

2015 Online Annual Report System (OARS) – Pilot Program User Guide

Purpose:

This guide is written to provide general assistance for using the OARS system. Specific instructions on what needs to be filled into each section is provided [here](#).

Getting Started:

- Use a Google **Chrome** web browser (you can download a free copy [here](#)).
- DO NOT use the browser's **[BACK]** button once you are entering Annual Report data.
- Maximize your browser wider for best results.
- There is a 2 hour session limit to enter data once you are in a form.
- Once you submit, there is no mechanism to edit/change data later.
- Please read the [Terms of Use](#).

Main Menu:



2015 Mining Operation Annual Report MRRC-2

(Instructions)

Multiple Site Single Fee Annual Report Login

Low Gross Exemption Annual Report Login

Standard Annual Report Login

[Multiple Site Single Fee Annual Report Login](#) - Click this button if you will be filing for a Multiple Site Single Fee request. (MRRC-4M).

[Low Gross Exemption Annual Report Login](#) – Click this button if you will be filing for a Low Gross Exemption Fee request. (MRRC-4L).

[Standard Annual Report Login](#) – Click this button to fill out the Standard Annual Report form (MRRC-2).

Multiple Site Login

Multiple Site Single Fee Annual Report Login

2015 Mining Operation Annual Report

* Indicates required field

Multi-Site Login:

[\(Instructions\)](#)

Mine ID *

Enter Mine ID (ex: 99999999)

User Code *

Enter User Code

Report Year *

2015

I have read the [Pilot Terms of Use](#) *

[< Back to Main Page](#)

Login

1. Enter your Mine ID (no dashes)
2. Enter the User Code (provided via Letter to volunteers)
3. Check the box after reading all the Terms of Use
4. Click the button to open up the Multi-Site request form (MRRRC-4M)

NOTE: The FIRST Mine ID you enter will require you to fill out the [Multiple Site request](#) form. Once you have successfully completed the Multiple Site request – subsequent Mine IDs that you login with will take you directly to the [Mine Annual Report form](#).

Multiple-Site Single Fee Request Form (MRRC-4M)

MULTIPLE-SITE SINGLE FEE REQUEST FOR 2015 REPORTING PERIOD MRRC-4M

* Indicates required

State of California
DEPARTMENT OF CONSERVATION
Request for Multiple-Site

Method of Fee Assessment Requested by [REDACTED]

MRRC-4M Mine Operator or Mining Company

Operators with multiple, ACTIVE surface mining operations may qualify for a reduced, single reporting fee of \$5,194, if answers to ALL of the following questions are "YES" (idle mining operations must be reported separately):

- Yes** **No** 1. Are all of the operations operated by a single operator or mining company? *
- Yes** **No** 2. Is the total combined production of the primary commodity for all operations: *
 - a) less than 100 troy ounces for precious metals?
 - OR
 - b) less than 100,000 short tons for commodities other than precious metals?
- Yes** **No** 3. Are all operations active? *
- Yes** **No** 4. Are idle operations excluded from this request? *
- Yes** **No** 5. Will all active operations within the State operated by this operator or company be listed on this single fee request form? *
- Yes** **No** 6. Will this completed form be submitted with separate annual reports for each operation? *

(California Code of Regulations (CCR) requires the \$5,194 single fee to be paid by July 1, 2016.)

If you answered "NO" to any of the questions above (items 1-6), the operations do not meet the multiple-site single fee requirements of Title 14, California Code of Regulations (CCR) Section 3697.

If you answered "YES" to all of the questions above, complete this form below and submit a 2015 mining operation annual report(s) for each of the operation listed below.

1. Use your mouse to click on the appropriate Yes or No buttons.

Multiple-Site Single Fee Request Form (MRRC-4M) – Continued

Enter each Mine ID for Multiple-Site single fee request and click Add button.

Mine ID <input type="text" value="Enter 91XXXXXX"/>	Primary Commodity <input type="text" value="Select Primary Commodity"/>	Amount of Production <input type="text" value="Enter Amount of Production"/>	<input type="button" value="Add"/>
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If the Department of Conservation determines that the multiple-site single fee is not warranted, the operator shall remit annual reporting fees calculated upon the total primary mineral commodity produced on each of the sites listed above, pursuant to CCR Section 3698. Such fees shall be remitted within thirty (30) days of notification by the Department of Conservation. An operator or owner remitting annual reporting fees later than thirty (30) days after notification, shall be assessed penalties and interest, as provided for in Public Resources Code (PRC) Section 2207(d)(5).

I certify that the information submitted herein is complete and accurate. Failure to submit complete and accurate requisite information may result in the imposition of an administrative penalty of up to \$5,000 a day, as provided for in PRC Section 2774.1. Additionally, I understand that submittal of this form to the Department of Conservation after July 1, 2016, does not constitute a valid Multiple-Site Single Fee Request.

Signature (Type Full Name) *	<input type="text" value="Enter Full Name"/>
Title *	<input type="text" value="Enter Title"/>
Date *	<input type="text" value="4/26/2016"/>

© 2016 - OMR Annual Report Web Application

2. Enter the Mine ID, select Primary Commodity and enter the Amount of Production for every Mine that is included in the Multiple Site request – followed by the button.

You must enter 2 or more Mine IDs/Commodity/Production Amount.

3. Enter the Full Name of the requestor
4. Enter your Title
5. Click button.

Confirmation

Are you sure you want to submit the Multiple Site Single Fee Request?

NOTE: You must submit an annual report(s) for each of the operation listed.

6. Confirmation box – Click to continue

The system will immediately display the Mine Annual Report Form (MRRC-2) to complete for each Multi-Site Mine-ID.

NOTE: A Mine Annual Report form (MRRC-2) MUST be filled out for each Mine ID identified as part of the Multi-Site request.

Mine Annual Report form for a Multi-Site Mine ID (MRRC-2)

State of California	CA MINE ID#	91-██████
DEPARTMENT OF CONSERVATION	MINE NAME	██████████
2015 MINING OPERATION ANNUAL REPORT	SMARA Lead Agency	County of ██████
MRRC-2		
Total number of Multi-Sites: 3		
Number of Multi-Sites Submitted: 0		
Number of Multi-Sites Not Submitted: 3		
Mine ID(s): 91990001 91990002 91990003		
All sections must be completed.		* Indicates required field.

1. Company Operating

Please complete a Mine Annual Report (Section 1-17) for every Mine ID that is part of the Multi-Site request. See guide for filling out a [Mine Annual Report](#).

The system will display which Mine IDs you have completed and which still need an Annual Report completed.

Once you have completed filling out a Mine Annual Report successfully you will see this message:

Successful Completion Dialog Box

Thank you. You have submitted the 2015 Annual Report and will be receiving a confirmation Email with annual report and payment statement attached.

[Log Out and Go to Annual Report Login](#)

Click the [Log Out and Go to Annual Report Login](#) button.

You will then be directed to the Main Menu Page. To continue entering Mine Annual Reports for the rest of the Mine IDs that are part of the Multi-Site request, click the [Multiple Site Single Fee Annual Report Login](#) button.

Main Menu

2015 Mining Operation Annual Report MRRC-2

(Instructions)

Multiple Site Single Fee Annual Report Login

Low Gross Exemption Annual Report Login

Standard Annual Report Login

Use this button to complete an Annual Report (MRRC-2) for **ALL** Mine ID's included as part of a Multi-Site request

This will take you to the [Multi-Site Login](#) page where you will need to enter another Mine ID and User Code.

An acknowledgement e-mail including .pdf attachments of all the data captured will be sent to the e-mail address provided.

NOTE: The FIRST Mine ID you enter will require you to fill out the [Multiple Site request](#) form. Once you have successfully completed the Multiple Site request – subsequent Mine IDs that you login with will take you directly to the [Mine Annual Report form](#).

2015 Mining Operation Annual Report

* Indicates required field

Low Gross Form Login

(Instructions)

Mine ID *

Enter Mine ID (ex: 99999999)

User Code *

Enter User Code

Report Year *

2015

I have read the [Pilot Terms of Use](#) *

[← Back to Main Page](#)

[Login](#)

1. Enter your Mine ID (no dashes)
2. Enter the User Code
3. Check the box after reading all the Terms of Use
4. Click the [Login](#) button to open up the Low Gross Exemption request form (MRRC-4L)

Low Gross Exemption Fee Request Form (MRRC-4L)

LOW-GROSS EXEMPTION FEE REQUEST FOR 2015 REPORTING PERIOD MRRC-4L

* Indicates required field

Request for Exemption From Method of Fee Assessment Requested by: **DISPER MINING, INC.** (Mine Operator or Mining Company)

Non-Governmental operators with only one surface mining operation in the State which had a gross income of less than \$100,000 for the 2015 reporting period may qualify for a reduced reporting fee of \$519, if answers to ALL of the following questions are "YES", and this form is submitted by July 1, 2016:

- Yes No 1. Is all the material extracted from one surface mining operation? *
- Yes No 2. Does the operation have Lead Agency approval of a Reclamation Plan and Financial Assurance(s)? *
- Yes No 3. Are all of the single operator or mining company's surface mining activities which are located in the State of California tied to, or located on, this one site? *
- Yes No 4. Is the amount of gross income of the surface mining operation, for the 2015 calendar year, less than one hundred thousand dollars (\$100,000)? *
- Yes No 5. Will proof of gross income be attached to this request in the form of a signed, federal tax return(s), or a report prepared and signed by a certified public accountant (CPA)? * Should number 5 above be fulfilled by submitting a Federal tax return(s), the request may be denied for failure to supply a signed Federal Internal Revenue Service Form 4506 if requested by the Department. Form 4506 will allow the Department to verify submitted tax records with IRS records (CCR Section 3699(a)).
- Yes No 6. Will the owner or operator of the operation submit by July 1, 2016, all of the following: *
 - a) The 2015 Mining Operation Annual Report (form MRRC-2)?
 - b) The reporting fee of five hundred nineteen dollars (\$519)?
 - c) This completed request form?
 - d) Proof of gross income less than \$100,000 as specified in Item 5 above?

1. Use your mouse to click on the appropriate Yes or No button.

If you answered "Yes" to all questions.

Low Gross Exemption Fee Request Form (MRRC-4L) – Continued

You answered 'Yes' to all the questions. Please continue to fill this form for Low Gross Exemption Fee request along with Standard Annual Report.

CA Mine ID * 91-██████

Mine Name * ██████████

Annual Gross Income * \$

You must Upload an Income Tax Return and you must Redact any sensitive or personal information (such as Social Security Numbers and Date of Birth, Bank and Brokeage and Retirement Accounts, Credit Card Numbers) before upload, or upload a report prepared and signed by a Certified Public Accountant [CPA], see [Security and Privacy Information](#)

(Attach PDF file less than 20MB) No file chosen

Date Reclamation Plan was approved by Lead Agency *

Date Financial Assurance(s) was approved by Lead Agency *

If the Department of Conservation (Department) determines that the low-gross exemption is not warranted, the operator shall either: (1) remit an annual reporting fee calculated upon the total primary mineral commodity produced, pursuant to Title 14, CCR Section 3698, within thirty (30) days of notification by the Department; or (2) may appeal to the State Mining and Geology Board (Board), pursuant to Title 14, CCR Section 3699, within fifteen (15) days of notification by the Department. If the operator does not appeal, the appeal is not within the Board's jurisdiction or the Board affirms the Department's decision, the operator or owner shall remit an annual reporting fee calculated upon the total primary mineral commodity produced, pursuant to Title 14, CCR Section 3698. Such fee shall be remitted within thirty (30) days of notification by the Department or the Board. An operator or owner remitting an annual reporting fee later than thirty (30) days after notification shall be assessed a penalty and interest, as provided for in Public Resources Code (PRC) Section 2207(d)(5).

I certify that the information submitted herein is complete and accurate. Failure to submit complete and accurate requisite information may result in the imposition of an administrative penalty of up to \$5,000 a day, as provided for in PRC Section 2774.1. Additionally, I understand that submittal of this form to the Department of Conservation after July 1, 2016, does not constitute a valid Low-Gross Exemption Fee request.

Signature (Type Full Name) *

Title *

Date *

2. Enter the Annual Gross Income.
3. Upload Income Tax Return or CPA report – **REDACT** sensitive information before upload.
4. Enter Reclamation Plan Date.
5. Enter Financial Assurance Date Approved by Lead Agency.
6. Enter the Full Name of the requestor.
7. Enter your Title.
8. Click button.

Confirmation Dialog Box

Confirmation

Are you sure you want to submit the Low-Gross Exemption Fee Request?

Confirm Submittal: Click to continue.

You will be taken directly to [Mine Annual Report MRRC-2](#) to complete filling out an Annual Report for this Mine ID.

Mine Annual Report for Low Gross (MRRC-2)

Low Gross Site

State of California	CA MINE ID#	91 [REDACTED]
DEPARTMENT OF CONSERVATION	MINE NAME	[REDACTED]
2015 MINING OPERATION ANNUAL REPORT MRRC-2	SMARA Lead Agency	County [REDACTED]

All sections must be completed. * Indicates required field.

1. Company Operating

Company Operating	[REDACTED]		
Site Contact First Name *	<input type="text" value="John"/>	Site Contact Last Name *	<input type="text" value="Smith"/>
Mailing Address *	<input type="text" value="1111 Main ST"/>	City *	<input type="text" value="Anycity"/>
State *	<input type="text" value="CA"/>	Zip *	<input type="text" value="91111"/>
Phone *	<input type="text" value="(222) 333-4444"/> - <input type="text"/>	Email *	<input type="text" value="email@email.com"/>

Follow the guide for filling out an Annual Report [here](#).

Standard Annual Report Site Login:

Standard Annual Report Login

2015 Mining Operation Annual Report MRRC-2

Single Site Form Login:

[\(Instructions\)](#)

Mine ID *

Enter Mine ID (ex: 99999999)

User Code *

Enter User Code

Report Year *

2015

I have read the [Pilot Terms of Use](#) *

[← Back to Main Page](#)

Login

1. Enter your Mine ID (no dashes)
2. Enter the User Code
3. Check the box after reading all the Terms of Use
4. Click the [Login](#) button to open up the Standard Annual Report form (MRRC-2)

Standard Mine Annual Report Form (MRRC-2)

State of California	CA MINE ID#	91-99-0001
DEPARTMENT OF CONSERVATION	MINE NAME	FAVORITE MINE
2015 MINING OPERATION ANNUAL REPORT	SMARA Lead Agency	County of Sacramento
MRRC-2		

All sections must be completed. * Indicates required field.

1. Company Operating

Company Operating	FAVORITE MINE CO		
Site Contact First Name *	DAISY	Site Contact Last Name *	DUCK
Mailing Address *	PO BOX 1234	City *	SOMECITY
State *	CA	Zip *	91234
Phone *	(222) 333-4444	Email *	email@email.com

Section 1: Most data should be pre-populated from prior submission. **Note:** You cannot change the Company Operating Name as this requires a separate process from the Department of Conservation.

Standard Mine Annual Report Form (MRR-2) - Continued

2. Designated Agent (individual must reside in CA)

First Name *	DAISY	Last Name *	DUCK
Mailing Address *	PO BOX 1234	City *	SOMEPLACE
State *	CA	Zip *	91111
Phone *	(222) 333-4444	Email *	email@email.com

Section 2: Most data should be pre-populated from prior submission.

3. Owner of Mining Operation

Owner Name	FAVORITE MINING CO		
Mailing Address *	PO BOX 1234	City	SOMECITY
State	CA	Zip	91234
Phone *	(222) 333-4444	Email *	email@email.com

Was this operation **purchased** by you during the 2015 reporting year?
 Yes. Date of **purchase** (mm/dd/yyyy):

Was this operation **sold** by you during the 2015 reporting year?
 Yes. Date of **sale** (mm/dd/yyyy):

Section 3: Most data should be pre-populated from prior submission. **Note:** You cannot change the Owner Name as this requires a separate process from the Department of Conservation.

4. Land Owner * (at least one Land Owner is required)

Existing data from prior submission

Land Owner *	Mailing Address *	City *	State *	Zip *	Phone *	Ext	Country	
Walter Dizzy	1000 LUCKY ST	ANYPLACE	CA	92222	(333) 444-5555		USA	Delete

Enter Land Owner | Enter Address | | | | Enter Phone | | | Add

If more landowners need to be added. Enter and click <Add> button.

Parcel Number * (Enter parcel number then click the ADD button)

111-222-333 | Delete

| Add

Section 4: Landowner is pre-populated from prior submission. More than 1 Landowner may be add. If you need to update/change data, click [Delete](#), then add correct land owner data.

Parcel Number is pre-populated from prior submission. If you need to add additional parcel numbers, enter Parcel Number and click [Add](#) button.

Standard Mine Annual Report Form (MRRC-2) - Continued

5. Status of Mining Operation DURING THE 2015 REPORTING YEAR * (Check 1 only)

Newly Permitted; Date Permitted:

Active.

Idle; Date operation became idle:

Copy of Approved Interim Management Plan is attached.
Attach Approved Interim Management Plan
(PDF, XLS, WORD, JPG, GIF, TIF file only, maximum file size 20MB)

Interim Management Plan is pending with lead Agency; Submitted on:

Closed with no intent to resume; Date mining ceased:

Closed - reclamation certified complete by Lead Agency; Date:

Choose Files No file chosen

Upload

6. Status of Reclamation Activities during the 2015 Reporting Year * (Please fill out Section 5 first.)

Reclamation not started.

Reclamation in progress.

Reclamation certified complete by Lead Agency.

Date reclamation was certified complete on* :

Date financial assurance were released on:

Note: You must make a selection in Section 5 before selecting an item in Section 6

Section 5: Must make one selection. (No pre-population)

Section 6: Certain selections may be “dimmed”/unselectable based on what was selected in Section 5. (No pre-population)

Standard Mine Annual Report Form (MRRC-2) - Continued

7. Was an inspection completed by Lead Agency during the 2015 reporting year? * (Check 1 only)

Yes. Date of Inspection:

No. Explain:

Section 7: Must make one selection. (No pre-population)

8(a). Does this site have an approved reclamation plan?

If this is the first annual report filed for this operation, attach approved reclamation plan.
(PDF, XLS, Word, JPG, GIF, TIF file only, maximum file size 20MB)

Choose File, then click Upload:
 No file chosen

Number of acres subject to the reclamation plan:*

Yes: Approval date of the reclamation plan:

No: Please explain by checking on one of the three, as applies.

Approval Pending. Date Submitted to Lead Agency:

Lead Agency action on initial/amended reclamation plan on appeal with the SMGB:
Date appeal submitted:

Other: (Explanation required if checked)

8(b). Were there any amendments to reclamation plan during the 2015 reporting year?

Yes: Amendment(s) to reclamation plan were approved during 2015 reporting year. Date Approved:

Attach Amended Reclamation Plan
(PDF, XLS, Word, JPG, GIF, TIF file only, maximum file size 20MB)

Choose File, then click Upload:
 No file chosen

No.

Section 8: Must answer for each question 8(a) and 8(b). (Number of acres... - Pre-populated from prior submission)

Standard Mine Annual Report Form (MRRC-2) - Continued

9(a). Was a Financial Assurance Cost Estimate approved by the Lead Agency during the 2015 reporting year? *

Yes.

Date of Approval:

No. Approval of Financial Assurance Cost Estimate pending with the Lead Agency.

Date Submitted:

No.

Explain:

9(b). Was a new or updated Financial Assurance Mechanism(s) approved by Lead Agency & Department of Conservation during the 2015 reporting year? *

Yes. Date of Approval:

No.

Approval Pending Financial Assurance Mechanism(s). Date submitted to Lead Agency on:

No. Lead Agency action on Financial Assurance Mechanism(s) is on appeal with SMGB.

Date appeal submitted on:

No. Other.

Explain:

9(c). Financial Assurance Mechanism(s): *

Complete information below for Financial Assurance Mechanism(s) and then click the ADD button:

Type	Amount *	Date Posted *	Date of Annual Review by Lead Agency	Expiration Date or Renewal Date	
--Select Type-- ▾	Enter Amount	__/__/__	__/__/__	__/__/__	Add

Section 9a. Must select one answer. (No pre-population)

Section 9b. Must select one answer. (No pre-population)

Section 9c. Enter Financial Assurance Mechanism(s). One or more Financial Assurance Mechanism required.

Standard Mine Annual Report Form (MRR-2) - Continued

10. Attach Named US Geological Survey Map - 7.5 or Quad - Showing Boundaries of Mining Operation. If not previously submitted.

Attach survey map if not previously submitted
(PDF, XLS, Word, JPG, GIF, TIF file only,
maximum file size 20MB)

Choose File, then click Upload:
 No file chosen

Latitude *	Longitude *	Section *	Township *	Range *	Base Meridian *	Quad Name *
(Decimal Degree)	(Decimal Degree)					
<input type="text" value="32.123"/>	<input type="text" value="37.123"/>	<input type="text" value="16"/>	<input type="text" value="45N"/>	<input type="text" value="6W"/>	<input type="text" value="HUMBOLDT"/>	<input type="text" value="ACADEMY"/>

County * (Select at least 1 county then click the ADD button)

County
ALAMEDA

Section 10: Enter required data. (Pre-populated from prior submission)

11. Select Mining Type, Type Codes(s) of Mining Operation * (if not previously provided) [See Exhibit A for Type Codes](#)
(Select at least 1 mining operation type then click the ADD button)

Mining Type
OPEN PIT

Section 11: Must select one or more Mining Type. (Pre-populated from prior submission)

[2015 Annual Report Instructions Exhibit A](#) (Page 7).

Standard Mine Annual Report Form (MRRC-2) - Continued

12. Disturbed Acreage (COMPLETE ENTIRE SECTION) *

1. Approximate disturbed acreage on Jan 1, 2015.
(This figure should match the figure from item 12,
line 5 on your 2014 annual report.) If it does not match, please explain

2. Approximate acreage disturbed during 2015

3. (ADD LINE 1 to LINE 2)

4. Approximate disturbed acreage reclaimed on
December 31, 2015.

5. (SUBTRACT LINE 4 From LINE 3) Approximate
disturbed acreage remaining on December 31, 2015

Section 12: Disturbed acreage will be pre-populated from prior submission. Enter line 2 and line 4. Auto-calculation will occur when moving out of entry box.

13. Acres

Acres Permitted: *

Acres Vested: (acres disturbed prior to January 1, 1976):

Acres on Federal Lands:

Section 13: Pre-populated from prior submission – otherwise fill in as appropriate.

14. Assessed Value *

Current total assessed value of mining operation as established by County Assessor's Office. \$
Maximum 2 decimal places.

Section 14: Enter current assessed dollar value. (Pre-populated from prior submission)

Standard Mine Annual Report Form (MRR-2) - Continued

15. Commodities and Production [See Exhibit B](#)

Production Information is proprietary and will be kept confidential pursuant to public resource CODE SECTION 2207(g)

A. Primary Commodity *	Amount of Production *	Unit of Measure
--Select Commodity-- ▼		
<p>B. All Other Commodity (include gold and silver produced if not primary commodity) (Select other commodity and enter amount of production then click the ADD button)</p>		
--Select Commodity-- ▼		Add

Section 15: Enter commodities and production amounts as required. (No pre-population)
[2015 Annual Report Instructions Exhibit B](#) (starting on page 8).

16. Fee Schedule [See Exhibit C](#)

Using Both Your Category Number and Total Production From 15(A) Above.
 Fees are calculated based on Exhibit C

A. PRODUCTION CODE.....	
B. REPORTING FEE.....	\$ 0.00
LATE FEE (Later than July 1, 2016, a penalty of not less than \$100 or 10 % of the Reporting Fee due, whichever is greater)	
	\$ 0.00
INTEREST (1.5% per month, computed from the delinquent date of the assessment until and including the date of payment, shall be assessed (PRC Section 2207(d)(5)))	
	\$ 0.00
<u>GOLD AND SILVER FEE</u>	
C. GOLD FEE Ounce(s) of gold) x (\$5.00 per ounce)	\$ 0.00
D. SILVER FEE (Ounce(s) of silver) x (0.10 per ounce)	\$ 0.00
TOTAL FEES DUE SUM of 16(B),(C)and(D)	\$
(Attach one check for total)	

Section 16: Click the button to determine Fees Due.

[2015 Fee Schedule Exhibit C](#)

Standard Mine Annual Report Form (MRRC-2) - Continued

17. Submitted By:

Name*	<input type="text" value="Enter First and Last Name"/>		
Mailing Address *	<input type="text" value="PO BOX 1234"/>		
City *	<input type="text" value="SOMEPLACE"/>	State *	<input type="text" value="CA"/>
Zip *	<input type="text" value="91111"/>	Phone *	<input type="text" value="(222) 333-4444"/> - <input type="text"/>

**I certify that the information submitted herein is complete and accurate
(failure to submit complete and accurate requisite information may result in
an administrative penalty as provided for in Public Resources Code Section 2774.1)**

Signature Of Submitter *	<input type="text" value="Enter Full Name"/>	Date *	<input type="text" value="04/26/2016"/>
Title of Submitter *	<input type="text" value="DIRECTOR"/>	Email Address *	<input type="text" value="email@email.com"/>

Please use the space provided to complete any questions that require further explanation.

Enter Annual Report Submitter's Email *

Re-Enter Annual Report Submitter's Email *

Pursuant to Section 2207(b)(1), the person submitting the report shall forward a copy to the lead agency.

Section 17: Enter data required (some data pre-populated from prior submission)

When complete click button.

Standard Mine Annual Report Form (MRRC-2) - Continued

Confirmation Dialog Box

Confirmation

You are about to Submit the form for CA MINE ID# 91-██████████

If you'd like to continue editing form data, please click No.

Final confirmation before submittal:

Note: The system will validate data entered into the form for completeness. If errors are detected you will see them at the top of the page with explanations. Please correct and then submit again.

Please Select the Required Data in Section 5.
Please Select the Required Data in Section 6.
Please Select the Required Data in Section 7.
Please Select Checkbox(es) in Section 8.
Please Select the Required Data in Section 9(a).
Please Select the Required Data in Section 9(b).
Please Select the Required Data in Section 9(c).
Please Enter Required Data in Section 12 - Approximate acreage disturbed during 2015.
Please Enter Required Data in Section 12 - Approximate disturbed acreage reclaimed during 2015.
Please Enter Required data in Section 15.
Please Enter Required Data in Section 17 - Name.
Please Enter Required Data in Section 17 - Signature.
Please Enter Required Data in Section 17 - Submitter's Email.
Please Enter Required Data in Section 17 - Submitter's Email 2.



Sample of errors
the system checks

State of California	CA MINE ID#	91-██████████
DEPARTMENT OF CONSERVATION	MINE NAME	████████████████████
2015 MINING OPERATION ANNUAL REPORT	SMARA Lead Agency	County of ██████████
MRRC-2		

All sections must be completed.

1. Company Operating

Standard Mine Annual Report Form (MRRC-2) - Continued

If Annual Report was successfully submitted you will see this message.

Thank you. You have submitted the 2015 Annual Report and will be receiving a confirmation Email with annual report and payment statement attached.

[Log Out and Go to Annual Report Login](#)

Click the [Log Out and Go to Annual Report Login](#) button to return to the Main Page.

Note: You should check your e-mail for an acknowledgement message along with attached documents of the data filled out for your records. Please remember to send a copy to your Lead Agency.

You will now be redirected to the [Main Annual Reporting Menu](#)

Main Menu

2015 Mining Operation Annual Report MRRC-2

[\(Instructions\)](#)

[Multiple Site Single Fee Annual Report Login](#)

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