



COURTESY NOTICE

May 2, 2016

TO: ALL OWNERS OF MINING OPERATIONS

SUBJECT: SURFACE MINING AND RECLAMATION ACT (SMARA) MINING
OPERATION ANNUAL REPORT FOR THE 2015 REPORTING PERIOD
DUE JULY 1, 2016

This is a courtesy notice reminding all California mine operators that the 2015 Mining Operation Annual Report (Annual Report), form number MRRC-2, is due to the Department of Conservation's Office of Mine Reclamation (OMR) no later than July 1, 2016 (Public Resources Code (PRC) Section 2207). Additionally, this notice directs operators to the location of the forms and instructions necessary to complete the report.

This notice also serves as a reminder that payment for the annual reporting fees are also due to the OMR by July 1, 2016, pursuant to the 2015 fee schedule that was adopted by the State Mining and Geology Board (California Code of Regulations, Title 14, Division 2, Chapter 8, Section 3695 *et seq.*) on March 10, 2016.

In an effort to maintain updated records, please provide and verify that OMR has the correct mailing address for the "Company Operating," by filling out box number 1.

Regardless of the status of your mining operation, an Annual Report and payment for the applicable reporting fees must be submitted on an annual basis until reclamation is certified complete by both your lead agency and the OMR. In order for an Annual Report to be considered complete and timely, the law requires **all** information requested on the form be submitted along with payment for the reporting fee. A copy of the Annual Report must be filed with the respective lead agency by July 1, 2016.

For ease of access and use, beginning April 29, 2016, the 2015 Annual Report form and instructions will be available electronically in a "fill and print" version on the OMR's website at:

www.conservation.ca.gov/omr/SMARA%20Mines/Pages/quarterly_reports.aspx

If you experience any difficulties in accessing the Annual Report form via this website, please contact the OMR at (916) 323-9198. You may request a paper copy of the form, but be sure to allow sufficient time to request and receive the mailed form to meet the July 1, 2016 filing deadline.

A completed 2015 Annual Report form, required attachments, and payment for the appropriate annual reporting fee, in the form of a check or money order made payable to

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the Department of Conservation and/or the Office of Mine Reclamation, must be received by the OMR or postmarked on or before July 1, 2016, at the following address:

**Department of Conservation
Office of Mine Reclamation
Reporting Unit
801 K Street, MS 09-06
Sacramento, CA 95814-3529**

Please note, late submittals of the Annual Report and/or payment for the reporting fee will result in the assessment of a penalty of not less than \$100 or ten percent (10%) of the total amount due, whichever is greater, plus interest at the rate of one and one half percent (1.5%) per month per PRC Section 2207(d)(5).

If you have any questions, need additional report forms, or would like clarification regarding the annual reporting requirements, please contact the OMR Reporting Unit by email at OMR-Reporting@conservation.ca.gov, at the address above, or by phone at (916) 323-9198.

Sincerely,
April Balestreri, Manager
Reporting Unit

cc: Designated Agent