

FLORIN RESOURCE CONSERVATION DISTRICT

POLICY NO. 12

ADOPTED BY FRCD RESOLUTION NO. 03.25.09.01

Associate Directors Policy

Purpose: The Resource Conservation District law allows for associate directors. They are appointed by the Board of Directors. Associates offer unique expertise to the Board of Directors in areas that included but are not limited to: finance, government accounting, agricultural practices, education, public relations, engineering, geochemistry, environmental health, conservation, geology, water resources, water service delivery, local government, environmental issues, land use, and real estate.

Appointment and qualifications:

- 1) Associates must be a registered voter or land owner in the Florin Resource Conservation District.
- 2) Associates must possess expertise in one of the areas of interest to the District.
- 3) The FRCD may have up to 5 Associate Directors.
- 4) Associates are appointed by a vote of the Board of Directors.
- 5) All existing Associate Directors as of the policy date must submit an application as instructed in the Application Process.

Term and Responsibilities

- 1) Associate Directors are appointed for two year terms beginning on July 1 and may be renewed.
- 2) There are no term limits.
- 3) Associate directors are encouraged to attend and participate in the discussion at board meeting but may not vote.
- 4) Associates may participate in committees of the Board of Directors.
- 5) Associate directors may be removed at anytime by a majority vote of the Board of Directors
- 6) Associate Directors are subject to the conflict of interest code and should complete an approved ethics course similar to the requirements of the Board of Directors.
- 7) Associate Directors may not participate in closed session items unless their knowledge and expertise is appropriate for the subject.
- 8) All Associate Director's activities must be consistent with FRCD policy, purpose, and direction.
- 9) In their function as Associate Directors they will not at any time make agreements, contracts, or representations to any party, other organizations, or government agencies.

Application Process

- 1) The application consists of a letter of interest stating qualifications and background in one of the areas of interest to the District and a resume or a letter of interest and three letters of recommendation by individuals familiar with the applicants work or qualifications.
- 2) Applications will be submitted to the district office. Deadline for applications will be May 31 for action by the Board at its June meeting.