

OUR TEAM

Vicky Dawley, District Manager

Kris Lamkin, Accountant

Dave Wallace, CPA

The administrative team at Tehama County RCD has 65 years of combined experience in public entity audits, boardsmanship, private and public sector accounting, tax preparation, and human resources management. We offer common sense, practical, and confidential advice and training to special districts and nonprofit organizations. Contact us for a proposal to help solve your organization's administrative needs.



INFORMATION

For further information regarding administrative services, please contact:

TEHAMA COUNTY RESOURCE CONSERVATION DISTRICT

2 Sutter Street, Suite D
Red Bluff, CA 96080

PHONE: 530-527-3013 x5

FAX: 530-527-7451

District Manager:

Vicky Dawley

Email: vicky@tehamacountyrcd.org

Accountant

Kris Lamkin

Email: kris@tehamacountyrcd.org

ADMINISTRATIVE SERVICES



conserve
preserve
manage

TEHAMA COUNTY
RESOURCE CONSERVATION DISTRICT
• Administrative Services •

TEHAMA COUNTY RESOURCE CONSERVATION DISTRICT

WHAT CAN OUR ADMINISTRATIVE TEAM DO FOR YOU?

Seminars and training for:

- Board of Directors
- Finance and audit committees
- Understanding financial statements
- Compliance with OMB circulars
- Risk assessment
- Management supervision by Boards

Review and Consulting on:

- Cost allocations
- Indirect cost plans
- Policies and procedures
- Formation of affiliated Nonprofits
- Budgeting
- Grant proposals and costing
- Developing fee-for-service contracts
- Costing annual and long range plans

Studies and assessments on:

- Internal controls
- Risk assessments
- Fraud assessments
- Compliance with federal and state regulations

Call us today for a free quote!

PROJECT PARTNERS

Napa County RCD

Contra Costa RCD

Sacramento River Discovery Center

Sacramento Valley RC&D

Red Bluff Farms

Sunflower CRMP

Battle Creek Watershed Conservancy

Department of Fish and Game

US Fish & Wildlife Service

Department of Conservation

Department of Water Resources

Bureau of Reclamation

California Fire Safe Council

Sierra Nevada Conservancy

Sierra Nevada Alliance

Tehama County Resource Advisory Council

References available upon request.

OTHER SERVICES PROVIDED BY TCRCD

- Website Design •
- CEQA / NEPA Compliance •
- Environmental Permitting •
- Event Planning •
- Educational Services •
- Environmental Monitoring •
- Safe Harbor Baselines •
- Irrigation Water Management •

WHO WE ARE

We provide our services for the benefit of conservation groups, nonprofits, or other Resource Conservation Districts, in addition to the local citizens of Tehama County.

VISION

A balanced use of the state's natural resources, where all land use decisions are socially acceptable, environmentally sound, and economically feasible.

MISSION

To assist with the management, conservation, and enhancement of our natural resources.

ADMINISTRATIVE SERVICES