



# **STATE MINING AND GEOLOGY BOARD**

## **EXECUTIVE OFFICER'S REPORT**

For Meeting Date: December 13, 2012

### **Agenda Item No.17: Adoption of 2013 Regular Business Meeting Calendar.**

**BACKGROUND:** Public Resources Code (PRC) Section 668 provides that the State Mining and Geology Board (SMGB) hold its meetings at such times and at such places as it shall determine. The SMGB's Bylaws require the SMGB to hold a minimum of six meetings annually, to be held in locations appropriate to the subject matter to be considered.

The Bylaws also require that unless alternate dates are agreed upon by a majority of the members, SMGB meetings shall be scheduled the second Thursday of every other month with the third Thursday being reserved as an alternate should a holiday conflict with the regularly scheduled date.

Since 1993, the SMGB determined on an annual basis to hold its meetings on the second Thursday of every other month, reserving the preceding Wednesday and the following Friday as alternate dates. At the SMGB's October 30, 2003, regular business meeting, the SMGB determined that it would schedule all future regular meetings on the second Thursday of every month whenever possible.

**NOTICE DATES:** Notice of regular business meetings, special meetings, and committee meetings are made pursuant to Government Code Section 11120 et seq., the Bagley-Keene Open Meetings Act, Government Code Section 11345.4, and the Administrative Procedures Act. Notices will be posted electronically on the SMGB's web site and mailed to all SMGB members, the Director of the Department of Conservation, the State Geologist of the State Geological Survey, the Assistant Director of the Office of Mine Reclamation, and any other interested person, at least 10 days prior to each regular meeting.

**DISCUSSION:** A meeting schedule for 2013, as presented, proposes 11 (eleven) regular SMGB meetings throughout the year, with the exception being the month of August. Committee meetings are typically scheduled on the same dates, or the day prior. This 11-month meeting schedule reflects the routinely scheduled August break.

**EXECUTIVE OFFICER'S RECOMMENDATION:** The Executive Officer recommends that the SMGB adopt an 11-meeting calendar for 2013 because of the significant SMGB workload, as well as the necessity to make decisions within more effective time frames when the SMGB is acting in the capacity of a SMARA lead agency. The SMGB may approve meeting locations in advance with this proposed schedule, or leave locations "open" until later dates.

To adopt the 2013 meeting calendar:



*Executive Officer's Report*

*Mr. Chairman, in light of the information before the State Mining and Geology Board today, I move that the Board adopt the Board's meeting calendar for 2013.*

Respectfully submitted:



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Stephen M. Testa  
Executive Officer

