions - | Sear     | ch 🚺               | \$       |
| Name 1  | Primary Address |           | Primary P   | hone      | S        | tatus              |          |
| berry T   |                 | <b>_</b>  |             |           | <b>T</b> | active             |          |
| Berry Petroleum Company, LLC  | Bakersfield, CA |           | (661) 616-  | 3900      | A        | ctive              |          |
|   |                 |           |             |           |          |                    |          |
|   |                 |           |             |           |          |                    |          |
|   |                 |           |             |           |          |                    |          |
| Image: Non-State     Image: Non-State       Image: Non-State     Image: Non-State       Image: Non-State     Image: Non-State |                 |           |             |           | Viewi    | ng 1 - 1 from 1 re | esults 🖒 |

| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Search for the Operator who is responsible for the facility that is to |                        |
|      | be added.  |                        |

#### Organization Detail

| Organization Detail  |   |  |  | <b>O</b> Help |  |  |
|--|---|--|--|---------------|--|--|
| Berry Petroleum Company, LLC - Bakersfield, CA Summary   |   |  |  |               |  |  |
| Short Name<br>Berry Petroleum Company, LLC<br>Name<br>Berry Petroleum Company, LLC<br>Primary Address<br>5201 Truxtun Ave.<br>Bakersfield, CA 93309<br>Agent Address<br>5201 Truxtun Avenue Suite 100<br>BAKERSFIELD, CA 93309<br>Financial Status | Code<br>B3930<br>Organization Type<br>Corporation<br>Web Address<br>Agent Name<br>Andrea Hook | Status<br>Active<br>Primary Phone<br>(661) 616-3900<br>24-Hr Emergenc<br>Agent Email<br>ahook@bry.comx | Summary<br>Wells<br>Facilities 2<br>Bonds<br>Production<br>UIC<br>Transactions<br>Violations<br>Incidents<br>Documents<br>Events |               |  |  |
| Active Associated Addresses Associated Phone Numbers Associated Email Addresses  |   |  | Tasks  | •             |  |  |

| Step | Action            | <b>Required Fields</b> |
|------|-------------------|------------------------|
| 1.   | Click Summary.    |                        |
| 2.   | Click Facilities. |                        |

| ry Petrole                            | um C     | ompany, LLC |          |       |     |   |               |                  |          | Facilities - Action              |
|---------------------------------------|----------|-------------|----------|-------|-----|---|---------------|------------------|----------|----------------------------------|
| ▼ Advanced Filtering Actions ▼ Search |          |             |          |       |     |   |               |                  |          | Create New Facil<br>Export - PDF |
| Facility ID                           |          | Туре        |          | Sub T | ype |   | Facility Name | PLSS             | County   | Field                            |
|                                       | <b>T</b> | setting     | <b>T</b> |       |     | T | <b>T</b>      | <b>T</b>         | <b>T</b> | <b>T</b>                         |
| 90292996                              |          | Setting     |          | N/A   |     |   | Unspecified   | 28, 30S, 29E, MD | Kern     | Edison                           |
| 90293020                              |          | Setting     |          | N/A   |     |   | Unspecified   | 24, 30S, 28E, MD | Kern     | Mountain View                    |
| 90293236                              |          | Setting     |          | N/A   | N/A |   | Unspecified   | 27, 30S, 29E, MD | Kern     | Edison                           |
| 90293614                              |          | Setting     |          | N/A   |     |   | Unspecified   | 28, 32S, 24E, MD | Kern     | Midway-Sunset                    |
| 90293845                              |          | Setting     |          | N/A   |     |   | Unspecified   | 32, 29S, 29E, MD | Kern     | Edison                           |
| 90293846                              |          | Setting     |          | N/A   |     |   | Unspecified   | 21, 30S, 29E, MD | Kern     | Edison                           |
| 90293847                              |          | Setting     |          | N/A   |     |   | Unspecified   | 21, 30S, 29E, MD | Kern     | Edison                           |
| 90293848                              |          | Setting     |          | N/A   |     |   | Unspecified   | 21, 30S, 29E, MD | Kern     | Edison                           |
| 90294113                              |          | Setting     |          | N/A   |     |   | Unspecified   | 14, 30S, 28E, MD | Kern     | Mountain View                    |
| 90294248                              |          | Setting     |          | N/A   |     |   | Unspecified   | 13, 30S, 28E, MD | Kern     | Mountain View                    |
| 90294249                              |          | Setting     |          | N/A   |     |   | Unspecified   | 13, 30S, 28E, MD | Kern     | Mountain View                    |
| 90294250                              |          | Setting     |          | N/A   |     |   | Unspecified   | 13, 30S, 28E, MD | Kern     | Mountain View                    |

| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | Click Advanced Filtering.   |                 |
| 2.   | Search for the facility to ensure that it does not already exist. |                 |
| 3.   | Click Actions and Create New Facility.                            |                 |

| m Information                                  | [Hide Form Navigation      |
|--|----------------------------|
|  | * Indicates Required Field |
| Please enter information below.                |                            |
| Form Name                                      |                            |
| Facility Information                           |                            |
| Organization *                                 |                            |
| ▼  |                            |
| Facility Type*                                 |                            |
|  |                            |
| Description * 😧                                |                            |
| •  |                            |
| All comments are discoverable records, open to |                            |
| public review.                                 |                            |
| Bond Required?*                                |                            |
|  |                            |



| Step | Action                                | Required Fields |
|------|---------------------------------------|-----------------|
| 1.   | The Organization should be prefilled. | Organization    |
| 2.   | Choose Setting as the Facility type.  | Facility Type   |
| 3.   | Enter a <b>Description</b> .          | Description     |
| 4.   | Click Save and Continue.              |                 |

| Operator Information  |                         |   |                      | [Hide Form Navigatio |
|---|-------------------------|---|----------------------|----------------------|
| Please enter information  | n below.                |   | * Indica             | ates Required Fiel   |
| Organization Name<br>Berry Petroleum Con                        | npany, LLC (B3930)      | Type of Org<br>Corporation                  | ganization           |                      |
| Organization Prima<br>5201 Truxtun Ave.<br>Bakersfield, CA 9330 | r <b>y Address</b><br>9 |   |                      |                      |
| Phone Number<br>(661) 616-3900                                  |                         | Ext   |                      |                      |
| Contacts  |                         |   |                      |                      |
|   |                         | [   | ▼ Advanced Filtering | Actions              |
| Name †  | Phone Number            | Email                                       | Role                 | Actions              |
| Andrea Hook   |                         | ahook@bry.comx                              | Agent                |                      |
| Jeanette<br>McCracken   |                         | Jeanette.McCracken@<br>conservation.ca.govx | Submitter            |                      |
|   |                         |   |                      |                      |
|   |                         |   |                      |                      |
|   |                         |   |                      |                      |
|   |                         |   |                      |                      |
|   |                         |   |                      |                      |
|   |                         |   |                      |                      |
|   |                         |   |                      |                      |
|   |                         |   |                      |                      |
|   |                         |   |                      |                      |



| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Use the Actions button to add a form contact if desired. |                        |
| 2.   | Click Next.  |                        |

| Facility Attributes                   | [Hide Form Navigation]     |
|---------------------------------------|----------------------------|
| Please enter information below.       | * Indicates Required Field |
| Facility Contact                      |                            |
| Find Person                           |                            |
|                                       | <b></b>                    |
|                                       |                            |
| Pipeline Location Information 2       |                            |
| Facility Name*                        |                            |
|                                       |                            |
| Pipeline Start Location:<br>County *  |                            |
| · · · · · · · · · · · · · · · · · · · |                            |
| Field *                               |                            |
|                                       | <b></b>                    |
| Location Description                  |                            |
| Latitude Longitude                    |                            |
|                                       |                            |
| Pipeline End Location:                |                            |
| Latitude Longitude                    |                            |
|                                       |                            |

| Step | Action  | Required Fields              |
|------|---|------------------------------|
| 1.   | Add a Facility Contact.                               |                              |
| 2.   | Enter Pipeline Location Information.                  | Facility Name, County, Field |
|      | Note: all location attributes are linked to the start |                              |
|      | location of the pipeline, other than the Latitude and |                              |
|      | Longitude located under the Pipeline End Location     |                              |
|      | Label.  |                              |

| Purpose                     |                             |
|-----------------------------|-----------------------------|
|                             | •                           |
| Pipeline Status             |                             |
|                             | •                           |
| Commodity                   | Commodity Detail            |
|                             | •                           |
| Odorized?                   |                             |
| 🔿 Yes 🌒 No                  |                             |
| Hazardous Materials Present | Corrosive Materials Present |
|                             |                             |

| Step | Action                      | <b>Required Fields</b> |
|------|-----------------------------|------------------------|
| 1.   | Enter Pipeline Information. |                        |

|                | Y Advan  | ced Filtering | Actions - | Search     |          |
|----------------|----------|---------------|-----------|------------|----------|
| Equipment Type | Quantity | Description   | Add Equi  | pment 🝳    | Actions  |
| Flare          | 1        | Unit 1        |           | 08/06/2019 | Actions- |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |

Back Next Save

| Step | Action                           | Required Fields |
|------|----------------------------------|-----------------|
| 1.   | Click the <b>Actions</b> button. |                 |
| 2.   | Click Add Equipment.             |                 |

|                               | * Indicates Required Fi         |
|-------------------------------|---------------------------------|
| Equipment Type *              | Quantity *                      |
| Flare                         | ▼ 1                             |
| Install Date                  |                                 |
| 8/6/2019                      |                                 |
| Description                   |                                 |
| Unit 1                        |                                 |
| All comments are discoverable | records, open to public review. |
|                               |                                 |

| Step | Action                           | <b>Required Fields</b> |
|------|----------------------------------|------------------------|
| 1.   | Enter the Equipment information. | Equipment              |
|      |                                  | Type, Quantity         |
| 2.   | Click Update.                    |                        |
| 3.   | Click Next.                      |                        |

| <ul> <li>Le</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> </ul> | ase ID<br>289264<br>289270<br>289311<br>289528<br>289260 | ▼ Adv       Lease Name       A & E       B-40       Midway 32       York | PLSS           02, 31S, 22E, MD           36, 32S, 23E, MD           32, 32S, 24E, MD | County San Luis Obispo San Luis Obispo             |
|--|--|--|---|--|
| <ul> <li>Le</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> </ul> | ase ID<br>289264<br>289270<br>289311<br>289528<br>289260 | Lease Name<br>A & E<br>B-40<br>Midway 32<br>York                         | PLSS           02, 31S, 22E, MD           36, 32S, 23E, MD           32, 32S, 24E, MD | County       San Luis Obispo       San Luis Obispo |
| <ul> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> </ul>             | 289264<br>289270<br>289311<br>289528<br>289260           | A & E<br>B-40<br>Midway 32<br>York                                       | 02, 31S, 22E, MD<br>36, 32S, 23E, MD<br>32, 32S, 24E, MD                              | San Luis Obispo<br>San Luis Obispo                 |
| <ul> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> <li>90</li> </ul>                         | 289270<br>289311<br>289528<br>289260                     | B-40<br>Midway 32<br>York  | 36, 32S, 23E, MD<br>32, 32S, 24E, MD  | San Luis Obispo                                    |
| <ul> <li>90</li> <li>90</li> <li>90</li> <li>90</li> </ul>   | 289311<br>289528<br>289260                               | Midway 32<br>York  | 32, 32S, 24E, MD  | San Luis Obisno                                    |
| 90<br>90   | 289528<br>289260   | York   |   | Curl Edio Obiopo                                   |
| 90   | 289260   |  | 06, 03N, 16W, SB  | Los Angeles  |
|  |  | Unspecified  | 02, 31S, 22E, MD  | San Luis Obispo                                    |
| Associa  | ited Lease   |  |   |  |
|  |  | T Adv  | vanced Filtering Sear   | rch  |
| Le   | ase ID   | Lease Name   | PLSS  | County   |
| 90   | 289528   | York   | 06, 03N, 16W, SB  | Los Angeles  |

 Step
 Action
 Required Fields

 1.
 Search for the Lease associated to this Facility.
 2

 2.
 Check the box next to the lease.
 3

 3.
 Click the down arrow to move the lease to the Associated Lease grid.
 6

 Note: Only one lease can be associated to a facility.
 4

 4.
 Click Next.
 4

| ponen | nt Association      |             |              |                      | [Hide Form | n Navigatio |
|-------|---------------------|-------------|--------------|----------------------|------------|-------------|
| lease | enter information b | elow.       |              |                      |            |             |
| Sel   | ect Components      |             |              | •                    |            |             |
| 7     |                     | ▼ Advanced  | Filtering Ac | ctions - Search      | 0          | ¢           |
|       | Component ID        | Component T | Compone A    | Add Pipeline Segment | PLSS       |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |
|       |                     |             |              |                      |            |             |

| Step | Action                           | <b>Required Fields</b> |
|------|----------------------------------|------------------------|
| 1.   | Click the <b>Actions</b> button. |                        |
| 2.   | Click Add Segment.               |                        |

| egment Information                          |   |
|---|---|
| Segment Status *                            | Operator-assigned ID                              |
|   | •   |
| Regulating Jurisdiction (select all that ap | ply)  |
| Within Urban Area?*                         | Environmentally Sensitive Area?*                  |
|   | •   |
| Sensitive Area?*                            | Further Area Description (select all that apply)* |
| Function Category *                         | Other Category Description *                      |
| Nominal Pipe Diameter (in) *                | Material Type *                                   |
| Schedule *                                  | Material Description *                            |
| Operating Pressure (PSI) * Max Op           | er. Pressure (PSI) * Design Pressure (PSI)        |
| Original Wall Thickness (in) *              |   |
| Grade *                                     | Routing Location (select all that apply)*         |
| Length Reported (ft) *                      | Odorized?   |
| Cathodic Protection?*                       | Leak Detection?*                                  |
| Leak Detection Description*                 | • •   |
| Location Quality                            | Known or Estimated Year Installed *               |
|   | •   |
|   |   |
|   |   |

| Step | Action                     | <b>Required Fields</b> |
|------|----------------------------|------------------------|
| 1.   | Enter Segment Information. |                        |
| 2.   | Click Save.                |                        |

| Ass | ociated Com | ponents |       |              |               |     |         |           |   |
|-----|-------------|---------|-------|--------------|---------------|-----|---------|-----------|---|
|     |             |         |       | ▼ Advanced F | ltering       | Sea | arch    |           | ¢ |
|     | Compo       | Compo   | Compo | Associ       | Relatio       |     | Field   | Actions   |   |
|     |             |         | 5     |              | Contain<br>By | ed  |         | Actions   |   |
|     |             |         |       |              |               |     | Edit Se | gment     |   |
|     |             |         |       |              |               |     | Add No  | de 2      |   |
|     |             |         |       |              |               |     | Delete  | Component |   |
|     |             |         |       |              |               |     |         |           |   |
|     |             |         |       |              |               |     |         |           |   |
|     |             |         |       |              |               |     |         |           |   |
|     |             |         |       |              |               |     |         |           |   |
|     |             |         |       |              |               |     |         |           |   |
|     |             |         |       |              |               |     |         |           |   |
|     |             |         |       |              |               |     |         |           |   |
|     |             |         |       |              |               |     |         |           |   |
|     |             |         |       |              |               |     |         |           |   |
|     |             |         |       |              |               |     |         |           |   |
|     |             |         |       |              |               |     |         |           |   |

| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | Click Actions.  |                 |
| 2.   | Click Add Node.   |                 |
|      | Note: each segment must have at least a start and end node unless |                 |
|      | the only node is a Standalone Plant.                              |                 |

| Add Node   | ×                                 |
|--|-----------------------------------|
| Please complete the fields below with all avai<br>information. | ilable * Indicates Required Field |
| Node Information   |                                   |
| Associated Component   |                                   |
| -5   |                                   |
| Position*  | Node Type *                       |
| Start •  | Tank 🔻                            |
| Node Latitude*   | Node Longitude *                  |
| 35.378498  | -119.29798                        |
| Description  |                                   |
| All comments are discoverable records, open to public review.  |                                   |
|  | Cancel Save                       |

| Step | Action                  | Required Fields |
|------|-------------------------|-----------------|
| 1.   | Enter Node Information. | Position, Node  |
|      |                         | Type, Node      |
|      |                         | Latitude, Node  |
|      |                         | Longitude       |
| 2.   | Click Save.             |                 |
| 3.   | Click Next.             |                 |

| Facili   | ty As            | sociati          | on               |                  |                 |                 |                  |                   |                |                 |                    |           |                 |         |        |        | [His    | de Form          | Navigation] |
|----------|------------------|------------------|------------------|------------------|-----------------|-----------------|------------------|-------------------|----------------|-----------------|--------------------|-----------|-----------------|---------|--------|--------|---------|------------------|-------------|
| PI<br>Fa | ease<br>acilitie | use gr<br>is can | ids ar<br>not a: | nd arr<br>ssocia | ow bu<br>ate to | ittons<br>other | i to se<br>Facil | lect e<br>ities o | exist<br>of th | ing Fa<br>e sam | cility(i<br>e type | es) to    | asso(           | ciate ( | with t | his Fa | acility | , if app         | licable.    |
|          | Sel              | ect Fa           | cilitie:         | 5                |                 |                 |                  |                   |                |                 |                    |           |                 |         |        |        |         |                  |             |
|          |                  |                  |                  |                  |                 |                 |                  |                   | <b>T</b> Ad    | dvance          | ed Filt            | ering     | 6               | arch    |        |        |         |                  | \$          |
|          |                  | Faci             | lity IC          | T                | ype             |                 | Sub              | -Тур              | e              | Facil           | ity                | PL        | SS              |         | Cou    | nty    | F       | ield             |             |
|          | •                | 9029             | 0988             | s                | ump             |                 | Unk              | nown              | •              | Unsp<br>d       | ecifie             | 34,<br>24 | , 12N,<br>W, SB |         | Kern   |        | N<br>S  | lidway<br>Sunset |             |
| 2        | •                | 9029             | 0989             | s                | ump             |                 | Unk              | nown              | 1              | Unsp<br>d       | ecifie             | 12,<br>22 | , 31S,<br>E, MD |         | Kern   |        | N<br>S  | lidway<br>Sunset | •           |
|          | •                | 9029             | 0990             | s                | ump             |                 | Unk              | nown              | •              | Unsp<br>d       | ecifie             | 12,<br>22 | , 31S,<br>E, MD |         | Kern   |        | N<br>S  | lidway<br>Sunset | •           |
|          | ۰                | 9029             | 0991             | s                | ump             |                 | Unk              | nown              | 1              | Unsp<br>d       | ecifie             | 12,<br>22 | , 31S,<br>E, MD |         | Kern   |        | N       | lidway<br>Sunset |             |
|          | •                | 9029             | 0992             | s                | ump             |                 | Unk              | nown              | 1              | Unsp<br>d       | ecifie             | 02.<br>22 | , 31S,<br>E, MD |         | Kern   |        | N<br>S  | lidway<br>Sunset | •           |
|          | н                | 4                | 1                | 2                | 3               | 4               | 5                | 6                 | 7              | 8               | 9                  | 10        |                 | •       | н      |        |         |                  |             |
|          | -                | 5                | •<br>•           | torer            | Dec co          | 100             |                  |                   | 1              |                 |                    |           | 1600            | wine    | 1.5    | from   | 105     | aculie           | 0           |
|          | Ass              | sociate          | d Fac            | cilities         |                 |                 |                  | e                 | •              | •][             | ^                  |           |                 |         |        |        |         |                  |             |
|          |                  |                  |                  |                  |                 |                 |                  |                   | <b>Y</b> Ac    | dvance          | ed Filte           | ering     | Se              | arch    |        |        |         |                  | \$          |
|          |                  | Faci             | lit              | Тур              | oe -            | S               | ub-T.            |                   | Faci           | ilit            | Rela               | ati       | PLS             | SS      | C      | ount   | у       | Field            |             |
|          | н                | 4                | 0                | Þ                | м               |                 | 5                | ▼ i               | item           | s per j         | page               |           |                 |         | No r   | esults | s to di | isplay           | G           |
|          |                  |                  |                  |                  |                 |                 |                  |                   |                |                 |                    |           |                 |         |        |        |         |                  |             |
| Back     | Ne               | 4<br>xt          | Save             |                  |                 |                 |                  |                   |                |                 |                    |           |                 |         |        |        |         |                  |             |

| Step | Action                         | Required Fields |
|------|--------------------------------|-----------------|
| 1.   | Search for related facilities. |                 |

| 2. | Check the box next to the facility.                                  |  |
|----|--|--|
| 3. | Click the down arrow to move the facility to the Associated Facility |  |
|    | grid.  |  |
| 4. | Click Next.  |  |



| Step | Action                    | Required Fields |
|------|---------------------------|-----------------|
| 1.   | Search for related bonds. |                 |

| 2. | Check the box next to the bond.                              |  |
|----|--|--|
| 3. | Click the down arrow to move the Bond to the Associated Bond |  |
|    | grid.  |  |
| 4. | Click Next.  |  |



| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Search for related facility plans.                                 |                        |
| 2.   | Check the box next to the plan.                                    |                        |
| 3.   | Click the down arrow to move the Plan to the Associated Plan grid. |                        |
| 4.   | Click Next.  |                        |

| Se | ale | ct Well                             | 5             |                              |                             |         |                            |  |  | .1                      |                      |                              |                             |                             |                             |
|----|-----|-------------------------------------|---------------|------------------------------|-----------------------------|---------|----------------------------|--|--|-------------------------|----------------------|------------------------------|-----------------------------|-----------------------------|-----------------------------|
|    |     |                                     |               |                              |                             |         |                            | Adva   | nced Filte                               | ring                    | Searc                | h                            |                             |                             | \$                          |
|    |     | API                                 |               | Ор                           | erator                      |         | Well [                     | Desi   | Well Ty                                  | pe                      | Well S               | Status                       | Field                       | d                           |                             |
|    |     | 04029                               | 00724         | Bei<br>Pei<br>Co             | ry<br>roleum<br>mpany,<br>C |         | USL 1                      | 4-3  | Oil & G                                  | as                      | Active               | •                            | Pos                         | o Creek                     | *                           |
|    |     | 04029                               | 01206         | Bei<br>Pei<br>Col            | ry<br>roleum<br>mpany,<br>C |         | Forma<br>East 6            | ex<br>)8   | Oil & G                                  | as                      | Active               | 9                            | Midv<br>Sun                 | way-<br>set                 |                             |
|    |     | 04029                               | 01207         | Ber<br>Per<br>Co             | ry<br>roleum<br>mpany,<br>C |         | Forma<br>East 6            | ax<br>99   | Oil & G                                  | as                      | Active               | 2                            | Midv<br>Sun                 | way-<br>set                 |                             |
| •  |     | 04029                               | 01554         | Ber<br>Per<br>Co             | ry<br>roleum<br>mpany,<br>C |         | Hill 35                    | i  | Injectio                                 | n                       | Active               | •                            | Belr<br>Sou                 | idge,<br>th                 |                             |
|    | 1   |                                     |               | Be                           | ту                          |         |                            |  |  |                         |                      |                              |                             |                             | •                           |
| H  | (   | - T                                 | 1             | 2 3                          | 4                           |         |                            |  |  |                         |                      |                              |                             |                             |                             |
|    | r.  |                                     | _             |                              |                             | -       |                            | 7  | 8 9                                      | 10                      | ••• •                | M                            |                             |                             |                             |
|    |     | 5 v                                 | iten          | ns per                       | page                        |         | 3                          | 7  | 8 9                                      | 10<br>V                 | fiewing f            | 1 - 5 fro                    | m 797                       | 6 results                   | σ                           |
| As | 550 | 5 v                                 | iten<br>Wells | ns per                       | page                        |         | 3                          | 7  | 8 9                                      | 10<br>V                 | fiewing '            | h                            | m 797                       | 6 results                   | ©<br>] ✿                    |
| As | 550 | 5 v                                 | Wells         | Ope                          | page                        |         | 3<br>Vell De.              | 7<br>V<br>Adva<br>We   | 8 9                                      | 10<br>V<br>ring<br>Well | Searce<br>Sta        | h<br>Field                   | m 797                       | 6 results                   | ℃<br>\$                     |
| As | 550 | 5 V<br>ciated<br>API<br>04029<br>06 | Wells         | Ope<br>Berry<br>Petro<br>Com | rato                        | W<br>Fe | lell De<br>ormax<br>ast 68 | 7<br>•••<br>•••<br>•••<br>•••<br>•••   | noed Filte                               | 10 V                    | Searco<br>Sta        | h<br>Field<br>Sunse          | m 797)<br>8 <b>y-</b><br>tt | 8 results Relatio Connec To | <b>©</b><br><b>n</b><br>ted |
| As |     | 5 V<br>ciated<br>API<br>04029<br>06 | Vwells        | Ope<br>Berry<br>LLC          | rato<br>/<br>Jeum<br>pany,  | F(E)    | iell De.                   | 7       ✓    < | 8 9<br>noed Filte<br>ell Type<br>I & Gas | ring (U                 | Searco<br>Sta<br>Yee | h<br>Field<br>Midwa<br>Sunse | ty-<br>tt                   | 8 results Relatio Connec To | C<br>n<br>ted               |

| Step | Action                    | <b>Required Fields</b> |
|------|---------------------------|------------------------|
| 1.   | Search for related Wells. |                        |

| 2. | Check the box next to the well(s).   |  |
|----|--|--|
| 3. | Click the down arrow to move the well to the <b>Associated well</b> grid.<br>Note: Leases that a facility serves are derived from what wells are |  |
|    | associated to a facility.  |  |
| 4. | Click Next.  |  |

| Select docum<br>document. | ents to be up | bloaded, if a | pplicable. Clici | k Add N | ew and comple | te all reo | wired fie | lde te cole e |           |
|---------------------------|---------------|---------------|------------------|---------|---------------|------------|-----------|---------------|-----------|
| Uploade                   | d Docume      |               |                  |         |               |            | uncu ne   | eids to uploa | id a      |
|                           |               | ents          |                  |         |               |            |           |               |           |
|                           |               | <b>T</b>      | Advanced Filte   | ering   | Actions -     | Search     |           |               | <b>\$</b> |
| Upload                    | Upload        | Туре          | Descri           | Filen   | Add New       | 2          | ım        | Actions       |           |
|                           |               |               |                  |         |               |            |           |               |           |
|                           |               |               |                  |         |               |            |           |               |           |
|                           |               |               |                  |         |               |            |           |               |           |
|                           |               |               |                  |         |               |            |           |               |           |
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|                           |               |               |                  |         |               |            |           |               |           |
|                           |               |               |                  |         |               |            |           |               |           |
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|                           |               |               |                  |         |               |            |           |               |           |
|                           |               |               |                  |         |               |            |           |               |           |



| Step | Action  | <b>Required Fields</b> |
|------|---|------------------------|
| 1.   | Click the Actions button and select Add New Document. |                        |

| ocument Upload                        | ×                                       |
|---------------------------------------|---|
|                                       | * Indicates Required Field              |
| Upload New Document                   | Associate Existing WellSTAR<br>Document |
| Internal Only                         | Confidentiality Requested 😡             |
| Category                              |   |
| Facility                              | ▼                                       |
| Type *                                |   |
|                                       | •                                       |
| Relevant Date *                       | θ                                       |
|                                       | **<br>•                                 |
| Description *                         |   |
| All comments are discoverable records | s, open to public review.               |
| Filename *                            | 0                                       |
| Browse                                |   |
|                                       |   |
|                                       | Cancel Upload                           |

| Step | Action   | Required Fields |
|------|--|-----------------|
| 1.   | Complete the required fields in the <b>Document Upload</b> pop up. | Type, Relevant  |
|      |  | Date,           |
|      |  | Description,    |
|      |  | Filename        |
| 2.   | Click Upload.  |                 |
|      | Note: wait for the green checkmark next to the document before     |                 |
|      | clicking Upload.   |                 |
| 3.   | Click Next.  |                 |

## Facilities Release 5.0

| Online Form A         | ssociation              |                   |                           |                |  |  |
|-----------------------|-------------------------|-------------------|---------------------------|----------------|--|--|
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           | 0              |  |  |
|                       | Actions -               |                   |                           |                |  |  |
| Form ID               | Form Category           | Title             | Description               | Actions        |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
| Comments              |                         |                   |                           |                |  |  |
| Jonniento             |                         |                   |                           |                |  |  |
| A oknowio da on       | nont                    |                   |                           |                |  |  |
| Acknowledgen          | nent                    |                   |                           |                |  |  |
| Submitter             |                         |                   |                           |                |  |  |
| Subinter              |                         |                   |                           |                |  |  |
|                       |                         |                   |                           | 1              |  |  |
| Lhereby certify       | all statements made in  | this form are     | o the best of my knowledg | e true correct |  |  |
| and complete.         | *                       | r uno tonn uro, i | o the best of my knowledg | 0, 110, 001001 |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
| Form Submit [         | Proviou                 |                   |                           |                |  |  |
| -onn Submit F         | review                  |                   |                           |                |  |  |
| Click the button belo | ow to preview your subm | ission summary.   |                           |                |  |  |
| Preview Submiss       | sion Summary            |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |
|                       |                         |                   |                           |                |  |  |

| Step | Action                                      | <b>Required Fields</b> |
|------|---|------------------------|
| 1.   | Associate any other forms.                  |                        |
| 2.   | Leave a comment for the reviewer as needed. |                        |
| 3.   | Click the Certify checkbox.                 |                        |
| 4.   | Preview the submission.                     |                        |
| 5.   | Click Submit.                               |                        |

#### Confirmation

[Hide Form Navigation]

Your form has been submitted successfully. You will be notified when a determination has been made.

| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | View the confirmation.  |                 |
| 2.   | A review task has now been generated to the appropriate Facility review workgroup |                 |

## 1.3.1 Key Points

- Pipelines can have Segments.
- Each segment should have two nodes unless it is a standalone plant. If the node is a standalone plant the pipeline segment can have one node.

# 1.4 Create a setting: Facility group

| Wel                                  | I STAR                                       |                |                    |                    | Well API 🔻            | ٩                                 |
|--------------------------------------|--|----------------|--------------------|--------------------|-----------------------|-----------------------------------|
| This is a non-production environment |  |                |                    |                    |                       |                                   |
| <b>î 9</b>                           | Explore Data Forms Too                       | ols Maps       |                    |                    |                       | Advanced Search                   |
| Hor<br>Fa<br>F                       | Bonds<br>Complaints<br>Compliance            |                |                    | Ĩ                  | Hello Jeanette McCrao | ken, Department of Conservation → |
|                                      | Documents                                    |                |                    | Advanced Filtering | Actions - Search      | 1 <b>¢</b>                        |
| Co                                   | Entities 2                                   | Туре           | Sub Type           | Name               | PLSS                  | Actions                           |
| S2                                   | Facilities<br>Idle Wells                     | Facility Group | Urban Drill Site   | Fourth Avenue      | 35, 01S, 14W, SB      | Actions-                          |
| S2                                   | Incidents<br>Inspections                     | Facility Group | Urban Drill Site   | Fourth Avenue      | 35, 01S, 14W, SB      | Actions-                          |
| S2                                   | Notices of Intention Submitted<br>Production | Facility Group | Urban Drill Site   | Jefferson          | 01, 02S, 14W, SB      | Actions+                          |
| S2                                   | Scheduler<br>Tests<br>Transactions           | Facility Group | Urban Drill Site   | Murphy             | 02, 02S, 14W, SB      | Actions-                          |
| A3                                   | Transfers<br>Underground Gas Storage (UGS)   | Facility Group | Urban Drill Site   | Angus Drill Site   | 02, 06S, 11W, SB      | Actions-                          |
| Вб                                   | Underground Injection Control (UIC)          | Facility Group | Urban Drill Site   | Sawtelle Facility  | 28, 01S, 15W, SB      | Actions                           |
|                                      | Wells<br>Well Maintenance                    | 9 10 > > 2     | 0 🔹 items per page | •                  | Viewing 1 - 20        | 0 from 26989 results 💍            |
| © 2018 - W                           | Well Stimulation (WST)                       |                |                    |                    |                       | Build Version: R5.0.0 TRN         |
| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | From the home page hover over Explore Data.                         |                 |
| 2.   | Select Entities. Then ensure that the Organizations tab is selected |                 |
|      | Note: when the page loads the Organizations tab will be selected    |                 |
|      | by default.   |                 |

### Entities

|                                 |                 |           |             |           |            | 8 Help   |
|---------------------------------|-----------------|-----------|-------------|-----------|------------|----------|
| Organizations People Workgroups |                 |           |             |           |            |          |
| <u>ک</u>                        |                 | Y Advance | d Filtering | Actions - | Search (1) | \$       |
| Name 🕆                          | Primary Address |           | Primary P   | hone      | Status     |          |
| berry                           |                 | <b>_</b>  |             |           | T active   | <b>T</b> |
| Berry Petroleum Company, LLC    | Bakersfield, CA |           | (661) 616-  | 3900      | Active     |          |
|                                 |                 |           |             |           |            |          |
|                                 |                 |           |             |           |            |          |
|                                 |                 |           |             |           |            |          |
|                                 |                 |           |             |           |            |          |
|                                 |                 |           |             |           |            |          |
|                                 |                 |           |             |           |            |          |

| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Search for the Operator who is responsible for the facility that is to |                        |
|      | be added.  |                        |

### Organization Detail

| Organization Detail  |   |  |  | <b>O</b> Help |
|--|---|--|--|---------------|
| Berry Petroleum Company, LLC - Bake  | ersfield, CA  |  | Summary -  | Actions -     |
| Short Name<br>Berry Petroleum Company, LLC<br>Name<br>Berry Petroleum Company, LLC<br>Primary Address<br>5201 Truxtun Ave.<br>Bakersfield, CA 93309<br>Agent Address<br>5201 Truxtun Avenue Suite 100<br>BAKERSFIELD, CA 93309<br>Financial Status | Code<br>B3930<br>Organization Type<br>Corporation<br>Web Address<br>Agent Name<br>Andrea Hook | Status<br>Active<br>Primary Phone<br>(661) 616-3900<br>24-Hr Emergenc<br>Agent Email<br>ahook@bry.comx | Summary<br>Wells<br>Facilities 2<br>Bonds<br>Production<br>UIC<br>Transactions<br>Violations<br>Incidents<br>Documents<br>Events |               |
| Active Associated Addresses Associated Phone Numbers Associated Email Addresses  |   |  | Tasks  | •             |

| Step | Action            | <b>Required Fields</b> |
|------|-------------------|------------------------|
| 1.   | Click Summary.    |                        |
| 2.   | Click Facilities. |                        |

| ry Petroleur | n C | ompany, LLC |   |          |               |     |                  |                  | Create New Fac |  |
|--------------|-----|-------------|---|----------|---------------|-----|------------------|------------------|----------------|--|
| 7            |     |             |   |          |               | Adv | vanced Filtering | Actions - Search | Export - PDF   |  |
| Facility ID  |     | Туре        |   | Sub Type | Facility Name |     | PLSS             | County           | Field          |  |
|              | T   | setting     | T |          | <b>T</b>      |     | <b>T</b>         | <b>T</b>         | <b>T</b>       |  |
| 90292996     |     | Setting     |   | N/A      | Unspecified   |     | 28, 30S, 29E, MD | Kern             | Edison         |  |
| 90293020     |     | Setting     |   | N/A      | Unspecified   |     | 24, 30S, 28E, MD | Kern             | Mountain View  |  |
| 90293236     |     | Setting     |   | N/A      | Unspecified   |     | 27, 30S, 29E, MD | Kern             | Edison         |  |
| 90293614     |     | Setting     |   | N/A      | Unspecified   |     | 28, 32S, 24E, MD | Kern             | Midway-Sunset  |  |
| 90293845     |     | Setting     |   | N/A      | Unspecified   |     | 32, 29S, 29E, MD | Kern             | Edison         |  |
| 90293846     |     | Setting     |   | N/A      | Unspecified   |     | 21, 30S, 29E, MD | Kern             | Edison         |  |
| 90293847     |     | Setting     |   | N/A      | Unspecified   |     | 21, 30S, 29E, MD | Kern             | Edison         |  |
| 90293848     |     | Setting     |   | N/A      | Unspecified   |     | 21, 30S, 29E, MD | Kern             | Edison         |  |
| 90294113     |     | Setting     |   | N/A      | Unspecified   |     | 14, 30S, 28E, MD | Kern             | Mountain View  |  |
| 90294248     |     | Setting     |   | N/A      | Unspecified   |     | 13, 30S, 28E, MD | Kern             | Mountain View  |  |
| 90294249     |     | Setting     |   | N/A      | Unspecified   |     | 13, 30S, 28E, MD | Kern             | Mountain View  |  |
| 90294250     |     | Setting     |   | N/A      | Unspecified   |     | 13, 30S, 28E, MD | Kern             | Mountain View  |  |

| Step | Action  | Required Fields |
|------|---|-----------------|
|      |   |                 |
| 1.   | Click Advanced Filtering.   |                 |
| 2.   | Search for the facility to ensure that it does not already exist. |                 |
| 3.   | Click Actions and Create New Facility.                            |                 |

| m Information   | [Hide Form Navigatio       |
|---|----------------------------|
|   | * Indicates Required Field |
| Please enter information below.                               |                            |
| Form Name   |                            |
| Facility Information  |                            |
| Organization *  |                            |
| · 1   |                            |
| Facility Type *   |                            |
| Facility Group  |                            |
| Facility Group Type*  |                            |
| × 3   |                            |
| Description * 😧   |                            |
| 4   |                            |
| All comments are discoverable records, open to public review. |                            |
| Bond Required?*   |                            |
|   |                            |

Cancel

Save & Continue

| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | The Organization should be prefilled.                              | Organization           |
| 2.   | Choose Setting as the Facility type.                               | Facility Type          |
| 3.   | Choose a Facility Group Type.                                      | Facility Group         |
|      | Note: If the Facility Group type is Pipeline System, the form will | Туре                   |
|      | display differently, and will collect information similarly to the |                        |
|      | Facility section of the Pipeline Facility type.                    |                        |
| 4.   | Enter a <b>Description</b> .                                       | Description            |
| 5.   | Click Save and Continue.   |                        |

| perator Information  |                       |   |                      | [Hide Form Naviga |
|--|-----------------------|---|----------------------|-------------------|
| lease enter informatior  | n below.              |   | * Indica             | ates Required Fi  |
| Organization Name<br>Berry Petroleum Com                         | ipany, LLC (B3930)    | Type of Org<br>Corporation                  | ganization           |                   |
| Organization Primar<br>5201 Truxtun Ave.<br>Bakersfield, CA 9330 | <b>y Address</b><br>9 |   |                      |                   |
| Phone Number<br>(661) 616-3900                                   |                       | Ext   |                      |                   |
| Contacts   |                       |   |                      |                   |
|  |                       | (   | ▼ Advanced Filtering | Actions           |
| Name †   | Phone Number          | Email                                       | Role                 | Actions           |
| Andrea Hook  |                       | ahook@bry.comx                              | Agent                |                   |
| Jeanette<br>McCracken  |                       | Jeanette.McCracken@<br>conservation.ca.govx | Submitter            |                   |
|  |                       |   |                      |                   |
|  |                       |   |                      |                   |
|  |                       |   |                      |                   |
|  |                       |   |                      |                   |
|  |                       |   |                      |                   |
|  |                       |   |                      |                   |
|  |                       |   |                      |                   |
|  |                       |   |                      |                   |
|  |                       |   |                      |                   |



| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Use the Actions button to add a form contact if desired. |                        |
| 2.   | Click Next.  |                        |

| Find Person   |                   |                    |
|---|-------------------|--------------------|
|   |                   |                    |
|   |                   | •                  |
|   |                   |                    |
|   |                   |                    |
| ocation Information                                   | 2                 |                    |
| Facility Name *                                       |                   |                    |
|   |                   |                    |
| C   | Trumphint         |                    |
| Section ~   | Township *        |                    |
| •   | ▼                 | •                  |
| Range*  | B&M               |                    |
| •   | •                 |                    |
|   |                   |                    |
| County *  | Centroid Latitude | Centroid Longitude |
| •   |                   |                    |
| Field *   |                   |                    |
|   |                   |                    |
|   |                   |                    |
| Location Description                                  |                   |                    |
|   |                   |                    |
| Does this Facility have an a                          | address?          |                    |
| Yes No  |                   |                    |
|   |                   |                    |
|   |                   |                    |
|   |                   |                    |
| ocation Attributes                                    |                   |                    |
| Purpose   |                   |                    |
|   | •                 |                    |
| Chock all that apply                                  |                   |                    |
| check an that apply                                   |                   |                    |
|   |                   |                    |
| Urban Area?   |                   |                    |
| Urban Area?<br>Offshore?                              | Aroa2             |                    |
| Urban Area?<br>Offshore?<br>Environmentally Sensitive | Area?             |                    |

| Step | Action                  | Required Fields |
|------|-------------------------|-----------------|
| 1.   | Add a Facility Contact. |                 |

| 2. | Enter Location Information. | Facility Name, Section,  |
|----|-----------------------------|--------------------------|
|    |                             | Township, Range, County, |
|    |                             | Field                    |
| 3. | Enter Location Attributes.  |                          |

| Facility Group Information 1 |            |
|------------------------------|------------|
| Facility Group Status        | Build Date |
| •                            |            |

| Step | Action                            | <b>Required Fields</b> |
|------|-----------------------------------|------------------------|
| 1.   | Enter Facility Group Information. |                        |

|                | Y Advan  | ced Filtering | Actions - | Search     |          |
|----------------|----------|---------------|-----------|------------|----------|
| Equipment Type | Quantity | Description   | Add Equi  | pment 🝳    | Actions  |
| Flare          | 1        | Unit 1        |           | 08/06/2019 | Actions- |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |
|                |          |               |           |            |          |

Back Next Save

| Step | Action                           | Required Fields |
|------|----------------------------------|-----------------|
| 1.   | Click the <b>Actions</b> button. |                 |
| 2.   | Click Add Equipment.             |                 |

| Add Equipment                        | >                           |
|--------------------------------------|-----------------------------|
|                                      | * Indicates Required Field  |
| Equipment Type *                     | Quantity *                  |
| Flare                                | • 1                         |
| Install Date                         |                             |
| 8/6/2019                             |                             |
| Description                          |                             |
| Unit 1                               |                             |
| All comments are discoverable record | rds, open to public review. |
|                                      |                             |
|                                      | Cancel Update               |

| Step | Action                           | <b>Required Fields</b> |
|------|----------------------------------|------------------------|
| 1.   | Enter the Equipment information. | Equipment              |
|      |                                  | Type, Quantity         |
| 2.   | Click Update.                    |                        |
| 3.   | Click Next.                      |                        |



| Step | Action   | Required Fields |
|------|--|-----------------|
| 1.   | Search for the Lease associated to this Facility.              |                 |
| 2.   | Check the box next to the lease.                               |                 |
| 3.   | Click the down arrow to move the lease to the Associated Lease |                 |
|      | grid.  |                 |
|      | Note: Only one lease can be associated to a facility.          |                 |
| 4.   | Click Next.  |                 |
| 5.   | Scroll to the bottom of the Component Association section.     |                 |
| 6.   | Click Next.  |                 |
|      | Note: This section is not used for Sumps.                      |                 |



| Step | Action                              | <b>Required Fields</b> |
|------|-------------------------------------|------------------------|
| 1.   | Search for related facilities.      |                        |
| 2.   | Check the box next to the facility. |                        |

| 3. | Click the down arrow to move the facility to the Associated Facility |  |
|----|--|--|
|    | grid.  |  |
| 4. | Click Next.  |  |



| Step | Action                          | Required Fields |
|------|---------------------------------|-----------------|
| 1.   | Search for related bonds.       |                 |
| 2.   | Check the box next to the bond. |                 |

| 3. | Click the down arrow to move the Bond to the Associated Bond |  |
|----|--|--|
|    | grid.  |  |
| 4. | Click Next.  |  |



| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Search for related facility plans.                                 |                        |
| 2.   | Check the box next to the plan.                                    |                        |
| 3.   | Click the down arrow to move the Plan to the Associated Plan grid. |                        |
| 4.   | Click Next.  |                        |



| Step | Action                    | <b>Required Fields</b> |
|------|---------------------------|------------------------|
| 1.   | Search for related Wells. |                        |

| 2. | Check the box next to the well(s).   |  |
|----|--|--|
| 3. | Click the down arrow to move the well to the <b>Associated well</b> grid.<br>Note: Leases that a facility serves are derived from what wells are |  |
|    | associated to a facility.  |  |
| 4. | Click Next.  |  |

| Ocument Upload [Hide Form Navigation] |                |               |                 |         |               |             |            |               |      |
|---------------------------------------|----------------|---------------|-----------------|---------|---------------|-------------|------------|---------------|------|
| Select docum<br>document.             | nents to be up | ploaded, if a | pplicable. Clic | k Add N | ew and comple | ete all rec | quired fie | elds to uploa | ad a |
| Uploaded Documents                    |                |               |                 |         |               |             |            |               |      |
|                                       |                | <b>T</b>      | Advanced Filte  | ering   | Actions -     | Search      |            |               | \$   |
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| Step | Action  | <b>Required Fields</b> |
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| 1.   | Click the Actions button and select Add New Document. |                        |

| ocument Upload                      | ×                                       |
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|                                     | 1 * Indicates Required Field            |
| Opload New Document                 | Associate Existing WellSTAR<br>Document |
| Internal Only                       | Confidentiality Requested 😡             |
| Category                            |   |
| Facility                            | ▼                                       |
| Type *                              |   |
|                                     | •                                       |
| Relevant Date*                      | θ                                       |
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| All comments are discoverable recor | rds, open to public review.             |
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|                                     | Cancel Unload                           |

| Step | Action   | Required Fields |
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| 1.   | Complete the required fields in the <b>Document Upload</b> pop up. | Type, Relevant  |
|      |  | Date,           |
|      |  | Description,    |
|      |  | Filename        |
| 2.   | Click Upload.  |                 |
|      | Note: wait for the green checkmark next to the document before     |                 |
|      | clicking Upload.   |                 |
| 3.   | Click Next.  |                 |

## Facilities Release 5.0

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| Unline Form | Association  |  |                           | -                |
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| Submitter   |  |  |                           |                  |
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| Submitter   | iify all statements made i<br>e. *   | in this form are, to                     | o the best of my knowledg | e, true, correct |
| Submitter   | iify all statements made i<br>e. *   | in this form are, to                     | o the best of my knowledg | e, true, correct |
| Submitter   | iify all statements made i<br>e. *   | in this form are, to                     | o the best of my knowledg | e, true, correct |
| Submitter   | iify all statements made i<br>e. *<br>Preview  | in this form are, to                     | o the best of my knowledg | e, true, correct |
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| Submitter   | tify all statements made<br>e.*<br>t Preview<br>elow to preview your subm<br>ission Summary  | in this form are, to                     | o the best of my knowledg | e, true, correct |
| Submitter   | tify all statements made<br>e. *<br>t Preview<br>elow to preview your subm<br>ission Summary | in this form are, to                     | o the best of my knowledg | e, true, correct |

| Step | Action                                      | <b>Required Fields</b> |
|------|---|------------------------|
| 1.   | Associate any other forms.                  |                        |
| 2.   | Leave a comment for the reviewer as needed. |                        |
| 3.   | Click the Certify checkbox.                 |                        |
| 4.   | Preview the submission.                     |                        |
| 5.   | Click Submit.                               |                        |

#### Confirmation

[Hide Form Navigation]

Your form has been submitted successfully. You will be notified when a determination has been made.

| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | View the confirmation.   |                        |
| 2.   | A review task has now been generated to the appropriate Facility |                        |
|      | review workgroup.  |                        |

## 1.4.1 Key Points

- A facility group can be used to associated other facilities together.
- Pipeline System facility groups capture data similarly to the pipeline version of the Facility Information form.

# 2 REVIEW FACILITY INFORMATION SUBMISSION

| Home  |  |            |   |  |             |                    | Help        |
|---|--|------------|---|--|-------------|--------------------|-------------|
| My Tasks Tasks                                  | Alerts Online Forms  | Forms I    | n Progress Forms Su                               | bmitted                                    |             | 4                  |             |
| $\nabla$  | γ  |            |   |  |             | Search             | \$          |
| Task Name                                       | Form Description   | Subject ID | Organization                                      | Workgroup                                  | Assigned To | Due Date 🕇         | Actions     |
| facili  | <b>T</b>   | <b>T</b>   | <b></b>   | <b>_</b>                                   | <b></b>     | <b>T</b>           |             |
| Review Facility Creation                        |  |            |   | Inland<br>District<br>Facility<br>Review   |             |                    | Actions-    |
| Southern District Review<br>Facility Submission | Update Facility Name and<br>tank information for TK-527<br>based on info provided by<br>operator |            | THUMS Long Beach Co.                              | Southern<br>District<br>Facility<br>Review |             | 04/08/2019         | Actions-    |
| Inland District Review<br>Facility Submission   | Updating facility name   |            | E & B Natural Resources<br>Management Corporation | Inland<br>District<br>Facility<br>Review   |             | 08/01/2019         | Actions+    |
| Inland District Review<br>Facility Submission   | Training   |            | Berry Petroleum Company,<br>LLC                   | Inland<br>District<br>Facility<br>Review   |             | 09/05/2019         | Actions-    |
|   | 20 V items per page  |            |   |  |             | Viewing 1 - 4 from | 4 results 💍 |

| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | From the My Tasks Page Search for the Review Test Results |                 |
|      | Task.   |                 |
|      | Note: search API in the subject ID column to find a task  |                 |
|      | associated to a specific well.                            |                 |
| 2.   | Click the blue Task Name hyperlink.                       |                 |

| Task Detail   |   |                               |                                      | 8 Help    |
|---|---|-------------------------------|--------------------------------------|-----------|
| Task Type   |   | Review Link                   |                                      |           |
| System Generated  |   | _                             |                                      |           |
| Task Name   |   | OFD007 - Facility Mana        | agement                              |           |
| Inland District Review Facility Submission                                    |   |                               |                                      |           |
| Description   |   | Comments                      |                                      | •         |
| A Facility has been created or modified and requires review.                  |   | -                             |                                      | Actions - |
| All comments are discoverable records, open to public review.<br>Organization |   |                               |                                      |           |
| Berry Petroleum Company, LLC  | T |                               |                                      |           |
| Status  |   |                               |                                      |           |
| Not Started   | T |                               |                                      |           |
| Workgroup   |   |                               |                                      |           |
| Inland District Facility Review   | T |                               |                                      |           |
| Assigned To   |   |                               |                                      |           |
| 2   | w |                               |                                      |           |
| Due Date  |   |                               |                                      |           |
| 09/04/2019  |   |                               |                                      |           |
| Created Date  |   |                               |                                      |           |
| 08/15/2019  |   | H 4 0 F H                     | 20  Titems per page No results to    | display 💍 |
| Created By  |   |                               |                                      | Add       |
| Jeanette McCracken  |   | All comments are discoverable | records, open to public review.      |           |
| Close Edit  |   |                               |                                      |           |
| 3   |   | Task History                  |                                      |           |
|   |   | Date ↓                        | Description                          |           |
|   |   | 08/15/2019 11:23:37 AM        | Jeanette McCracken created the task. |           |

| Step | Action   | Required Fields |
|------|--|-----------------|
| 1.   | Click Edit.  |                 |
| 2.   | Select your name in the Assigned To field.             | Assigned To     |
| 3.   | Click Save.  |                 |
| 4.   | Click the blue form hyperlink in the top right corner. |                 |
| 5.   | Review each step and the data submitted, including the |                 |
|      | document uploads.                                      |                 |
| 6.   | Navigate to Review Comments.                           |                 |

| iew Comments   | [Hide Form Naviga     |
|--|-----------------------|
|  |                       |
| Comments   | •                     |
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| All comments are discoverable records, open to public review.  |                       |
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| Step | Action                          | <b>Required Fields</b> |
|------|---------------------------------|------------------------|
| 1.   | Add a review comment as needed. |                        |
| 2.   | Click Next.                     |                        |

| w                            |                                |                       |                        |                        |            | (Hide Form Na |
|------------------------------|--------------------------------|-----------------------|------------------------|------------------------|------------|---------------|
|                              |                                |                       |                        |                        |            |               |
| Task Name                    | Workgro                        | Assigne               | Created                | Last Up                | Review     | Actions       |
| Inland<br>District<br>Review | Inland<br>District<br>Facility | Jeanette<br>McCracken | 08/15/2019<br>11:23 AM | 08/15/2019<br>02:24 PM |            | Action        |
| Submission                   | Review                         |                       |                        |                        | Update Rev | iew Status 🧯  |
|                              |                                |                       |                        |                        | Create Sub | Task          |
|                              |                                |                       |                        |                        |            |               |
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| Step | Action  | <b>Required Fields</b> |
|------|---|------------------------|
| 1.   | Click the <b>Actions</b> button next to the task. |                        |
| 2.   | Click Update Review Status.                       |                        |

| Update Review Status                                    | × |
|---|---|
| Task Name<br>Inland District Review Facility Submission |   |
| Assigned To<br>Jeanette McCracken                       |   |
| Review Status *   |   |
| 1   |   |
|   |   |
| Approve   |   |
| On Hold /6  | 2 |
| Return  |   |

| Step | Action                  | <b>Required Fields</b> |
|------|-------------------------|------------------------|
| 1.   | Select a review Status. |                        |
| 2.   | Click Save.             |                        |

## **3 MAINTAIN FACILITY**

Save & Continue

Cancel

Users can update Facility data, upload facility plans, schedule a test, upload test results.

## 3.1 Upload a Plan

| orm Information   | [Hide Form Navigation]     |
|---|----------------------------|
| Please enter information below.                               | * Indicates Required Field |
| Form Name   |                            |
| Plan Submission   |                            |
| Organization *  |                            |
|   | - 1                        |
| Plan Type *   |                            |
|   | • 2                        |
| Description *   | θ                          |
|   |                            |
|   | 3                          |
| All comments are discoverable records, open to public review. |                            |
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| Step | Action  | Required Fields |
|------|---|-----------------|
| 1.   | Select the operator.  | Organization    |
| 2.   | Select the <b>Plan Type.</b>                                    | Plan Type       |
|      | Note: There are three Facility Management plan types; Lease     |                 |
|      | Restoration Plan, Pipeline Management Plan, and Spill           |                 |
|      | Contingency Plan. During the upload document process,           |                 |
|      | additional document types are available to allow these plans to |                 |
|      | be broken down into additional documents.                       |                 |
| 3.   | Enter a Description.  | Description     |
| 4.   | Select Save and Continue.                                       |                 |

| perator Information  |                       |   |                      | [Hide Form Naviga |
|--|-----------------------|---|----------------------|-------------------|
| lease enter informatior  | n below.              |   | * Indica             | ates Required Fi  |
| Organization Name<br>Berry Petroleum Com                         | ipany, LLC (B3930)    | Type of Organization                        |                      |                   |
| Organization Primar<br>5201 Truxtun Ave.<br>Bakersfield, CA 9330 | <b>y Address</b><br>9 |   |                      |                   |
| Phone Number<br>(661) 616-3900                                   |                       | Ext   |                      |                   |
| Contacts   |                       |   |                      |                   |
|  |                       | (   | ▼ Advanced Filtering | Actions           |
| Name †   | Phone Number          | Email                                       | Role                 | Actions           |
| Andrea Hook  |                       | ahook@bry.comx                              | Agent                |                   |
| Jeanette<br>McCracken  |                       | Jeanette.McCracken@<br>conservation.ca.govx | Submitter            |                   |
|  |                       |   |                      |                   |
|  |                       |   |                      |                   |
|  |                       |   |                      |                   |
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| Step | Action   | <b>Required Fields</b> |
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| 1.   | Use the Actions button to add a form contact if desired. |                        |
| 2.   | Click Next.  |                        |

| ocument opio              | ad             |               |                  |         |               |             |            | [Hide Form N  | aviga |
|---------------------------|----------------|---------------|------------------|---------|---------------|-------------|------------|---------------|-------|
| Select docur<br>document. | ments to be up | bloaded, if a | applicable. Clic | k Add N | ew and comple | ete all rec | quired fie | elds to uploa | ad a  |
| Uploaded Documents        |                |               |                  |         |               |             |            |               |       |
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| Step | Action  | <b>Required Fields</b> |
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| 1.   | Click the Actions button and select Add New Document. |                        |

| ocument Upload                      |   |
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| Upload New Document                 | Associate Existing WellSTAR<br>Document |
| Internal Only                       | Confidentiality Requested               |
| Category                            |   |
| Facility                            | v                                       |
| Type *                              |   |
|                                     | •                                       |
| Relevant Date *                     | θ                                       |
|                                     | <b>.</b>                                |
| Description *                       |   |
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| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | Complete the required fields in the Document Upload pop up.    | Type, Relevant         |
|      |  | Date,                  |
|      |  | Description,           |
|      |  | Filename               |
| 2.   | Click Upload.  |                        |
|      | Note: wait for the green checkmark next to the document before |                        |
|      | clicking Upload.   |                        |
| 3.   | Click Next.  |                        |

|     |                 |      | Y Advanced | Filtering       | ctions -            | Search |                   |
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|     | Facility        | Туре | Sub Type   | Facility        | PLSS                | County | Field             |
|     | 90290988        | Sump | Unknown    | Unspecifi<br>ed | 34, 12N,<br>24W, SB | Kern   | Midway-<br>Sunset |
|     | 90290989        | Sump | Unknown    | Unspecifi<br>ed | 12, 31S,<br>22E, MD | Kern   | Midway-<br>Sunset |
|     | 90290990        | Sump | Unknown    | Unspecifi<br>ed | 12, 31S,<br>22E, MD | Kern   | Midway-<br>Sunset |
|     | 90290991        | Sump | Unknown    | Unspecifi<br>ed | 12, 31S,<br>22E, MD | Kern   | Midway-<br>Sunset |
|     | 90290992        | Sump | Unknown    | Unspecifi<br>ed | 02, 31S,<br>22E, MD | Kern   | Midway-<br>Sunset |
|     | 90290993        | Sump | Unknown    | Unspecifi<br>ed | 02, 31S,<br>22E, MD | Kern   | Midway-<br>Sunset |
|     | 90290994        | Sump | Unknown    | Unspecifi<br>ed | 31, 32S,<br>24E, MD | Kern   | Midway-<br>Sunset |
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| soc | iated Facilitie | 35   | 3          | • •             |                     |        |                   |
|     |                 |      | Y Advanced | Filtering       | ctions -            | Search |                   |
|     |                 |      |            |                 |                     |        |                   |

| Step | Action   | Required Fields |
|------|--|-----------------|
| 1.   | Search for the wells, facilitys, or leases to be associated with the |                 |
|      | plan   |                 |
| 2.   | Check the box next to the appropriate well, facility or lease in     |                 |
|      | the <b>Select</b> upper box  |                 |
|      | Note: multiple subjects may be selected and associated to the        |                 |
|      | plan.  |                 |
| 3.   | Use the down arrow to move all selected wells to the Associated      |                 |
|      | lower box.   |                 |
| 4.   | Click Next.  |                 |
| 5.   | Click next in the Additional Informaiton section.                    |                 |
|      | Note: this section is not used for Facility Plans.                   |                 |

## Facilities Release 5.0

| Online Form  | Association   |                    |                            |                  |
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| Comments Acknowledge Submitter I hereby cert and complet   | ement<br>ify all statements made ir<br>e.*  | n this form are, t | o the best of my knowledg  | e, true, correct |
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| Comments Acknowledge Submitter I hereby cert and complet Form Submit                                 | ement<br>ify all statements made ir<br>e. *<br>t Preview<br>elow to preview your submi                    | n this form are, t | to the best of my knowledg | e, true, correct |
| Comments Acknowledge Submitter I hereby cert and complet Form Submit Click the button b Preview Subm | ement<br>lify all statements made ir<br>e.*<br>t Preview<br>elow to preview your submi<br>iission Summary | n this form are, t | o the best of my knowledg  | e, true, correct |
| Comments<br>Acknowledge<br>Submitter<br>I hereby cert<br>and complet                                 | ement<br>ify all statements made ir<br>e. *<br>t Preview<br>elow to preview your submi<br>ission Summary  | n this form are, i | to the best of my knowledg | e, true, correct |

| Step | Action                                      | Required Fields |
|------|---|-----------------|
| 1.   | Associate any other forms.                  |                 |
| 2.   | Leave a comment for the reviewer as needed. |                 |
| 3.   | Click the Certify checkbox.                 |                 |
| 4.   | Preview the submission.                     |                 |
| 5.   | Click Submit.                               |                 |

### Confirmation

[Hide Form Navigation]

Your form has been submitted successfully. You will be notified when a determination has been made.

| Step | Action   | <b>Required Fields</b> |
|------|--|------------------------|
| 1.   | View the confirmation.   |                        |
| 2.   | A review task has now been generated to the appropriate Facility |                        |
|      | review workgroup.  |                        |

### 3.1.1 Key Points

- There are three Facility Management plan types to choose from; Lease Restoration Plan, Pipeline Management Plan, and Spill Contingency Plan.
- During the upload document process, additional document types are available to allow these plans to be broken down into additional documents.
- Plans can be associated to facilities, wells, leases, and operators through this form.
- This form is reviewed and approved by internal staff with the All Forms Reviewer security assignment in the Facilities Review workgroup.