



California Department of Conservation Senior Engineering Geologist Training and Experience Questionnaire

This Training and Experience (T&E) Questionnaire is the examination for the classification of Senior Engineering Geologist. The results of this examination will determine your placement on the hiring eligible list for the classification should any open positions become available.

The assessment is a self-rating process. In the following pages, you will rate yourself on a series of statements designed to measure how your education, training, and work history has provided you the essential knowledge, skills, and abilities required to successfully perform in the Senior Engineering Geologist position.

The T&E Questionnaire is the sole component of the Senior Engineering Geologist examination. All instructions should be read carefully and understood before completing this examination. Failure to do so may result in an inability to process your T&E Questionnaire and disqualification from this examination. Please keep a copy of your completed questionnaire for your records.

Be sure to read the official examination bulletin for complete instructions on how to apply for the examination. Instructions listed here refer to filling out the T&E Questionnaire only. Additional materials may be required to be successful in the examination process

If you have any questions regarding this questionnaire, please contact:

Department of Conservation
801 K Street, MS 22-13
Sacramento, CA 95814
Human Resources Office
(916) 322-1015

Affirmation Page

The completed Training and Experience Questionnaire and required documents must be returned to the following address:

By Mail:

Department of Conservation
Human Resources Office
801 K Street, MS 22-13
Sacramento, CA 95814

In Person:

Department of Conservation
Human Resources Office
801 K Street, 22nd Floor
Sacramento, CA 95814

I hereby certify that the information provided on this Training and Experience Questionnaire is true and correct to the best of my knowledge and contains no willful misrepresentations or falsifications. I also understand that if it is later discovered that I have made any false representations, I may be removed from the examination and/or the eligible list resulting from this examination, suffer loss of State employment, and/or suffer loss of right to compete in any future State examinations.

Your Signature: _____ Date: _____

Your Name

(printed): _____

Contact
Information:

Address: _____

City, State, Zip _____

Phone Number: _____

Email address: _____

Directions: In responding to each statement, you may refer to your formal education, formal training courses or work experience (unpaid/volunteer or paid).

Respond to each of the following statements by indicating how the statement applies to you. **You should respond to every statement by marking only one option.**

Any information not provided in this document can be counted as an incomplete answer and may not be scored.

- **Extensive Experience**

I have performed this action regularly.

- **Moderate Experience**

I have performed this action multiple times, and could effectively perform this action if required.

- **Limited Experience**

I have performed this action before, but would still be considered a beginner by others in the field and I would likely require assistance for successful performance.

- **No Experience**

I have never performed this action.

TASK	EXPERIENCE				
<p>Instructions: For Items 1– 20, please check the box that best indicates the following:</p> <p>Experience:</p> <ul style="list-style-type: none"> • Check only one box to indicate the frequency in which you have performed this task. 	Extensive Experience	Moderate Experience	Limited Experience	No Experience	
1. Produce high quality reports and products to communicate the results from engineering geologic investigations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. Analyze reports and make recommendations to ensure accuracy and adequacy of findings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Present engineering geologic information to communicate with department staff, advisory boards, stakeholders, public, local, state, and federal agencies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Evaluate engineering geologic data and make recommendations to ensure compliance with statutory or regulatory requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Establish project milestones to ensure completion of projects in a timely manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Develop and implement geologic projects to promote public health and safety.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Utilize digital analysis techniques or geographical information systems (GIS) to perform engineering geologic studies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Communicate verbally and in writing in a clear, concise, and effective manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Solve complex problems, and review related information to evaluate options and implement solutions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Effectively express facts in order to relay and receive information accurately as the situation demands.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. Adapt plans, schedules, and decisions to meet changing priorities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

TASK	EXPERIENCE				
<p>Instructions: For Items 1– 20, please check the box that best indicates the following:</p> <p>Experience:</p> <ul style="list-style-type: none"> • Check only one box to indicate the frequency in which you have performed this task. 	Extensive Experience	Moderate Experience	Limited Experience	No Experience	
12. Promote positive, cooperative, and professional working relationships among staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Review the work of others to ensure accuracy and completeness.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Conduct engineering geologic investigations to address project needs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Analyze situations and make independent judgements to provide information and take effective action.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16. Make accurate tests, observations, and measurements on geological and/or geotechnical engineering problems.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17. Analyze and interpret data to obtain information necessary to make operational decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18. Maintain cooperative relationships with stakeholders or representatives of other agencies to advance project goals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19. Organize and carry out independent geological or geophysical studies to ensure the success of project objectives.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20. Evaluate engineering geologic data in order to provide sound technical advice to stakeholders.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

CONDITIONS OF EMPLOYMENT (631)

Examination Title: Senior Engineering Geologist

Name: _____ (Print: first, middle initial, last)

Final Filing Dates: March 30, 2018

If you are successful in your examination your name will be placed on the active employment list and certified to fill vacancies according to the conditions you specify on this form. If you are unwilling to accept work or do not reply promptly to communications your name will be placed on the inactive list.

*Positions exist statewide

Statewide (000) _____

TYPE OF EMPLOYMENT DESIRED:

ON A PERMANENT BASIS, I AM WILLING TO WORK:

- Full Time
- Part Time (regular hours less than 40)
- Intermittent (on call)
- Limited Term

ON A TEMPORARY BASIS, I AM WILLING TO WORK:

- Full Time
- Part Time (regular hours less than 40)
- Intermittent (on call)
- Limited Term

It is your responsibility to notify the Department of Conservation, Human Resources Office of any changes in your address or availability for employment. All correspondence must include your name, examination title, and identification number.

Signature: _____ Date: _____

THIS CONCLUDES THE TRAINING AND EXPERIENCE QUESTIONNAIRE

**Please submit this document along with any other required documentation
per the instructions on the examination bulletin.**