



**Department of Conservation
Resource Conservation District
Financial Assistance Program**

Glossary of Terms

- **Annual Work Plan**

Annual work plans establish goals and direction for a 12 month period.

- **Bootstrap Fiscal Sponsor**

Bootstrap Fiscal Sponsor RCDs can obtain funding on behalf of a Bootstrap RCD. The Fiscal Sponsor RCD will be administratively and fiscally responsible for providing the Bootstrap RCD with funding and submitting invoices to the Department for reimbursement.

- **Bootstrap RCD**

Bootstrap RCDs are defined as RCDs who cannot provide all the items listed in Exhibit D of this application packet.

- **Box.com**

Box.com is a secure file sharing website.

- **PRC**

California Public Resources Code.

- **Capacity Building**

Capacity building is an investment in the effectiveness and future sustainability of an organization.

- **CARCD Vision and Standards (RCD Vision and Standards)**

In 2014, the California Association of RCDs (CARCD) adopted a document titled *Planning for the Future: A Statewide Pathway to Excellence in Service!* The document established a vision and set of standards for RCDs.

- **Consolidation**

The process of merging, or consolidating, two or more Resource Conservation Districts.

- **Department of Conservation (DOC)**

The Department of Conservation provides services and information that promote environmental health, economic vitality, informed land use decisions and sound management of our state's natural resources.

- **Division of Land Resource Protection (DLRP)**

The Department of Conservation's Division of Land Resource Protection (DLRP) works with landowners, local governments, and researchers to conserve these resources for everyone's future.

- **Fee-for-Service Programs**

Programs designed to provide services for a fee.

- **FRI**

Funding request instructions.

- **GIS**

Geographic Information Systems.

- **Interagency Agreement**

An interagency agreement is a document, generally between government agencies and departments that defines cooperative work between them. The agreement defines the parties involved, the work performed and the transfer of technologies and funds.

- **LAFCO**

Local Agency Formation Commissions (or LAFCOs) oversee the formation and boundary changes of local governmental agencies.

- **Long Range Work Plan**

Long range work plans are five year plans of work adopted by the Board of Directors.

- **Match, or Matching Funds**

Matching funds provide local support for a project funded through the state.

- **MOU**

A Memorandum of Understanding (MOU) is a nonbinding agreement between two or more parties outlining the terms and details of an understanding, including each parties' requirements and responsibilities.

- **Performance Measure**

A quantifiable indicator of achievement that includes outcome, output, efficiency, and explanatory/input.

- **RCD Assistance Program**

A program of technical and financial assistance provided to Resource Conservation Districts by the State of California Department of Conservation and its Division of Land Resource Protection.

- **REV**

REV stands for Relevant, Excellent and Visible. This acronym refers to language describing the vision of RCDs in the CARCD Vision and Standards document.

- **SB 272 Enterprise Systems Catalog**

Senate Bill 272 (Hertzberg, 2015) requires local agencies, in implementing the California Public Records Act, to create a catalog of enterprise systems. Enterprise systems include any software used to store or create RCD records.